



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(Affiliated to Periyar University, Salem)
Mookandapalli, Sipeot, Hosur – 635126

Academic and Administrative Audit Report
Academic Year 2022-2023

Audit Date: 04.05.2023

Audit Done by: IQAC Team

The Internal Quality Assurance Cell carried out an Internal Academic and Administrative Audit (AAA) for the academic year 2022-2023 in our college. The primary objectives were to evaluate departmental performance, offer recommendations to enhance the quality of teaching, learning, and research, and assess the institution's co-curricular and extra-curricular activities. This audit serves as a valuable tool for improving academic administration and the overall quality of education. It aids in identifying students' strengths and weaknesses academically, enabling corrective measures to be taken for improvement. Furthermore, the audit monitors the enforcement of institutional rules and regulations, verifies the availability of educational resources, evaluates the timeliness of activity completion, and checks the accuracy of records.

The areas of observation include the following:

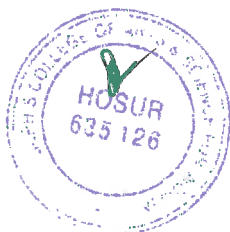
- Department Yearly Plan, Department Association Activities, Time table
- Lesson plan, Work Diary, ICT-Enabled Teaching
- CIA - Mark Registers, Semester Examination Results, Semester Result analysis
- Student Mentoring File, Remedial Classes, Assignments
- Certificate Course Details, Department Minutes and Circular
- MoU Details, Industrial visit, E-Content Development
- Seminars/Conferences/Workshops Organized
- Paper presentation in Conferences/Seminars, Publications
- Student Participation in Seminars/Workshop/Conference /Competitions
- Placement Details, Placement Training Record, Details of the Students Placed, Details of Students in Higher Education
- Laboratory, Library, Activities of NSS, RRC, YRC, Sports, Fine Arts
- Capacity Development Programme, Career Guidance Programme

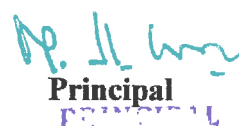
Suggestions by the Audit Team

- Motivate the students to apply for funded projects.
- Encourage the students to increase the extension activities for the betterment of society.
- Open-source learning has to be increased.
- The faculty members can proceed doctorate in their field of study.
- The faculty members can focus on publishing books with ISBNs.
- The departments can conduct International Seminars and workshops.


IQAC Co-ordinator

IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
ARTS & SCIENCE FOR WOMEN
Mookandapalli, Sipeot,
Hosur - 635126, Krishnagiri-Dist,




Principal

ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE FOR WOMEN
Mookandapalli, Sipeot,
HOSUR - 635 126, Krishnagiri-Dist.

AUDIT PHOTOS – 04.05.2023



Dr. J. L. Kumar
PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
& SCIENCE FOR WOMEN
Mookandapalli, Sipcot,
HOSUR - 635 126; Krishnagiri - Dist.



ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
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Academic Audit

Date: 4/5/2023

Department	Computer Science
Name of the Auditors	Mrs. A. Vijani Jenita Mary Mrs. F. Mahalakshmi

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓	+	
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details			✓
21	Laboratory	✓		
22	E-Content Development			✓
23	Capacity Development Programmc	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor

The corrections which ever is need
should be done

Suggestions if any

Can maintain certificate course details
Placement, E content development details
Properly

T. malvi vijay
4/5/23
Signature of the Auditor

Dr. H. K. K. K.
Principal
Signature of the Principal
ST. JOSEPH'S COLLEGE OF ARTS
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Academic Audit

Date: 4/5/2023

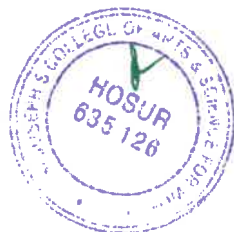
Department	BBA (CA)
Name of the Auditors	Mrs. A. vijani Jenita Mary Mrs T. Mahalakshmi

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File			✓
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details		✓	
13	Seminars/Conferences/Workshops Organized			✓
14	Semester Examination Results	✓		
15	Department Association Activities		✓	
16	Industrial visit		✓	
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details			✓
21	Laboratory	✓		
22	E-Content Development			✓
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
Some corrections in Seminars details and Placement details. More documents need in E-content Development.
Suggestions if any
NIL

Signature of the Auditor
T. Mahalingam
 21/5/2023

Signature of the Principal
P. J. Mary
 PRINCIPAL
 ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE FOR WOMEN
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Academic Audit

Date: 6/5/2023

Department	Physics
Name of the Auditors	Mrs. A. VIYANI JENITA MARY. Mrs. MAHALAKSHMI.

