

St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

Date: 04/04/2019

The first IQAC meeting was held on 04.04.2019 in the principal's room at 10:00 a.m.

Agenda:

- Inaugurating the IQAC
- Introduction of the Members of the IQAC team

Minutes of the IQAC Meeting conducted on 08.06.2019

1. The meeting started with a silent prayer.
2. The principal welcomed all the participants to the meeting.
3. The principal nominated the IQAC coordinator as Mrs. Dhina Suresh, Head of the Department of Computer Science.
4. The other nominated members of the IQAC team accepted to be a part of the IQAC.
5. The Members are as follows:
 - Mrs. N. Vadivu
 - Mrs. A. Viyani Jenita Mary
 - Mrs. L. Jenniffer
 - Mrs. G. Amalredge
 - Mrs. T. Mahalakshmi
 - Ms. U. Monisha
 - Mrs. Aswini.G
6. The members discussed about the responsibility of being in the IQAC team.
7. The decision to begin the IQAC work by the next academic year was made.
8. The meeting ended with a silent prayer.

The meeting was attended by

Principal

Mrs. Dhina Suresh

Mrs. N. Vadivu

Mrs. A. Viyani Jenita Mary

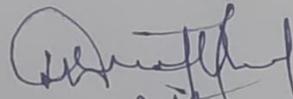
Mrs. L. Jenniffer

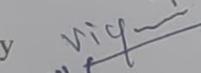
Mrs. G. Amalredge

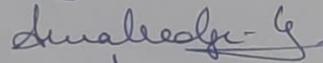
Mrs. T. Mahalakshmi

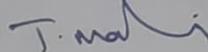
Ms. U. Monisha

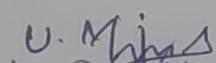
Mrs. Aswini.G


N. Vadivu

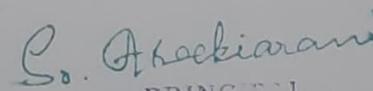

J. Jenniffer

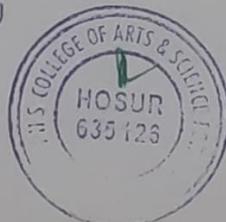









PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
& SCIENCE FOR WOMEN
Mookandapalli, Sipcot,
HOSUR - 635 126, Krishnagiri - Dist.



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

Circular

18/04/2019

The IQAC meeting will be held on 19/04/2019 in the IQAC room at 3:30 p.m.

Agenda:

1. Criterion wise discussion.
2. Activities to be carried out in the next year.

Signatures

Mrs. N. Vadivu *N. Vadivu*
Mrs. A. Viyani Jenita Mary *Viyani*
Mrs. L. Jenniffer *Jennifer*
Mrs. G. Amalredge *Amalredge*
Mrs. T. Mahalakshmi *T. Mahalakshmi*
Ms. U. Monisha *U. Monisha*
Mrs. Aswini.G *A. Aswini*

[Signature]
IQAC Coordinator
IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
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HOSUR-635 126, Krishnagiri-Dist.



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INTERNAL QUALITY ASSURANCE CELL

The minutes of the meeting - 19.04.2019

1. The IQAC coordinator discussed the criteria with the members in details.
2. A detailed discussion on each criterion was done.
3. The departments will be instructed to plan all the activities for the next academic year and submit by the beginning of the next semester.
4. Mrs Jenniffer will be going on maternity leave. She will be continuing the work after the leave.
5. The meeting concluded with a silent prayer.

Signatures

Mrs. N. Vadivu

N. Vadivu

Mrs. A. Viyani Jenita Mary

Viyani

Mrs. L. Jenniffer

Jennifer

Mrs. G. Amalredge

Amalredge - G

Mrs. T. Mahalakshmi

T. Mahi

Ms. U. Monisha

U. Monisha

Mrs. Aswini.G

Aswini

[Signature]
IQAC Coordinator

IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
ARTS & SCIENCE FOR WOMEN
Mookandapalli, Sipoot
HOSUR-635 126, Krishnagiri-Dist.

[Signature]
Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

Date: 08/06/2019

The first IQAC meeting was held on 08.06.2019 in the IQAC room at 10:00 a.m. The intimation regarding the meeting was given through a phone call.

Agenda:

- Discussion on the plan for the Academic Year.
- FDP for Teaching and Non-teaching faculty members

Minutes of the IQAC Meeting conducted on 08.06.2019

1. The meeting started with a silent prayer.
2. The output of the plans for the academic year 2018-2019 was analyzed.
3. The plans for the Academic year 2019-2020 were discussed.
4. Decided to organize faculty development programs.
5. FDP for Teaching faculty members will be conducted from 10/06/2019 to 14/06/2019 on "Enhancing the Teaching Excellence and Innovation"
6. FDP for the Non-teaching faculty will be conducted from 17/06/2019 to 21/06/2019 on "Language skills and real-life scenarios".
7. Department plans should be submitted to the principal.
8. The report format for Mentor-Mentee and Remedial was explained.

The meeting was attended by

Mrs. N. Vadivu

N. Vadivu

Mrs. A. Viyani Jenita Mary

A. Viyani

Mrs. L. Jenniffer

Maternity kene

Mrs. G. Amalredge

Amalredge G

Mrs. T. Mahalakshmi

T. Mahalakshmi

Ms. U. Monisha

U. Monisha

Mrs. Aswini.G

A. Aswini

[Signature]

IQAC Coordinator

IQAC CO-ORDINATOR
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[Signature]

Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

Circular

01/08/2019

The IQAC meeting will be held on 02/08/2019 in the IQAC room at 3:30 p.m.

