

**A STUDY ON ACCOUNTS DEPARTMENT OF  
JAYASHREE POLYMERS PRIVATE LIMITED**

Report on Internship Training submitted to Periyar University, Salem

In partial fulfilment for the award of the degree of

**MASTER OF COMMERCE**

Submitted By

**NAME: DEEPA DHARSHINI. R**

**REG NO: C22PG152COM006**

Under the guidance of

**DR. Reena Raj, M.com., M.Phil., SET., Ph.D.**

Head of the department



**DEPARTMENT OF COMMERCE**

**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN**

Affiliated to Periyar University, Salem.

Mookandapalli, SIPCOT, HOSUR- 635109

**JULY 2023**

**PERIYAR UNIVERSITY**  
**INTERNSHIP TRAINING REPORT FORMAT**

1.	Name of the candidate	DEEPA DHARSHINI. R
2.	University examination registration number	C22PG152COM006
3.	Name of the college	ST. Joseph's College of Arts & Science for Women, Hosur
4.	Name of the Department/ Degree	Commerce / M.com
5.	Name of the industry/institute in which for Internship Training Undergone	Jayshree Polymers Private Limited
6.	Guide/Supervisor under whom the training undertaken	Dr. REENA RAJ
7.	Title of the Training	A study on Accounts Department of Jayshree Polymers Private Limited
8.	Brief output of training (not more than 2 pages)-Attach Annexure-I	(ENCLOSED)
9.	Conclusion	The overall experience was positive and everything I learned would be useful in my future career in this field
10.	Outcome of the Training	Job experience

R. Deepa Dharshini

Signature of the  
Student

*Reena Raj*

Signature of the  
Guide

*Reena Raj*

Head of the  
Department

*Dr. Reena Raj*

Principal

*Reena Raj*

Internal Examiner

Payroll is the total of all compensation a business must pay to its employees for a set period of time or on a given date.

### **Cost of goods sold**

The cost of goods sold (COGS) is the sum of all direct costs associated with making a product. It appears on an income statement and typically includes money mainly spent on raw materials and labour.

## **3. LIABILITY ACCOUNTS**

A debit to a liability account means the business doesn't owe so much (that's reduces the liability), and a credit to a liability account means the business owes more (that's increase the liability).

### **Payroll tax liability**

Every time you run payroll, there will be expenses a business owes but has not paid.

### **Accounts payable**

When a company purchases goods on credit which needs to be paid back in a short period of time, it is known as accounts payable.

## **4. STOCK AUDITING**

Accounts department must handle in the stock auditing. Accounts department must have the all records and handle compulsory to the company and accounts tell the main procedure of opening and closing stock in monthly or yearly.

## **5. PETTY CASH**

When your cashier puts money into the petty cash fund, they must create a journal entry in your books. The entry must show an increase in your petty cash account and a decrease in your account.

## **6. PAYMENTS**

Accounts payable refer to the obligations incurred by a company during its operations that remain due and must be paid in the short term. When the invoice is paid, the amount is recorded as a debit to the accounts payable.

## **CONCLUSION**

The present study at Jayashree polymers private ltd has focused the function of the organization it produces rubber parts. And I should take department of accounting is to keep systematic records to ascertain financial performance has internship training program was very useful and as knowledge gaining.



# JAYASHREE POLYMERS PVT. LTD.

Pune! Manesar! Haridwar! Hosur! Indore

Plot No.141, Sy. No.167 (Pt) & 171 (Pt), Sipcot - I, Hosur - 635 126. Tamil Nadu (INDIA)

13<sup>th</sup> July 2023

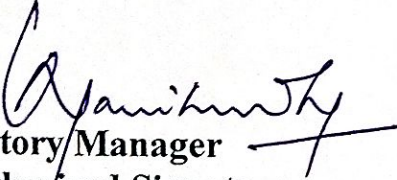
## TO WHOMSOEVER IT MAY CONCERN

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During the training period her code and conduct was good