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	/		
2	Lesson plan	/		
3	Time table	/		
4	ICT-Enabled Teaching			/
5	Work Diary	/		
6	Student Mentoring File	/		
7	Remedial Classes	/		
8	Assignments	/		
9	CIA - Mark Registers	/		
10	Certificate Course Details	/		
11	Department Minutes and Circular	/		
12	MoU Details		/	
13	Seminars/Conferences/Workshops Organized			
14	Semester Examination Results	/		
15	Department Association Activities	/		
16	Industrial visit	/		
17	Paper presentation in Conference/Seminars	/		
18	Publications			
19	Student Participation in Seminars/Workshop/Conference /Competitions			/
20	Placement Details	/		
21	Laboratory	/		
22	E-Content Development		/	
23	Capacity Development Programme	/		
24	Career Guidance Programme	/		
25	Result Analysis	/		

Remarks by the Auditor

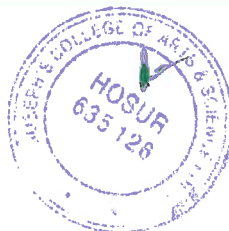
In the department They must maintain the records for ICT enabled Teaching mou details and E-content development.

Suggestions if any

can concentrate more on publications, student participation in Seminar, conference and workshops.

Vignani
4/5/23
J. Mohi
4/5/23
Signature of the Auditor

P. H. Wani
Signature of the Principal
PRINCIPAL
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Academic Audit

Date: 4/5/23

Department	Biotechnology
Name of the Auditors	Mrs. Niranjana Mrs. Vadivu

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓	✓	
13	Seminars/Conferences/Workshops Organized		✓	
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications			✓
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development		✓	
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor

publication & e-content areas have to be developed. Mob's need to be signed and activities can be conducted through them.

Suggestions if any

Organize more conferences and workshops.
Can focus on publication in UGC/scopus.

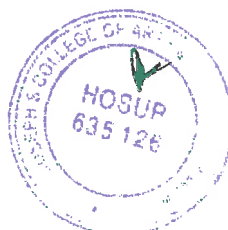
Signature of the Auditor

V. N. 
4/5/23

N. V. 
4/5/23

Signature of the Principal

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Academic Audit

Date: 4/5/23

Department	English
Name of the Auditors	Mrs. V. Niranjana Mrs. Vadivu.

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		✓
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		✓
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		✓
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor

The department has to improve the e-content preparation. Include the teaching strategies in work done. The Lesson plan must include recent ICT tools also for teaching.

Suggestions if any

Staff publications has to be improved. Only few publications are seen. Try to publish in UUC/scopus.

V. D. R.
4/5/23
Signature of the Auditor

N. V. H.
4/5/23

M. H. H.
Signature of the Principal

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Academic Audit

Date: 4/5/23

Department	Mathematics
Name of the Auditors	Mrs. Niranjana. Mrs. Vadivu

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		✓
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		✓
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details			✓
13	Seminars/Conferences/Workshops Organized		✓	
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		✓
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓	✓	✓
22	E-Content Development			✓
23	Capacity Development Programme	✓		
24	Career Guidance Programme		✓	
25	Result Analysis		✓	

Remarks by the Auditor

The files are maintained for previous years but recent updations on few files need to be completed. Include teaching learning Strategies in work-diary. Corrections are given in e-content videos.

Suggestions if any

Only few e-content videos are seen. Can increase the number of e-content. The publication of books need to be worked on. MOU related activities need to be filed.

N. V. [Signature] 4/5/23
Signature of the Auditor



[Signature]
Signature of the Principal
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Academic Audit

Date: 04.05.2023

Department	CHEMISTRY
Name of the Auditors	Ms. ASWINI.G Dr. L. Jenniffer

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
Files are maintained.
Suggestions if any
Suggested to Conduct Conference.