Agenda:

1. Criterion discussion
2. Certificate Courses
3. Checklist to departments

Signatures

Mrs. N. Vadivu

N. Vadivu

Mrs. A. Viyani Jenita Mary

Viyani

Mrs. L. Jenniffer

Maternity leave

Mrs. G. Amalredge

Amalredge G

Mrs. T. Mahalakshmi

T. Mahalakshmi

Ms. U. Monisha

U. Monisha

Mrs. Aswini.G

Aswini

[Handwritten Signature]
IQAC Coordinator

IQAC CO-ORDINATOR
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INTERNAL QUALITY ASSURANCE CELL

The minutes of the meeting - 02.08.2019

1. The IQAC coordinator discussed the criterias with the members - Ms.Vadivu, Ms. Vyani, Ms. Amalredge, Ms. Mahalakshmi, Ms. Monisha and Ms. Ashwini.
2. A detailed discussion on the criteria 1 and 2 were done.
3. The departments will be instructed to plan capacity development programmes, certificate courses, extension activity and field visits.
4. The departments will be advised to record all the events with reports and photographs.
5. Checklists of all files to be given to the departments.
6. Utilize the ICT tools to enhance the teaching.

Signatures

Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



Mrs. L. Jenniffer



Mrs. G. Amalredge



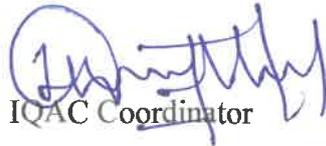
Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G



IQAC Coordinator

IQAC CO-ORDINATOR
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Principal

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INTERNAL QUALITY ASSURANCE CELL

Circular

09/09/2019

The IQAC meeting will be held on 10/09/2019 in the IQAC room at 3:40. p.m. All the members are requested to attend the meeting on time.

Agenda:

1. Report verification
2. Question Banks
3. MoU for Mentor – Mentee on UGC Paramarsh scheme.

Signatures

Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



Mrs. L. Jenniffer



Mrs. G. Amalredge



Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G



IQAC CO-ORDINATOR
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INTERNAL QUALITY ASSURANCE CELL

The Minutes of the meeting – 10/09/2019

1. To check the progress of preparation of reports in every department.
2. To invite various resource persons for the quality enhancement through seminars and workshops.
3. The departments will be motivated to conduct National or International conferences.
4. Preparation of question banks was instructed. The old hand written question banks need to be digitalized.
5. The staff were motivated to publish papers in Journals/Books.
6. Discussion regarding the MoU signing for the Mentorship under UGC paramarsh scheme was discussed.
7. MoU will be signed with Auxilium college, Vellore. They will be guiding for the NAAC preparation.

Signatures

Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



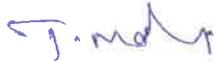
Mrs. L. Jenniffer

[Maternity leave]

Mrs. G. Amalredge



Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G



IQAC Coordinator

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HOSUR - 635 126, KRISHNAGIRI-DIST.



Principal

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INTERNAL QUALITY ASSURANCE CELL

Circular

21/10/2019

The mentor-mentee meeting will be held on 22/10/2019 in the Conference room at 10:00. a.m. All the IQAC members and Heads of the department are requested to attend the meeting on time.

Agenda:

1. An understanding of the Mentee institution by the Mentor institution.
2. Requirements by the mentee institution.
3. Overview of the mentee institution.


IQAC Coordinator

IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
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Mookandapalli, Sipcot
HOSUR-635 126, Krishnagiri-Dist.

Signatures

Rev. Sr. Sagaya Mary James	
Sr. Arockia Valan Rani	
Mrs. B.K. Jaleesha	
Mrs. A.Kamatchi	
Mrs. A. Kalarani	
Mrs. C.A.Uma	
Dr. Reena Raj	
Mrs. Margret Kanimozhi A	
Dr. K. Lavanya	
Dr. P. Ezhilarasi	
M. Rashmi	
Mrs. N. Vadivu	
Mrs. A. Viyani Jenita Mary	
Mrs. G. Amalredge	
Mrs. L. Jenniffer (Maternity Leave)	
Mrs. T. Mahalakshmi	
Ms. U. Monisha	
Mrs. Aswini.G	



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular

02/12/2019

The IQAC meeting will be held on 03/12/2019 in the IQAC room at 3:30. p.m. All the members are requested to attend the meeting on time.

Agenda:

1. New member introduction
2. Plan for the next semester.
3. Attending the National Conference at Auxillium college, vellore.

Signatures

Mrs. N. Vadivu

N. Vadivu

Mrs. A. Viyani Jenita Mary

Viyani

Mrs. L. Jenniffer

[Maternity leave]

Mrs. G. Amalredge

Amalredge - G

Mrs. T. Mahalakshmi

T. Mahi

Ms. U. Monisha

U. Monisha

Mrs. Aswini.G

Aswini

Mrs. V. Niranjana

Niranjana

[Handwritten Signature]
IQAC Coordinator

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INTERNAL QUALITY ASSURANCE CELL

The Minutes of the meeting – 03/12/2019

1. The meeting started with a silent prayer.
2. The new member Mrs. Niranjana, of the IQAC team was introduced.
3. The criteria allocated to each member are as follows:
Criteria 1: Mrs. N.Vadivu
Criteria 2: Mrs. A. Viyani Jenita Mary, Mrs. Aswini.G
Criteria 3: Mrs.L.Jenniffer
Criteria 4: Mrs. V. Niranjana
Criteria 5: Mrs. G. Amalredge
Criteria 6: Mrs. T. Mahalakshmi
Criteria 7: Ms. U. Monisha
4. The plan for the next semester was discussed.
5. Auxillium college is conducting a National conference on “Teaching Learning and Evaluation Changes and Challenges”. Few selected faculty members will be attending the conference.

Signatures

Mrs. N. Vadivu

N. Vadivu

Mrs. A. Viyani Jenita Mary

Viyani

Mrs. L. Jenniffer

Maternity Leave

Mrs. G. Amalredge

Amalredge-G

Mrs. T. Mahalakshmi

T. Mahi

Ms. U. Monisha

U. Monisha

Mrs. Aswini.G

Aswini

Mrs. V. Niranjana

V. Niranjana



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular

19/02/2020

IQAC will be organizing a programme on "Socially relevant research and research funding", on 22/02/2020 in room M-13, Mary's Block, at 09:00. a.m. All the faculty members are requested to attend the meeting on time.