We wish her all the best for her better future

For JAYASHREE POLYMERS PVT LTD

  
Factory Manager  
Authorized Signatory

# A STUDY ON MARKETING DEPARTMENT OF JAYASHREE POLYMERS PRIVATE LIMITED

Report on internship training submitted to Periyar University , Salem

In partial fulfillment for the award of the degree of

MASTER OF COMMERCE

Submitted By

NAME : KAVITHA MARY. J

REG NO : C22PG152COM010

Under the guidance of

Dr. REENA RAJ, M.Com., M.Phil., SET., Ph.D

Head of the Department



DEPARTMENT OF COMMRECE

ST.JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN

Affiliated to Periyar University, Salem.

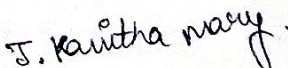
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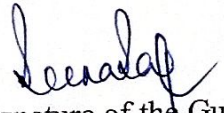
JULY 2023

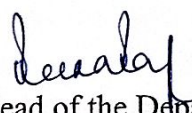
# PERIYAR UNIVERSITY

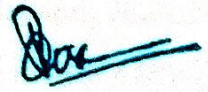
## INTERNSHIP TRAINING REPORT FORMAT

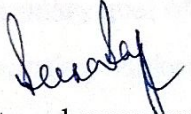
1.	Name of the candidate	<u>KAVITHA MARY . J</u>
2.	University Examination Registration Number	<u>C22PG152COM010</u>
3.	Name of the College	<u>ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN , HOSUR</u>
4.	Name of the Department/Degree	<u>Commerce / M.com</u>
5.	Name of the Industry/Institute in which for Internship Training Undergone	<u>JAYASHREE POLYMERS PRIVATE LIMITED</u>
6.	Guide/Supervisor under whom the training undertaken	<u>Dr. Reena Raj</u>
7.	Title of the Training	<u>A study on Marketing Department of Jayshree Polymers private limited.</u>
8.	Brief output of training (not more than 2 pages)-Attach Annexure-I	<u>( ENCLOSED)</u>
9.	Conclusion	<u>The overall experience was positive and everything I learned would be useful in my future career in this field.</u>
10.	Outcome of the Training	<u>Job experience</u>

  
Signature of the Student

  
Signature of the Guide

  
Head of the Department

  
Signature of the principal

  
Internal examiner

# A STUDY ON MARKETING DEPARTMENT OF JAYASHREE POLYMERS

## PRIVATE LIMITED

### INTRODUCTION

Founded in 1984, JAYASHREE POLYMERS PRIVATE LIMITED has provided high quality & performance oriented rubber components for over 35 years to automotive industry started as small time rubber components has avolved to become one of the technology leaders in the auto –components industry. The company has grown through organic growth have driven the expansion into diverse product lines and geographic markets. The company has manufacturing footprints across all automotive manufacturing hubs in India & customer foot print across the globe. We are offer a diverse range of products that vary from Metal Rubber Bonded parts, Rubber Horses and Rubber profiles for whom we have been awarded an ISO certification. Our company has been very successful in expanding its operations. Our products are accepted and appreciated in the market for high strength, abrasion, resistance, flexibility, heat resistance and precise design. With the purpose to make meet the client expectations we are dedicated to provide premium quality products to our clients under minimum stipulated time. We have constructed a robust infrastructure that consists of department like procurement, production, quality testing, warehouse and packaging. Every day we make sure that we gain a huge client base and that is done with the help of team of skilled professionals who are specifically trained to analyze and manufacture highly effective products. Our skilled, manpower has expertise in the wide diversity of fields that makes them one of reason where we stand today. Vendor assortment and assessment is carried under strict norms and parameters. We feel very proud to supply our products to companies like Whirlpool, Videocon, MTS, Tata, Honeywell and Hero Honda.