Gr. D. Srinivas / J. K. K. K.
Signature of the Auditor



P. J. K. K.
Signature of the Principal
PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
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Mookandapalli, Sipcot,
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Academic Audit

Date: 04/5/22

Department	Nutrition
Name of the Auditors	Dr. Jennifer Mrs. G. Arini

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details		✓	
13	Seminars/Conferences/Workshops Organized		✓	
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit		✓	
17	Paper presentation in Conference/Seminars	✓		
18	Publications		✓	
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
<p>MOU details need to signed . Publications need to be proceed for journals.</p>
Suggestions if any
<p>Need to organize seminar / workshop / conference</p>

J. K. / H. S. S. S.
Signature of the Auditor

P. S. S. S.
Signature of the Principal
PRINCIPAL
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Academic Audit

Date: 04.05.2023

Department	COMMERCE
Name of the Auditors	Ms. ASWINI. G Dr. L. Jenniffer

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
Files are neatly maintained
Suggestions if any
Nil

H. Abin / J. J. J.

Signature of the Auditor

P. J. J.

Signature of the Principal

PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
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Academic Audit

Date: 04.05.23

Department	TAMIL
Name of the Auditors	AMAL REDGE / MONISHA

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching		✓	
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized		✓	
14	Semester Examination Results		✓	
15	Department Association Activities	✓		
16	Industrial visit			
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions			
20	Placement Details			
21	Laboratory			
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis			

Remarks by the Auditor

Good, All the details are there.

Suggestions if any

All can participate in Seminars and Conferences.
And can arrange seminars / workshops / Guest Lecture.

Amalbedge. G.

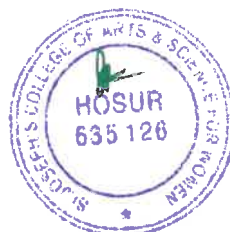
.U. Mijun

Signature of the Auditor

P. J. M.

Signature of the Principal

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Placement Audit

Date: 04.05.23

Name of the Auditors	AMALREDDY / MONISHA.U
----------------------	-----------------------

S.No	Particulars	Status		
		Yes	No	Corrections
1	MoU's	✓		
2	Career Guidance Programmes	✓		
3	Placement Training Record	✓		
4	Details of the Students Placed	✓		
5	Details of Students in Higher Education	✓		
6	Offer Letter copy	✓		
7	Placement Cell Activities	✓		
8	Meeting and Circular		✓	

Remarks by the Auditor
Good, All the placement document files are there.
Suggestions if any
Can have a regular meeting and circular.

Amalreddy G.
U. Monisha
Signature of the Auditor



P. H. Mary
Signature of the Principal
PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
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Physical Education Department Audit

Date: 04.05.23

Name of the Auditors	AMALREDDY / MONISHA-U
----------------------	-----------------------

S.No	Particulars	Status		
		Yes	No	Corrections
1	Training provided to students	✓		
2	Student Participation University level	✓		
3	Student Participation State level	✓		
4	Student Participation National level	✓		
5	Events Organized within the college	✓		
6	Reports/ Certificates	✓		

Remarks by the Auditor
Neatly maintained
Suggestions if any
Nil

Amalreddy G
U. Mysil
Signature of the Auditor



P. J. Mary
Signature of the Principal
PRINCIPAL
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Fine Arts Committee Audit

Date: 04.05.23

Name of the Auditors	AMAL REDGE / MONISHA . U
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S.No	Particulars	Status		
		Yes	No	Corrections
1	Meeting and Circular		✓	
2	Activities plan of the Fine Arts Committee	✓	✓	
3	Competitions organized	✓		
4	External Participation of students		✓	
5	Programmes Organized	✓		
6	Reports	✓		

Remarks by the Auditor
Good,
Suggestions if any
Can have regular meeting and can organise programmes within the college premises. Can Conduct Inter-College competitions.

Amal Redge
U. Monisha

Signature of the Auditor



P. H. W.

Signature of the Principal
PRINCIPAL

ST. JOSEPH'S COLLEGE OF ARTS
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YRC Audit

Date: 04/5/23

Name of the Auditors	Dr. Jenniffer Mrs - G. Aswini
----------------------	----------------------------------

S.No	Particulars	Status		
		Yes	No	Corrections
1	Yearly Plan	✓		
2	Activities Conducted within the College	✓		
3	Activities Conducted Outside College	✓		
4	Report of Activities	✓		

Remarks by the Auditor
Good, Neatly maintained
Suggestions if any
Nil

J. Jenniffer
Signature of the Auditor



Dr. J. L. Mary
Signature of the Principal
PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
& **SCIENCE FOR WOMEN**
Mookandapalli, Sipcot,
HOSUR - 635 126, Krishnagiri - Dist.