IQAC Coordinator

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Mookandapalli, Sipcot
HOSUR-635 126, Krishnagiri-Dist.**

Signatures

Rev. Sr. Sagaya Mary James

Sr. Arockia Valan Rani

Mrs. B.K. Jaleesha

Mrs. A. Kalarani

Mrs. Magila

Dr. Reena Raj

Mrs. Margret Kanimozhi A

Dr. K. Lavanya

Dr. P. Ezhilarasi

M. Rashmi

Mrs. N. Vadivu

Mrs. A. Viyani Jenita Mary

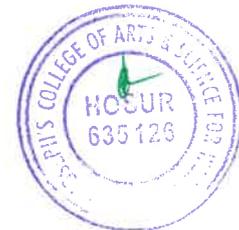
Mrs. V. Niranjana

Mrs. G. Amalredge

Mrs. T. Mahalakshmi

Ms. U. Monisha

Mrs. Aswini.G



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular

03/03/2020

IQAC will be organizing a Lecture programme on Student Induction Program, Academic and Administrative Audit, and Criteria 3 in RAF, on 22/02/2020 in room M-13, Mary's Block, at 09:00. a.m. All the faculty members are requested to attend the meeting on time.


IQAC Coordinator

Signatures

Rev. Sr. Sagaya Mary James

Sr. Arockia Valan Rani

Mrs. B.K. Jaleesha

Mrs. A. Kalarani

Mrs. Magila

Dr. Reena Raj

Mrs. Margret Kanimozhi A

Dr. K. Lavanya

Dr. P. Ezhilarasi

M. Rashmi

Mrs. N. Vadivu

Mrs. A. Viyani Jenita Mary

Mrs. V. Niranjana

Mrs. G. Amalredge

Mrs. T. Mahalakshmi

Ms. U. Monisha

Mrs. Aswini.G

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular

10/03/2020

The IQAC meeting will be held on 11/03/2020 in the IQAC room at 3:40. p.m. All the members are requested to attend the meeting on time.

Agenda:

1. Report Submission for the academic year.
2. Question Banks status


IQAC Coordinator

Signatures

Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



Mrs. V. Niranjana



Mrs. G. Amalredge



Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G



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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

The Minutes of the meeting – 10/03/2020

1. To check the progress of the preparation of reports in every department. The report for all the activities carried out in the departments need to be submitted in the IQAC room by the end of March Month
2. The details of the staff publication and student achievement have to be filed.
3. Every committee will be informed about their responsibility.
4. The feedbacks need to be collected from different stake folders.

Signatures

Mrs. N. Vadivu



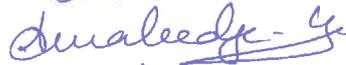
Mrs. A. Viyani Jenita Mary



Mrs. V. Niranjana



Mrs. G. Amalredge



Mrs. T. Mahalakshmi



Ms. U. Monisha

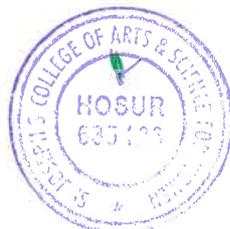


Mrs. Aswini.G



IQAC Coordinator

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Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

04/07/2020

The IQAC convened an online meeting on 04/07/2020 through Google Meet.

Agenda:

1. Plan for the Academic Year
2. Attending webinars, workshops, and courses online.
3. Online classes and time table

The minutes of the meeting - 04.07.2020

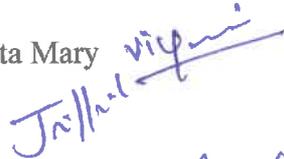
1. The plan for the academic year 2020 – 2021 has to be submitted to principal.
2. Due to the pandemic, the online classes will be conducted through Google Meet. The classes will be starting on 13.07.2020
3. Plan the timetable for online classes. Plan to conduct online course to students.
4. The IQAC coordinator discussed the teaching-learning strategies during the covid-19.
5. The faculty members are encouraged to attend webinars, workshops, FDPs, NPTEL courses through online mode.
6. The Mentor-Mentee segregation was started, and it will happen online.
7. What's app groups will be created to pass the information on capacity development programs and other class activities.

Signatures

Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



Mrs. L. Jenniffer



Mrs. G. Amalredge



Mrs. V. Niranjana



Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G



IQAC Coordinator

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

24/11/2020

The IQAC convened an online meeting on 24/11/2020 through Google Meet.

Agenda:

1. Effectiveness of Online classes
2. Issues faced by students in online classes
3. Organizing a webinar on 27/11/2020

The minutes of the meeting – 24/11/2020

1. The effectiveness of the online classes was discussed. The faculty members are advised to use video and ppt while teaching.
2. Interact more often with the students on handling the pressure of online education.
3. Provide support to the students facing network issues. Provide them with the necessary materials and guidance for attending the online classes.
4. The IQAC will be organizing a webinar on "Teaching Learning and Evaluation" on 27/11/2020.
5. Dr. Bernard D'Sami, Head, Dept of History(Rtd.), Loyola College, Chennai, will be the resource person.
6. The IQAC members will assemble in the college to organize the webinar.

Signatures

Mrs. N. Vadivu

Mrs. A. Viyani Jenita Mary

Mrs. L. Jenniffer

Mrs. G. Amalredge

Mrs. V. Niranjana

Mrs. T. Mahalakshmi

Ms. U. Monisha

Mrs. Aswini.G

IQAC CO-ORDINATOR
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HOSUR-635 126, Krishnagiri-Dist.



Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

03/12/2020

The IQAC meeting was convened on 03.12.2020 at 3.00 p.m. in Google meet.

Agenda:

1. Seminars/Webinars
2. Assignments/Seminars for Students
3. Capacity Development programmes through online mode
4. To upgrade ICT tools for teaching

Minutes of the Meeting

1. The Staff are encouraged to participate in webinars/ seminars.
2. The capacity development programs to be held online to enhance the personality of the students.
3. The teachers should learn interesting methods to teach online.
4. The Departments are advised to document the activities.