### MARKETING

A marketing department is a group of marketing specialists responsible for planning, creating, and monitoring marketing activities within a company. The primary goal of the marketing department is to help the company generate as many sales as possible. Manufacturing marketing is the process of creating and executing a plan to promote and sell products to customers. The goal of manufacturing marketing is to generate sales and build brand awareness. There are many different aspects to consider when developing a manufacturing marketing plan, including target markets, products positioning, pricing, promotion, and distribution. A well- executed manufacturing marketing plan can help to increase sales, expand into new markets, and build brand recognition.

## PROCESS

- Engineering Change Notice ( ECN )
- Production Part Approval Process ( PPAP )
- Request For Quotation ( RFQ )
- Drawing Design

## ENGINEERING CHANGE NOTICE

An Engineering Change Notice ( ECN ) is a document authorizing and recording design changes throughout the prototyping and life-cycle phases of a product. ECN documentation contains the justification for changes made to a component or system once the initial design is complete. It also forces changes to be approved by the relevant authorities.

## PRODUCTION PART APPROVAL PROCESS

Production part approval process ( PPAP ) is a valuable tool for establishing confidence in component suppliers and their production processes. Many component parts are being outsourced to overseas manufacture. This often results in longer lead times and larger order quantities. Therefore it has become imperative to provide quality parts that meet the customers requirement the first time and every time.

## REQUEST FOR QUOTATION

Request for quote ( RFQ ) is a process wherein an enterprise asks a set of potential suppliers or service providers to submit their price quotations and stand a chance to study or provide goods or services. Once the enterprise receives the price quotations, it can choose for the goods or service. RFQ are essential for business that require a consistent supply of products with set specifications and standard , every time. Therefore, suppliers or service providers that are better organized usually have higher chances to of creating a creating a streamlined RFQ that offers the best match the requirements of an enterprise.

## DRAWING DESIGN

Marketing design applies graphic design principles to the ultimate goals of a marketing effort. It encompasses both the creation of a recognizable visual identity that will appeal to potential customers and the marketing teams deployment of that identity in the form of internally consistent assets. Marketing design an essential piece of a business marketing strategy. Since good design is one of the primary ways to grab your target audience attention. The marketing graphics that a design team creates are also vital to a positive user experience since welcoming visuals will make customers more likely to return.

## CONCLUSION

The deduction of our employees is reflected in the success of our company. In pursuit of exceeding our customer's expectations our employees set high standard of performance. Their skill, creativity, innovative approach and attention to minute details are the key drivers that help realize our company vision.



A Multi-Product Rubber Company

# JAYASHREE POLYMERS PVT. LTD.

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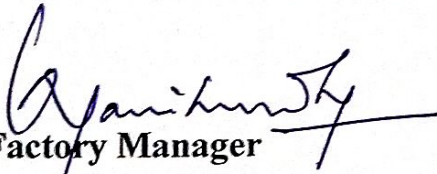
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During the training period her code and conduct was good

We wish her all the best for her better future

For JAYASHREE POLYMERS PVT LTD

  
Factory Manager  
Authorized Signatory

Phone: +91 (04344) 277004 / 7810957748

E-mail: info@jayashreepolymers.com, Website: www.jayashreepolymers.com

**A STUDY ON RUBBER MANUFACTURING AT  
JAYSHREE POLYMERS PRIVATE LIMITED COMPANY,  
HOSUR**

Report on Internship Training submitted to Periyar University, Salem

In partial fulfillment requirement for the award of the degree of

**MASTER OF COMMERCE**

Submitted By

**NAME: NAVYA G**

**REGNO:C22PG152COM014**

Under the guidance of

**Dr . REENA RAJ M.Com., M.Phil., SET., PH.D**

Head of the Department and Assistant Professor



**DEPARTMENT OF COMMERCE**

**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR  
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(Affiliated to Periyar University, Salem.)