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
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NSS Audit

Date: 4/5/23

Name of the Auditors	Mrs. Niranjana Mrs. Vadivu
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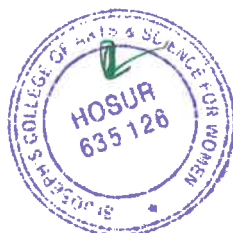
S.No	Particulars	Status		
		Yes	No	Corrections
1	Yearly Plan	✓		
2	Activities Conducted within the College	✓		
3	Activities Conducted Outside college	✓		
4	NSS Camp details and Report	✓		
5	Report of Activities	✓		✓

Remarks by the Auditor
The activities are conducted in a well organized manner. The reports had some corrections in the formatting. It has to be rectified.
Suggestions if any
NSS needs to focus on documenting the details in correct format. Include Geo-tagged photos.

Signature of the Auditor

N. V. Vadivu
4/5/23

N. V. Vadivu
4/5/23



Signature of the Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
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Mookandapalli, Sipcot, Hosur – 635126

RRC Audit

Date: 4/5/2023

Name of the Auditors	Mrs. A. VIYANI JENITA MARY. Mrs. MAHALAKSHMI
----------------------	---

S.No	Particulars	Status		
		Yes	No	Corrections
1	Yearly Plan	✓		
2	Activities Conducted within the College	✓		
3	Activities Conducted Outside College	✓		
4	Report of Activities	✓		

Remarks by the Auditor
All the records maintained properly. can follow in coming years.
Suggestions if any
NIL.

viyani
4/5/23 T. Mahi
4/5/23
Signature of the Auditor

Pr. J. L. L.
Signature of the Principal

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Academic and Administrative Audit Report
Academic Year 2021-2022

Audit Date: 10/06/2022

Audit Done by: IQAC Team

The Internal Quality Assurance Cell conducted an Internal Academic and Administrative Audit (AAA) of our college for the academic year 2021-2022. The audit aimed to assess departmental performance, provide recommendations for enhancing the quality of teaching, learning, and research, and evaluate the institution's co-curricular and extra-curricular activities.


The IQAC team members audited all the departments and cells, analyzed the documentation and reports, and outlined the observations and suggestions.

The areas of observation include the following:


- Department Yearly Plan, Department Association Activities, Time table
- Lesson plan, Work Diary, ICT-Enabled Teaching
- CIA - Mark Registers, Semester Examination Results, Semester Result analysis
- Student Mentoring File, Remedial Classes, Assignments
- Certificate Course Details, Department Minutes and Circular
- MoU Details, Industrial visit, E-Content Development
- Seminars/Conferences/Workshops Organized
- Paper presentation in Conferences/Seminars, Publications
- Student Participation in Seminars/Workshop/Conference /Competitions
- Placement Details, Placement Training Record, Details of the Students Placed, Details of Students in Higher Education
- Laboratory, Library, Activities of NSS, RRC, YRC, Sports, Fine Arts
- Capacity Development Programme, Career Guidance Programme

Suggestions by the Audit Team

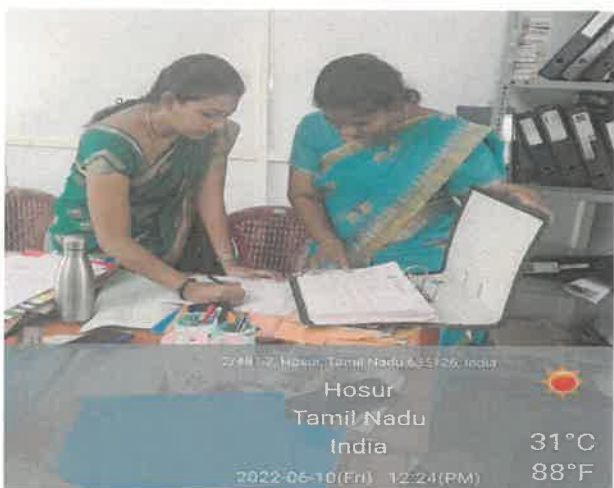
- The staff publications in UGC/ Scopus need to be focussed.
- The faculty members need to create e-content in their respective subjects.
- The departments can conduct research-oriented seminars/workshops/conferences.
- The students can be motivated to participate in external seminars/conferences/competitions.
- Can add more innovative teaching techniques for teaching practices.
- Focus on Swayam/NPTEL courses.