Signatures

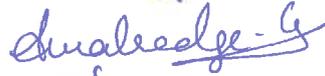
Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



Mrs. G. Amalredge



Mrs. L. Jenniffer



Mrs. V. Niranjana



Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G




IQAC Coordinator
IQAC CO-ORDINATOR
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Principal
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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular

04/02.2021

The IQAC meeting will be held on 05.02.2021 at 3.30 p.m. in the IQAC room.

Agenda:

1. Publishing papers
2. Common format for documentation
3. Checklist for each department

Signatures

Mrs. N. Vadivu

N. Vadivu

Mrs. A. Viyani Jenita Mary

A. Viyani

Mrs. L. Jenniffer

L. Jenniffer

Mrs. G. Amalredge

G. Amalredge

Mrs. V. Niranjana

V. Niranjana

Mrs. T. Mahalakshmi

T. Mahalakshmi

Ms. U. Monisha

U. Monisha

Mrs. Aswini.G

Aswini.G

[Handwritten Signature]
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IQAC CO-ORDINATOR
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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

The minutes of the meeting – 05.02.2021

1. The staff are requested to publish papers and were asked to participate in webinars.
2. The documents of all the activities should be submitted on time.
3. Common format for documentation to be followed.
4. The capacity building programs and other departmental webinars to be completed.
5. The reports of all the activities to be submitted for verification in the IQAC room by 13.02.2021.
6. The faculty members are advised to create E-Content Videos for teaching Learning.

Signatures

Mrs. N. Vadivu

N. Vadivu

Mrs. A. Viyani Jenita Mary

A. Viyani

Mrs. L. Jenniffer

L. Jenniffer

Mrs. G. Amalredge

G. Amalredge

Mrs. V. Niranjana

V. Niranjana

Mrs. T. Mahalakshmi

T. Mahalakshmi

Ms. U. Monisha

U. Monisha

Mrs. Aswini.G

A. Aswini

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S. Arackiarani

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

The IQAC meeting was convened on 24.04.2021 at 3.30 p.m. in virtual mode.

Minutes of the Meeting

1. Focus on the mental wellness of the students and faculty members.
2. Regular online classes will be conducted due to the second wave on covid.
3. The report preparation for all the activities of the academic year has to be completed and submitted to IQAC.
4. The faculty members are advised to publish papers in journals and conferences.

Signatures

Mrs. N. Vadivu

Mrs. A. Viyani Jenita Mary

Mrs. L. Jenniffer

Mrs. G. Amalredge

Mrs. V. Niranjana

Mrs. T. Mahalakshmi

Ms. U. Monisha

Mrs. Aswini.G

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

05/07/2021

The IQAC meeting was convened on 05.07.2021 at 3.00 p.m. in Google meet.

Agenda.

1. IQAC Webinar

Minutes of the Meeting

1. IQAC will be organizing a webinar on 10/07/2021 on "NAAC- Pathway to Excellence".
2. The Resource person for the webinar is Mr. Vadamalai, IQAC Coordinator, Don Bosco College, Dharmapuri.
3. The duties for the webinar were discussed and assigned.
4. The IQAC team will assemble in the college to conduct the webinar.

Signatures

Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



Mrs. L. Jenniffer



Mrs. G. Amalredge



Mrs. V. Niranjana



Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G



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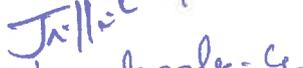
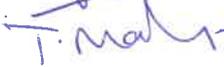
17.08.2021

The IQAC meeting will be held on 18.08.2021 at 3.45 p.m. in the IQAC room.

Agenda:

1. Organizing a webinar.
2. Discussion on organizing FDP
3. Infilbnet access

Signatures

1. Mrs. N. Vadivu 
2. Mrs. A. Viyani Jenita Mary 
3. Mrs. L. Jenniffer 
4. Mrs. G. Amalredge 
5. Mrs. V. Niranjana 
6. Mrs. T. Mahalakshmi 
7. Ms. U. Monisha 
8. Mrs. Aswini.G 


IQAC Coordinator
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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting – 18.08.2021

1. The IQAC will be organizing a webinar on 31/08/2021 on “Role of IQAC in Quality Assurance”
2. Dr. K. Sumathi, Associate Professor and Head, Department of Mathematics, PSGR Krishnammal College for Women, Peelamedu, Coimbatore, will be the Resource person.
3. The duties were assigned to organize the webinar.
4. The discussions on organizing FDP for faculty members was done.
5. The FDP for Teaching members will be conducted on the topic “Implementing active learning strategies in Higher Education” from 03/09/2021 to 09/09/2021.
6. The FDP for non-teaching staff will be conducted on the topic “Mindful Faculty Empowerment”. The FDP will be on Yoga classes. Mrs. Bhuvaneswari, M.A. Yoga, Trainer will be conducting the Yoga class.
7. The faculty members were advised to login to infibnet to access the e-resources.

Signatures

Mrs. N. Vadivu



Mrs. A. Viyani Jenita Mary



Mrs. G. Amalredge



Mrs. L. Jenniffer



Mrs. V. Niranjana



Mrs. T. Mahalakshmi



Ms. U. Monisha



Mrs. Aswini.G



IQAC Coordinator

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular

17/11/2021

The IQAC meeting will be held on 18.11.2021 at 3.45 p.m. in the IQAC room.

Agenda:

1. The regular activities of the departments, committees, and clubs to be completed on time.
2. Highlights of the criteria to be explained clearly.
3. Geotagged photos.


IQAC Coordinator

Signatures

1. Mrs. N. Vadivu



2. Mrs. A. Viyani Jenita Mary



3. Mrs. L. Jenniffer



4. Mrs. G. Amalredge



5. Mrs. V. Niranjana



6. Mrs. T. Mahalakshmi



7. Ms. U. Monisha



8. Mrs. Aswini.G



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HOSUR-635 126, Krishnagiri-Dist.