**JULY 2023**

# PERIYAR UNIVERSITY

## INTERNSHIP TRAINING REPORT FORMAT

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3	Name of the College	ST. Joseph's college of Arts & Science for women, Hosur
4	Name of the Department /Degree	Commerce/M.COM
5	Name of the Industry / Institute in which for Internship Training Undergone	Jayshree Polymers Private Limited, Hosur
6	Guide/ Supervisor under whom the training Undertaken	DR. REENA RAJ
7	Title of the Training	A STUDY ON RUBBER MANUFACTURING AT JAYASHREE POLYMERS PRIVATE LIMITED COMPANY, HOSUR
8	Brief output of training (not more than 2 Pages)- Attach Annexure-	(ENCLOSED)
9	Conclusion	The internship training helped to secure practical and theoretical knowledge about the manufacturing of Rubber
10	Outcome of the Training	Practical exposure to various departments of the company and the Manufacturing process.

Navya G  
Signature of the  
Student

Reena Raj  
Signature of the  
Guide

Reena Raj  
Head of the  
Department

Reena Raj  
Principal

Reena Raj  
Internal examiner

## **A STUDY ON RUBBER MANUFACTURING AT JAYASHREE POLYMERS PRIVATE LIMITED COMPANY, HOSUR**

### **Introduction about the company and it's Product:**

The Jayashree Group traces its roots back to 1984 when it began operations as a rubber manufacturing company. Jayashree, realizing the immense opportunities in the global rubber components industry has been successful in expanding its operations into multiple locations & multi-products over a period of time. It has established itself as one of the leading automotive rubber components suppliers in the country.

While acquiring latest technology for development and serial production, they have steadily been introducing innovative products and providing customized solutions for various business sectors in Automotive & Nonautomotive sectors. Along the years, Jayashree group has forayed into Plastic component manufacturing, Fluid Transmission Products (FTP) & Nylon Tube Assembly manufacturing to support its existing customers and also attract new businesses in line with changing market segments and automotive emission norms.

### **Manufacturing Facilities of the Company:**

1. Unit 1 Pune- Mixing ,Moulding and Extrusion
2. Unit 2 Maneswar – moulding , Extrusion
3. Unit 3 Pune – Design and Development
4. Unit 4 Pune – Moulding
5. Unit 5 Haridwar- Mixing, Moulding , extrusion
6. Unit 6 Hosur- Moulding
7. Unit 7 Pune – Mixing
8. Unit 8 Pune – Fuel tube
9. Jayshree polymers export private ltd pune - Hoses with re- Inforcement
10. Jayshree Tubestech company pvt ltd pune –Fluid Transmission product

### **Departments Covered during Internship:**

- ❖ Purchase
- ❖ Accounts
- ❖ Sales and Dispatch
- ❖ Marketing

### **Purchase Department:**

- Procurement of Raw material
- Material Storage
- Material inward and outward logs
- Inventory tracking
- Vendor Relationship Management

The purchase team obtain quotations from various companies to compare the lowest offer for the materials. After evaluating both price and quantity, they will proceed to finalize the contract agreement once the terms and conditions are settled.

### **Accounts:**

- Invoice Processing/Payments to vendors
- Checking the correctness of details entered in the invoice
- Check the GST details (CGST, SGST and IGST)

The Accounts team Maintain records of all Invoices, bills and Payment reports.

### **Sales and Dispatch**

- Bar code implementation for finished product to track the batch
- Coordinate with customers for Material request, delivery and payments receivables.
- The sales team actively seeks out new potential customers while maintaining regular coordination and follow-up with existing customers to address their material requirements.

### **Marketing**

- Presentation to customers on the finished product, product ranges and design
- Market research on competitors and their products. Identify the customer requirements.
- Support new product launches and awareness campaigns.