IQAC Co-ordinator
IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
ARTS & SCIENCE FOR WOMEN
Mookandapalli, Sipcot
HOSUR-635 126, Krishnagiri-Dist.




Principal
PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
& SCIENCE FOR WOMEN
Mookandapalli, Sipcot,
HOSUR - 635 126, Krishnagiri-Dist.

Audit Photos – 10/06/2022



S. Arockiarani
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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
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Academic Audit

Date: 10/6/2022

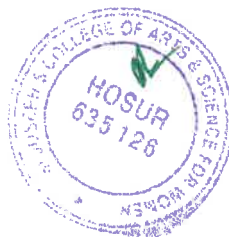
Department	Tamil
Name of the Auditors	Mrs. T. Mahalakshmi Mrs. N. Vadiou

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching		✓	
5	Work Diary	✓		
6	Student Mentoring File			✓
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results		✓	
15	Department Association Activities			✓
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory		✓	
22	E-Content Development		✓	
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
In tamil department there is no laboratory details Some correction in ICT-Enabled teaching, and Student mentoring file.
Suggestions if any
NIL

T. Mahi 10/6/2022 N. V. 10/6/22
Signature of the Auditor

S. Arockiarani
Signature of the Principal



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Academic Audit

Date: 10.6.22

Department	English
Name of the Auditors	Mrs. A. VIYANI JENITA MARY

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching			✓
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details			✓
13	Seminars/Conferences/Workshops Organized			
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications		✓	
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development		✓	
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor

Need to include ICT enabled teaching and record the events. MoU details have to be documented. Details of publications need to be documented.

Suggestions if any

E content development need to be done by all the faculty members.
Can organise workshops and seminars.

Vijay
10/6/22
Signature of the Auditor



S. Arockiarani

Signature of the Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
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Academic Audit

Date: 10/6/2022

Department	B.B.A (C.A)
Name of the Auditors	Mrs. T. Mahalakshmi Mrs. N. Vadim

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching			✓
5	Work Diary	✓		
6	Student Mentoring File			✓
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		-
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized			✓
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit		✓	
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis			✓

Remarks by the Auditor
Ask to do corrections in Webinar Report, and ask to do more workshops & Seminars.
Suggestions if any
NIL

T. Madhavi
10/6/2022
Signature of the Auditor

N. V. Kumar
10/6/22



S. Arockiarani
Signature of the Principal

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Academic Audit

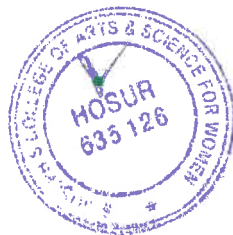
Date: 10/6/22


Department	Chemistry
Name of the Auditors	Dr. L. JENNIFER / U. MONISHA

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
Maintained Accely.
Suggestions if any
Nil


 Signature of the Auditor




 Signature of the Principal
PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
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Academic Audit

Date: 10/6/2022

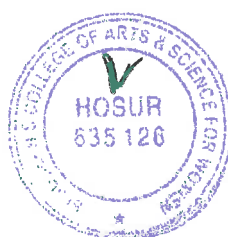
Department	Computer Science
Name of the Auditors	Mrs. T. Mahalakshmi Mrs. N. Vadivu

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit			✓
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis			✓

Remarks by the Auditor
Ask to do small corrections in Result Analysis
Suggestions if any
NIL

T. Mahi 10/6/2022 N. V. Hm 10/6/22
Signature of the Auditor

S. Arockiarani
Signature of the Principal



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Mookandapalli, Sipcot, Hosur – 635126

Academic Audit

Date: 10/6/22

Department	NUTRITION AND DIETITICS
Name of the Auditors	Dr. L. JENNIFER / U. MONISHA

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching		✓	
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details		✓	
13	Seminars/Conferences/Workshops Organized		✓	
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
Good, organised well
Suggestions if any
Can organise Seminars / workshops / conferences and also MoU's.