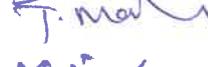


St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

The minutes of the meeting – 18.11.2021

1. The result analysis and feedback analysis are to be checked.
2. The highlights of every criterion are to be explained clearly to the faculty members.
3. The photographs in the documents should be geotagged.
4. The reports of all the activities are to be filed with proper documentation.
5. The faculty members are advised to focus on the publication of papers and books.
6. The departments should focus on organizing the research-oriented activities.
7. The departments are encouraged to conduct the capacity development programmes.
8. The placement cell will be encouraged to organize training for the students.

Signatures

1. Mrs. N. Vadivu 
2. Mrs. A. Viyani Jenita Mary 
3. Mrs. L. Jenniffer 
4. Mrs. G. Amalredge 
5. Mrs. V. Niranjana 
6. Mrs. T. Mahalakshmi 
7. Ms. U. Monisha 
8. Mrs. Aswini.G 


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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular

02/03/2022

The IQAC meeting will be held on 03.03.2022 at 3.50 p.m. in the IQAC room.

Agenda:

1. Documentation
2. Library usage and other department activities – workshops, seminars, conferences
3. Two activities under every MoU signed.
4. Segregation of waste through two dustbins.

Signatures

1. Mrs. N. Vadivu

N. Vadivu

2. Mrs. A. Viyani Jenita Mary

A. Viyani

3. Mrs. L. Jenniffer

J. Jenniffer

4. Mrs. G. Amalredge

G. Amalredge

5. Mrs. V. Niranjana

V. Niranjana

6. Mrs. T. Mahalakshmi

T. Mahalakshmi

7. Ms. U. Monisha

U. Monisha

8. Mrs. Aswini.G

A. Aswini

[Signature]
IQAC Coordinator

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HOSUR-635 126, Krishna Nagar



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

The minutes of the meeting – 03/03/2022

1. Documentation of the works to be submitted in IQAC.
2. The staff are advised to increase the Library usage and other department activities – workshops, seminars, conferences should be organised.
3. Field visit, capacity development, bridge courses and certificate courses to be conducted.
4. Two activities under every MoU signed.
5. The Segregation of waste through two dustbins will be done in the campus.
6. The HÖD's will be asked to submit the report of the activities of the previous semester.

Signatures

1. Mrs. N. Vadivu

N. Vadivu

2. Mrs. A. Viyani Jenita Mary

Jenita Viyani

3. Mrs. L. Jenniffer

Jennifer

4. Mrs. G. Amalredge

Amalredge

5. Mrs. V. Niranjana

Niranjana

6. Mrs. T. Mahalakshmi

T. Mahalakshmi

7. Ms. U. Monisha

U. Monisha

8. Mrs. Aswini.G

Aswini.G

[Signature]
IQAC Coordinator

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

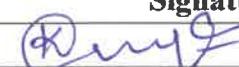
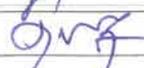
Circular

25/05/22

Dear Faculty members,

The academic audit will be held on 10/06/22. Keep all the files prepared in the departments for auditing.


 IQAC Coordinator
 IQAC CO-ORDINATOR
 ST. JOSEPH'S COLLEGE OF
 ARTS & SCIENCE FOR WOMEN
 Mookandapalli, Sipcot
 HOSUR-635 126, Krishnagiri-Dist.

S.No	Name of the Department	Signature
1	English	
2	Tamil	P. Srinivas
3	Business Administration	C. Mohan
4	Computer Science	
5	Commerce	Jeevanjay
6	Mathematics	
7	Biotechnology	A. Bharathi
8	Physics	M. Ruchini
9	Chemistry	G. G. Shrinivas
10	Nutrition and Dietetics	Moni. M
11	NSS	D. B. S. Co-Ord
12	YRC	
13	RRC	
14	Placement	
15	Physical Education	M. G.
16	Fine arts committee	C. A. 



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL

Circular 16/06/2022

The IQAC meeting will be held on 17.06.2022 at 3.30 p.m. in the IQAC room.

Agenda:

1. Outreach and Extension activity
2. Industrial visits
3. Result analysis and feedback analysis
4. Lesson plan, Question Bank, e-Content
5. Audit report discussion

Signatures

1. Mrs. N. Vadivu 
2. Mrs. A. Viyani Jenita Mary 
3. Mrs. L. Jenniffer 
4. Mrs. G. Amalredge 
5. Mrs. V. Niranjana 
6. Mrs. T. Mahalakshmi 
7. Ms. U. Monisha 
8. Mrs. Aswini.G 


IQAC Coordinator
IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
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HOSUR-635 126, Krishnagiri-2, KA



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL

The minutes of the meeting – 17.06.2022

1. Outreach and Extension activities are to be segregated.
2. The science departments are instructed to go for Industrial visits and Arts to Library visits in the next academic year.
3. Result analysis and feedback analysis are to be submitted at the beginning and the end of a semester.
4. Lesson plan should be created with effective teaching strategies for the next academic year.
5. The types of question banks have to be circulated among the students.
6. Faculty members are advised to create more e- contents.
7. The audit reports of all the departments and committees were discussed.
8. The areas of improvement were discussed.
9. The faculty members are advised to focus on UGC publications and Book publications.

Signatures

1. Mrs. N. Vadivu
2. Mrs. A. Viyani Jenita Mary
3. Mrs. L. Jenniffer
4. Mrs. G. Amalredge
5. Mrs. V. Niranjana
6. Mrs. T. Mahalakshmi
7. Ms. U. Monisha
8. Mrs. Aswini.G

N. Vadivu
A. Viyani
J. Jenniffer
G. Amalredge
V. Niranjana
T. Mahalakshmi
U. Monisha
A. Aswini

[Signature]
IQAC Coordinator

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[Signature]
Principal

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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Academic Year 2022 to 2023

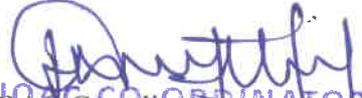
IQAC Meeting Circular

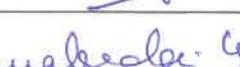
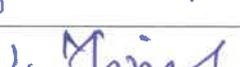
1/8/22

A meeting of the IQAC is scheduled on 2/8/22 at 3:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Discussion on the plan for the Academic Year.
- Status of the document completion of the previous academic year.
- Criteria-wise discussion on the preparedness for the NAAC Accreditation process.