### **Conclusion:**

My internship experience at Jayashree Group has been both insightful and enriching. Over the course of my time here, I had the privilege to delve into various departments, gaining valuable exposure to the inner workings of the company. During my tenure, I had the opportunity to closely engage with crucial departments such as Purchase, Accounts, Sales and Dispatch, and Marketing. The multifaceted nature of my internship allowed me to witness the seamless integration of these departments, each contributing significantly to the company's overarching goals.



A Multi-Product Rubber Company

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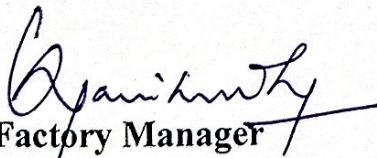
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**Factory Manager**  
**Authorized Signatory**

Phone: +91 (04344) 277004 / 7810957748

**E-mail:** info@jayashreepolymers.com, **Website:** www.jayashreepolymers.com

**A STUDY ON DEPARTMENT OF SALES AND DISPATCH  
JAYASHREE POLYMERS PRIVATE LIMITED**

Report on Internship Training submitted to Periyar University, Salem

In partial fulfilment of requirement for the award of the degree of

**MASTER OF COMMERCE**

Submitted by

NAME: NIVATHA.C.V

REG.NO: C22PG152COM015

Under the guidance of

Dr.Reena Raj, M.Com., M.Phil., SET., Ph.D.

Head of the Department



DEPARTMENT OF COMMERCE

ST.JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN

Affiliated to Periyar University, Salem.

Mookandapalli, SIPCOT, HOSUR-635109

**July 2023**

# PERIYAR UNIVERSITY

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2	University Examination Registration Number	C22PG152COM015
3	Name of the College	ST.Joseph's College of Arts & Science for Women, Hosur.
4	Name of the Department / Degree	Commerce/M.COM
5	Name of the Industry/Institute in which for Internship Training Undergone	Jayashree Polymers Private Limited, Hosur.
6	Guide/ Supervisor under whom the training Undertaken	Dr. Reena Raj
7	Title of the Training	A Study on Department of Sales and Dispatch Jayashree Polymers Private Limited Hosur.
8	Brif output of training (not more than 2 pages)- Attach Annexure-I	(ENCLOSED)
9	Conclusion	The internship the Programme assisted in gaining both theoretical and practical knowledge.
10	Outcome of the Training	The knowledge and skills acquired during the internship programme and the exposure to real- world issues can now be applied in real-life business environment.

C.V.Nivatha

Signature of the  
Student

Reena Raj

Signature of the  
Guide

Reena Raj

Signature of the Head of the  
Department

Box

Signature of  
Principal

Reena Raj

Signature of  
Internal examiner

# **A STUDY ON DEPARTMENT OF SALES AND DISPATCH JAYASHREE POLYMERS PRIVATE LIMITED**

## **INTRODUCTION**

Jayashree Polymers Private Limited is an unlisted private company incorporated on 02 February, 1996. It is classified as a private limited company and is located in Pune, Maharashtra. At the same time, its book networth has increased by 3.42%. Other performance and liquidity ratios are available here. Endowed in 1984, Jayashree Polymers Private Limited is the most reputed manufacturer and supplier of Rubber Bonded and Hoses. We offer a diverse range of products that vary from Metal Rubber Bonded parts, Rubber Hoses and Rubber profiles for whom we have been awarded an ISO certification. Our company has been very successful in expanding its operation. Our products are accepted and appreciated in the market for high strength, abrasion, resistance, flexibility, heat resistance and precise design. With the purpose to make meet the client expectations we are dedicated to provide premium quality products to our clients under minimum stipulated time. We have constructed a robust infrastructure that consists of department like procurement, production, quality testing, warehouse and packaging. Every day we make sure that we gain a huge client base and that is done with the help of team of skilled professionals who are specifically trained to analyze and manufacture highly effective products. Our company boasts of a steady growth since its inception. While acquiring latest technology for introducing innovative product and providing customized solution for various business sectors in automotive & nonautomotive sectors. We have continuously upgraded our technology to keep pace with the stringent industry requirement & ever changing customer needs & expectations.