U. M. J. S.

Signature of the Auditor

S. A. Sankaranarayanan

Signature of the Principal



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Academic Audit

Date:

Department	PHYSICS
Name of the Auditors	Dr. L. JENNIFER / U. MONIHA

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓	✗	
13	Seminars/Conferences/Workshops Organized			
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

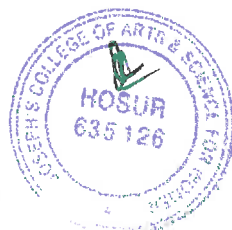
Remarks by the Auditor
Overall Good!
Suggestions if any
Has to arrange workshop / Seminars / Conferences

U. Thiruv

Signature of the Auditor

S. Arackiarasu

Signature of the Principal



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Academic Audit

Date: 10/6/22

Department	Mathematics
Name of the Auditors	MRS. G. Anil Reddy Mrs. G. Aswini

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes			✓
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications		✓	
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor

To be include remedial details
Details of publications need to be document

Suggestions if any

Corrections made to be done for
remedial for all faculty members

Duglesge. G.
H. S. S. W.
10/6/22

Signature of the Auditor



S. A. Sreekaran

Signature of the Principal

PRINCIPAL

**ST. JOSEPH'S COLLEGE OF ARTS
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Academic Audit

Date: 10/6/22

Department	Bio-technology
Name of the Auditors	Mrs G. Anil Redge Mrs- G. Aswini

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		✓
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

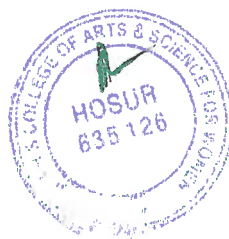
Remarks by the Auditor
<p>corrections to be done for students mentoring file.</p>
Suggestions if any
<p>Need to organize workshop/ seminar</p>

Aruladige G. H. Shrin

Signature of the Auditor

S. Arockiamani

Signature of the Principal



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Academic Audit

Date: 10/6/22

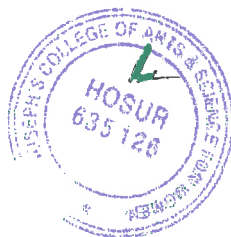
Department	Commerce
Name of the Auditors	MRS. G. Anil sedge MRS. G. ASWINI

S.No	Particulars	Status		
		Yes	No	Corrections
1	Department Yearly Plan	✓		
2	Lesson plan	✓		
3	Time table	✓		
4	ICT-Enabled Teaching	✓		
5	Work Diary	✓		
6	Student Mentoring File	✓		
7	Remedial Classes	✓		
8	Assignments	✓		
9	CIA - Mark Registers	✓		
10	Certificate Course Details	✓		
11	Department Minutes and Circular	✓		
12	MoU Details	✓		
13	Seminars/Conferences/Workshops Organized	✓		
14	Semester Examination Results	✓		
15	Department Association Activities	✓		
16	Industrial visit	✓		
17	Paper presentation in Conference/Seminars	✓		
18	Publications	✓		
19	Student Participation in Seminars/Workshop/Conference /Competitions	✓		
20	Placement Details	✓		
21	Laboratory	✓		
22	E-Content Development	✓		
23	Capacity Development Programme	✓		
24	Career Guidance Programme	✓		
25	Result Analysis	✓		

Remarks by the Auditor
<p>Neatly maintained. Publications need to be documented year wise.</p>
Suggestions if any
<p>- Nil -</p>

Amalraj G.
H. Dhru

Signature of the Auditor



S. Arsekianam
Signature of the Principal

PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
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Mookandapalli, Sipcot, Hosur – 635126

YRC Audit

Date: 10/6/22

Name of the Auditors	Mrs. G. Anni Redge Mrs. G. Aswini
----------------------	--------------------------------------

S.No	Particulars	Status		
		Yes	No	Corrections
1	Yearly Plan	✓		
2	Activities Conducted within the College	✓		
3	Activities Conducted Outside College	✓		
4	Report of Activities	✓		