IQAC COORDINATOR
ST. JOSEPH'S COLLEGE OF
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HOSUR - 635 126, Krishnagiri Dist.

S.No	Name of the Member	Signature
1	Mrs. N. Vadivu Assistant Professor of Commerce	
2	Mrs. A. Viyani Jenita Mary Assistant Professor of Commerce	
3	Dr. L. Jenniffer Assistant Professor of English	
4	Mrs. V. Niranjana Assistant Professor of Computer Science	
5	Mrs. G. Amalredge Assistant Professor of Computer Science	
6	Mrs. T. Mahalakshmi Assistant Professor of Mathematics	
7	Ms. U. Monisha Assistant Professor of English	
8	Mrs. Aswini.G Assistant Professor of Computer Science	

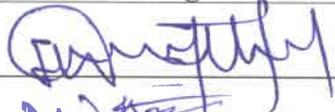
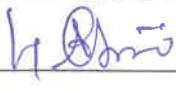



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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting – 2/8/22

- The meeting started with a silent prayer.
- The IQAC coordinator welcomed the members to the new academic year.
- Discussion on the preparation of the annual plan of the IQAC was done.
- Discussion was made to conduct the FDP for the faculties.
- Discussed the measures to improve the publications of the faculty members.
- A discussion on improving the teaching methodologies was done.
- Preparation of the lecture notes and question bank for the newly added subjects in the syllabus has to be completed.
- The FDP for the Non-Teaching faculty started on 1/8/22 by the Nutrition department.
- Discussed the status of the submission of the documents of the previous academic year. The documents have to be submitted by the end of September.
- Criteria members discussed their preparedness for SSR submission. Each member explained the progress of the work in their respective criteria.
- The meeting ended with a silent prayer.

S.No	Name of the Member	Signature
1	Dr. Dhina Suresh IQAC Coordinator	
2	Mrs. N. Vadivu Assistant Professor of Commerce	
3	Mrs. A. Viyani Jenita Mary Assistant Professor of Commerce	
4	Dr. L. Jenniffer Assistant Professor of English	
5	Mrs. V. Niranjana Assistant Professor of Computer Science	
6	Mrs. G. Amalredge Assistant Professor of Computer Science	
7	Mrs. T. Mahalakshmi Assistant Professor of Mathematics	
8	Ms. U. Monisha Assistant Professor of English	
9	Mrs. Aswini.G Assistant Professor of Computer Science	




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INTERNAL QUALITY ASSURANCE CELL(IQAC)

IQAC Meeting Circular

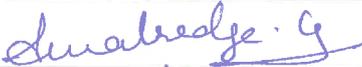
1/9/22

A meeting of the IQAC is scheduled on 2/9/22 at 12:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Discussion on the feedback analysis.
- Registration of all the faculty members in Vidwaan.
- Discussion on conducting various programs by the departments for the current academic year.


IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
ARTS & SCIENCE FOR WOMEN,
HOSUR

S.No	Name of the Member	Signature
1	Mrs. N. Vadivū Assistant Professor of Commerce	
2	Mrs. A. Viyani Jenita Mary Assistant Professor of Commerce	
3	Dr. L. Jenniffer Assistant Professor of English	
4	Mrs. V. Niranjana Assistant Professor of Computer Science	
5	Mrs. G. Amalredge Assistant Professor of Computer Science	
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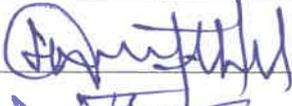
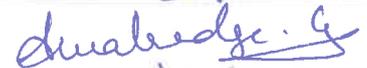
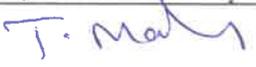
St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting – 2/9/22

- The meeting started with a silent prayer.
- The analysis of the student feedback of the previous academic year was carried out. The scope for improvement in the teaching learning process was discussed.
- The IQAC coordinator explained about the vidwaan portal. It was decided that all the faculty members need to update their profile in the vidwaan portal.
- The faculty members have to focus on improving the performance of the slow learners.
- Usage of technology in teaching has to be increased.
- Update the staff profile in the department. Also submit the updated profile to the IQAC team for uploading in the website.
- The reports of all the activities conducted in various departments and cells have to be submitted in the IQAC room for summarizing the activities of the previous academic year.
- The meeting ended with a silent prayer.

S.No	Name of the Member	Signature
1	Dr. Dhina Suresh IQAC Coordinator	
2	Mrs. N. Vadivu Assistant Professor of Commerce	
3	Mrs. A. Viyani Jenita Mary Assistant Professor of Commerce	
4	Dr. L. Jenniffer Assistant Professor of English	
5	Mrs. V. Niranjana Assistant Professor of Computer Science	
6	Mrs. G. Amalredge Assistant Professor of Computer Science	
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9	Mrs. Aswini.G Assistant Professor of Computer Science	




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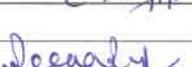
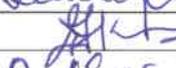
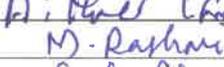
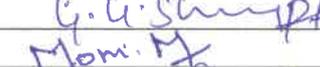
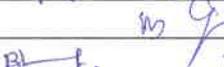
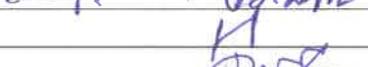
St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Circular

03/09/2022

Dear Faculty members,

You are requested to submit all the documentation of the department activities of the academic year 2021 to 2022 for verification to the IQAC coordinator on or before 6/10/2022. The documents should be submitted as per the format given by the IQAC. We request the head of the department to convey to all the coordinators of various clubs, associations, and cells in your respective departments about the submission of their respective cells.