## **SALES AND DISPATCH**

Dispatch document is the document that goes along with the delivery of the order placed by the Customer. Thus, it's an important document for delivery purpose. This document contains the information of the delivery. The Sale Dispatch Entry type and select the Sales Order type (Authorized Sales order) from Drop Down. On selecting the order the details of the product or products to be delivered appear in the grid below. Select the status of dispatch which could be Dispatched and Goods Returned. Enter the name of the Transporter, Agent Details and the Delivery Date. The Package Description is displayed along with the products in the data grid.

## **PROCESS**

Sales and dispatch is the process of production order for starting the operations. To sending something to somebody or someplace to a destination for a purpose.

**STEP1: Part checking**

**STEP2: Part finishing**

**STEP3: Quality inspection**

**STEP4: Packing**

**STEP5: Sales invoice**

**STEP6: Gate outward**

### **Part checking**

Material of the part will be checking sales of the person and will be checking the quality of material. To check the ask percentage, you just burn the sample in the sample in the muffle furnace and measure the left-over ash on the calibrated weight. The carbon contents will get turned into fumes and taken out.

### **Part finishing**

The manufacturing and custom finishing process are unique to the manufactured parts. The finishing of rubber compounds involves fulfilling specific customer requirements that cannot be met during the actual

compounding process by means of a subsequent processes are used . As part of the conversion process, the finished rubber compound can be made into a wide variety of shape and geometries

- Mixing, usually carried out immediately after, mastication when additives are incorporated
- Shaping of the viscous mass, for example, by extrusion or molding.
- Curing, when the polymer molecules become interlinked and the shape is fixed

## Quality inspection

Domestic and customers have supported our company's products in the long-term. On most important factors is attributed to the fact that our rubber products are inspected with the highest standard quality control system covers incoming material inspection , in process inspection , and final product inspection additionally, the material suppliers will provide the raw material inspection report. Our quality management is fully equipped with various inspection instruments for testing the physical properties of silicone and rubber. They are giving the material of the bin will be testing through sample of the rubber and will be accepted through Quality of test and sending to packing area.

## Packing

Packing has been manufactures, suppliers, distribution, and dealers across. Rubber packing product price in india ranges from 200 to 500 INR and minimum order requirements from 1 to 100000. Whether your looking for rubber packing, rubber packing sheet, rubber cup packing etc. We offer a wide range of rubber packing selection in various locations.

- Production parts packed to customer requirement.
- Then weight variations.
- One product weight in 49g.
- Minimum 20g put in 15 one gram in one cover.

## Sales invoice

A sales invoice is a document that records the cash your customers owe you for the products and services they purchased. It specifies important payment details such as due date , invoice number , billing address , and more. Invoicing has to be done correctly , because without it as a record of sale , your business can't get paid and generate profit. They are doing sales for the customers and will be recorded invoice of the bill of all material will be send outside through the company.

## Gate outward

Gate Entry Outward is used to track the exist of goods from the organization. The following processes describe how to create and attach an outward Gate Entry.

- To create an Outward Gate Entry
- To view an attached outward gate Entry

The Material will be send through the other companies seal of the company through the person will be checked through the gate outward. Of the vechical number will the noted through the gate time of the vechical in and out.

## Conclusion

The present study at Jayashree Polymers Private Limited it's authorized share capital is INR 3.00 cr and the total paid - up share is INR 3.00 cr. Jayashree polymers private limited's operating revenues range is INR 100 cr-500 cr for the financial year ending on 31 march 2022. It's EBITDA has decreased by -9.55% over the previous year.



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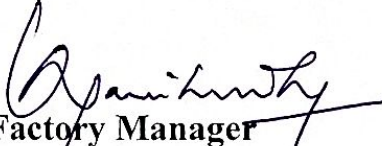
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