Remarks by the Auditor
Overall Good, Neatly maintained
Suggestions if any
Nil

Anne Redge G
G. Aswini 10/6/22
Signature of the Auditor



S. Asokkiamani
Signature of the Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(Affiliated to Periyar University, Salem)
Mookandapalli, Sipcot, Hosur – 635126

NSS Audit

Date: 10/6/2022

Name of the Auditors	Mrs. T. Mahalakshmi Mrs. N. Vadivu
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S.No	Particulars	Status		
		Yes	No	Corrections
1	Yearly Plan	✓		
2	Activities Conducted within the College	✓		
3	Activities Conducted Outside college			✓
4	NSS Camp details and Report	✓		
5	Report of Activities	✓		

Remarks by the Auditor
Some corrections is there in activities conducted outside college
Suggestions if any
NIL

Signature of the Auditor

T. Mahalakshmi 10/6/2022 N. Vadivu 10/6/22



S. Arockiarani
Signature of the Principal

PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE FOR WOMEN
Mookandapalli, Sipcot,
HOSUR - 635 126, Krishnagiri - Dist.



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RRC Audit

Date: 10.06.2022

Name of the Auditors	Mrs. A. Vijani Jevita Mary.
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S.No	Particulars	Status		
		Yes	No	Corrections
1	Yearly Plan	✓		
2	Activities Conducted within the College	✓		
3	Activities Conducted Outside College		✓	
4	Report of Activities			✓

Remarks by the Auditor
The activities have to be documented properly. There are lot of corrections in the report.
Suggestions if any
Can focus on conducting more events outside the college as well.

Signature of the Auditor

Vijani
10/6/22



Signature of the Principal

S. A. Subhakarani
PRINCIPAL
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Placement Audit

Date: 10.06.2022

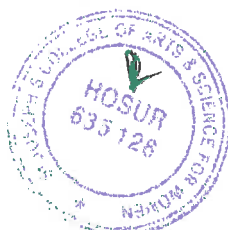
Name of the Auditors	Mrs. A. VIYANI JENITA MARY.
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S.No	Particulars	Status		
		Yes	No	Corrections
1	MoU's	✓		✓
2	Career Guidance Programmes	✓		
3	Placement Training Record	✓		
4	Details of the Students Placed	✓		
5	Details of Students in Higher Education	✓	✓	
6	Offer Letter copy	✓		
7	Placement Cell Activities	✓		
8	Meeting and Circular	✓		

Remarks by the Auditor
The details of students in higher education to be documented properly with proof. MOU have to accompany with articles.
Suggestions if any
The documentation of the activities need to be focussed upon.

Signature of the Auditor

Viyani
10/6/22



S. Arockiarani
Signature of the Principal

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Fine Arts Committee Audit

Date: 10.06.2022

Name of the Auditors	MRS. A. VIYANI JENITA MARY.
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S.No	Particulars	Status		
		Yes	No	Corrections
1	Meeting and Circular	✓		
2	Activities plan of the Fine Arts Committee	✓		
3	Competitions organized	✓		
4	External Participation of students		✓	
5	Programmes Organized	✓		
6	Reports			✓

Remarks by the Auditor
The records are maintained well need to format the reports. Include more innovative competitions in the cultural fests.
Suggestions if any
The external participation of the students have to be focused.

Signature of the Auditor

Viyani
10/6/22



S. Arockiarani

Signature of the Principal

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Physical Education Department Audit

Date: 10/6/22

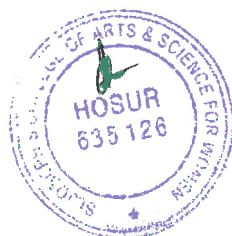
Name of the Auditors	Dr. L. JENNIFER / U. MONISHA
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S.No	Particulars	Status		
		Yes	No	Corrections
1	Training provided to students	✓		
2	Student Participation University level	✓		
3	Student Participation State level	✓		
4	Student Participation National level	✓		
5	Events Organized within the college		✓	
6	Reports/ Certificates	✓		

Remarks by the Auditor
Maintained files neatly
Suggestions if any
Plan organise Events/ Competition to other college students.

U. Monisha

Signature of the Auditor



S. Arockiarani

Signature of the Principal
PRINCIPAL

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