S.No	Name of the Department	Signature
1	English	
2	Tamil	
3	Business Administration	
4	Computer Science	
5	Commerce	
6	Mathematics	
7	Biotechnology	
8	Physics	
9	Chemistry	
10	Nutrition and Dietetics	
11	Physical Education	
12	NSS	
13	YRC	
14	RRC	



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL(IQAC)

IQAC Meeting Circular

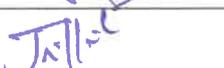
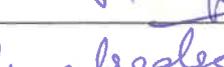
6/10/22

A meeting of the IQAC is scheduled on 7/10/22 at 03:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Discussion on the status of the report submission of the previous academic year.
- Discussion on Book Publication.
- IPR & copyrights


IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
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Mookandappa
HOSUR

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1	Mrs. N. Vadivu Assistant Professor of Commerce	
2	Mrs. A. Viyani Jenita Mary Assistant Professor of Commerce	
3	Dr. L. Jenniffer Assistant Professor of English	
4	Mrs. V. Niranjana Assistant Professor of Computer Science	
5	Mrs. G. Amalredge Assistant Professor of Computer Science	
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7	Ms. U. Monisha Assistant Professor of English	
8	Mrs. Aswini.G Assistant Professor of Computer Science	



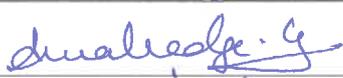

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Post No-035 120, Krishnagiri-Dist.

St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting – 7/10/22

- The meeting started with a silent prayer.
- The status of the document submission by various departments was analysed and it was decided to summarize the data for SSR.
- Discussed on book publications by the faculty members. It was decided that all the faculty members have to concentrate on publishing books, either individually or as a team.
- The faculty members will be instructed to apply for patents and copyrights in their respected domains.
- It was recommended that the faculty members who have completed PhD need to apply patent for the Ph.D. thesis
- The meeting ended with a silent prayer.

S.No	Name of the Member	Signature
1	Dr. Dhina Suresh IQAC Coordinator	
2	Mrs. N. Vadivu Assistant Professor of Commerce	
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INTERNAL QUALITY ASSURANCE CELL(IQAC)

IQAC Meeting Circular

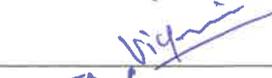
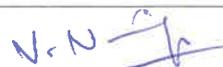
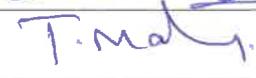
30/10/22

A meeting of the IQAC is scheduled on 1/11/22 at 03:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Discussion about the Faculty Development Program


IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
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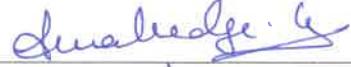
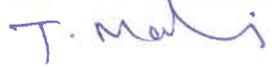



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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting – 1/11/22

- The meeting started with a silent prayer.
- Discussion on organizing FDP for the faculty members was carried out.
- The FDP will be on “Role of Research publications and Initiatives in EContent towards academic performance”.
- The FDP will be planned for 5 days. 16/11/22 to 20/11/22.
- First four days will be offline and the last day will be online mode.
- The resource persons for the FDP were finalized.
- The duty allocation for organizing the FDP was discussed.
- The First day of the FDP will be organized by the commerce department. The other 4 days will be organized by the IQAC.
- The meeting ended with a silent prayer.

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1	Dr. Dhina Suresh IQAC Coordinator	
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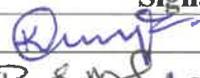
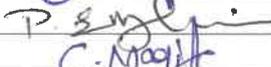
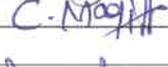
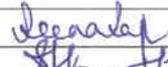
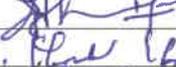
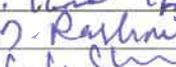
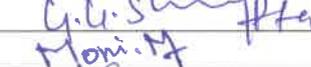
Circular

10/11/2022

Dear Faculty members,

IQAC is organizing a FDP on "Role of Research publications and Initiatives in EContent towards academic performance" from 16/11/22 to 20/11/22. The invitation for the FDP has been forwarded. We request all the faculty members to attend the FDP.


IQAC CO-ORDINATOR
ST. JOSEPH'S COLLEGE OF
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S.No	Name of the Department	Signature
1	English	
2	Tamil	
3	Business Administration	
4	Computer Science	
5	Commerce	
6	Mathematics	
7	Biotechnology	
8	Physics	
9	Chemistry	
10	Nutrition and Dietetics	
11	Physical Education	



St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

INTERNAL QUALITY ASSURANCE CELL(IQAC)

IQAC Meeting Circular

29/11/22

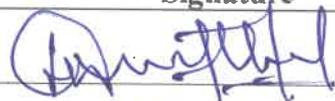
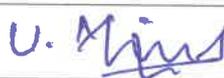
A meeting of the IQAC is scheduled on 30/11/22 at 03:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Effective usage of the ICT tools
- Details of E- Content prepared by faculty members.
- Syllabus completion and preparation for semester exams.

IQAC Coordinator



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1	Dr. Dhina Suresh IQAC Coordinator	
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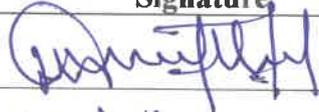
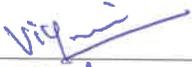



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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting – 30/11/22

- The meeting started with a silent prayer.
- Discussion on the usage of ICT tools for teaching learning process was carried out. Decision on effective usage of ICT tools was made.
- The E-Contents prepared by the faculty members have to be submitted to the IQAC for verification before uploading to the YouTube channel.
- The status of the syllabus completion was discussed. Preparation for the university exams need to be started.
- The meeting ended with a silent prayer.

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INTERNAL QUALITY ASSURANCE CELL(IQAC)

IQAC Meeting Circular

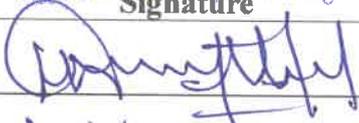
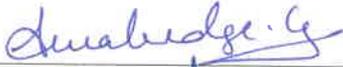
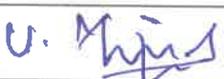
10/1/23

A meeting of the IQAC is scheduled on 11/1/23 at 03:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- NAAC accreditation preparation criteria wise discussion.
- Submission of the half yearly (22 to 23 Odd Semester) documents to the IQAC.


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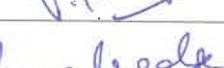
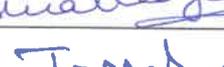

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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting – 11/1/23

- The meeting started with a silent prayer.
- The criteria members updated on the completion of the qualitative metrics of their respective criteria.
- It was decided that the reports of the activities of the previous semester (2022 to 2023 Odd Semester) need to be submitted in the NAAC room for verification. The documents have to be checked by the respective criteria members.
- The meeting ended with a silent prayer.

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IQAC Meeting Circular

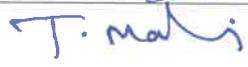
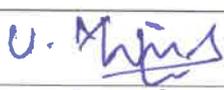
27/1/23

A meeting of the IQAC is scheduled on 28/1/23 at 03:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Discussion on conducting the Value added course on IoT


IQAC Coordinator
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S.No	Name of the Member	Signature
1	Dr. Dhina Suresh IQAC Coordinator	
2	Mrs. N. Vadivu Assistant Professor of Commerce	
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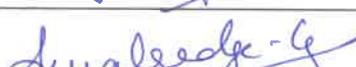
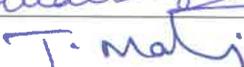
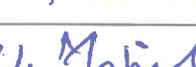
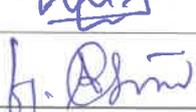



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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting – 28/1/23

- The meeting started with a silent prayer.
- Discussion on conducting a Value-Added Course on IoT was done.
- IoT value added course was planned for the students of Mathematics and computer science.
- Discussion on the syllabus, date of the course and duration was carried out.
- The duties for organizing the value-added course were allocated.
- Syllabus will be framed by Dr. Dhina Suresh.
- Brochure and report will be prepared by Mrs. Niranjana.
- Certificate generation by Mrs shobana Priya.
- Attendance will be maintained by Mrs. G. Amalredge.
- At the end of the course the students will prepare a project on IoT.
- The meeting ended with a silent prayer.

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IQAC Meeting Circular

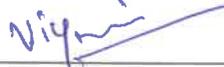
20/3/23

A meeting of the IQAC is scheduled on 21/3/23 at 03:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Discussion on the final verification of the criteria documentations for the previous semester. (22 to 23 Odd Semester)


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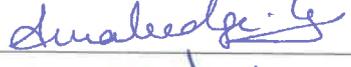
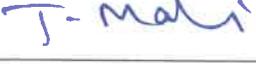



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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting – 21/3/23

- The meeting started with a silent prayer.
- Discussion on the final verification of the criteria documentations for the previous semester (22 to 23 Odd Semester) was carried out.
- The metrics for each criterion was analysed with the help of the data collected on various activities.
- Discussion on the accreditation process was carried out. The areas for improvements were noted and this will be rectified in the upcoming year.
- The meeting ended with a silent prayer.

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3	Mrs. A. Viyani Jenita Mary Assistant Professor of Commerce	
4	Dr. L. Jenniffer Assistant Professor of English	
5	Mrs. V. Niranjana Assistant Professor of Computer Science	
6	Mrs. G. Amalredge Assistant Professor of Computer Science	
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St. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
INTERNAL QUALITY ASSURANCE CELL(IQAC)

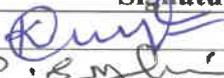
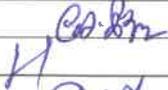
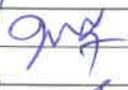
Circular

27/04/2023

Dear Faculty members,

The academic audit will be held on 04/05/23. Keep all the files prepared in the departments for auditing.


 IQAC Coordinator
 IQAC CO-ORDINATOR
 ST. JOSEPH'S COLLEGE OF
 ARTS & SCIENCE FOR WOMEN
 Mookandapaali, Sigoot
 HOSUR-635 126, Krishnagiri Dist.

S.No	Name of the Department	Signature
1	English	
2	Tamil	P. S. Srinivas
3	Business Administration	C. Nagi
4	Computer Science	
5	Commerce	Jeevada
6	Mathematics	
7	Biotechnology	A. Bharathi
8	Physics	T. Srinivas
9	Chemistry	G. U. Srinivasa
10	Nutrition and Dietetics	R. Srinivas
11	NSS	D. B. Srinivas
12	YRC	
13	RRC	
14	Placement	
15	Physical Education	
16	Fine arts committee	C. A. Srinivas



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IQAC Meeting Circular

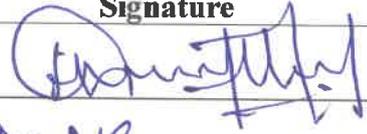
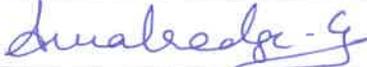
3/5/23

A meeting of the IQAC is scheduled on 5/5/23 at 03:30 p.m. in the IQAC room. All the Members of the IQAC are requested to attend the meeting on time.

Agenda of the Meeting:

- Discussion of the activities at the year-end.
- Syllabus completion and revision status.
- Report submission.
- Faculty publications.
- Discussion on the audit report.


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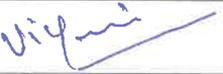
S.No	Name of the Member	Signature
1	Dr. Dhina Suresh IQAC Coordinator	
2	Mrs. N. Vadivu Assistant Professor of Commerce	
3	Mrs. A. Viyani Jenita Mary Assistant Professor of Commerce	
4	Dr. L. Jenniffer Assistant Professor of English	
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Minutes of the Meeting – 5/5/23

- The meeting started with a silent prayer.
- The status of syllabus completion and revision was discussed.
- The reports on the extension activities, field visits, and other department activities need to be submitted to the IQAC.
- The audit report was discussed and the areas of improvement in each department were discussed.
- The faculty members have to concentrate on publishing the books. There were only a few publications in the academic year by the faculty members. This has to be improved.
- The meeting ended with a silent prayer.

S.No	Name of the Member	Signature
1	Dr. Dhina Suresh IQAC Coordinator	
2	Mrs. N. Vadivu Assistant Professor of Commerce	
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M. J. Kumar
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