

St. Joseph's College of Arts and Science for Women

(Affiliated to Periyar University, Salem) Mookandapalli, Hosur.



CALENDAR 2018 - 2019

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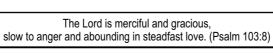






PERSONAL DETAILS 2018-2019

Name of the Student	:
Admission No	:
Class	:
Date of Birth	:
Blood Group	:
Parent's Name	:
Address	:
	:
	:
Phone Number	:
Residence	:
Mobile	:
Office	:
Signature of the Student	:
Signature of the Parent	:







Almighty and ever living God

You are the source of all truth and wisdom.

I worship you and adore you

For, in your love you created me,

In your wisdom, you rule

And in your providence, you protect me.

Penetrate my inmost being with your Holy light,

Enlighten me to discern the right from the wrong,

Good from evil, just from unjust.

Shower your blessings upon me that I may have

Pure thoughts, kind words and a life of love.

Give me the grace to understand what I learn,

And to live what I understand.

Help me fight against evil, injustice and disharmony

And mould me to be your instrument of joy and peace in the society.

We pray for our parents, staff, benefactors and friends.

Bless them all with good health, long life,

Joy, peace and Heaven's choicest blessings.

- Amen.





THE NATIONAL ANTHEM



Jana-Gana Mana Adhinayaka Jaya-he, Bharatha Bhagya-Vidhata Punjaba-Sindhu Gujarata Maratha Dravida-Utkala-Banga

Vindhya-Himachala Yamuna Ganga Uchchala jaladhi-taranga

Tava-Subha naame jage Tava subha ashisa mage Gahe tava java-gatha

Jana-Gana Mangala-dayaka Jaya he, Bharatha Bhagya Vidhata

Jaya he, Jaya he, Jaya he, Jaya Jaya Jaya he.

ENGLISH TRANSLATION

Thou art the ruler of the minds of all people
Thou dispenser of India's destiny
Thy name rouse the hearts of the Punjab, Sind,
Gujarat and Maratha, Dravida, Orissa and Bengal
It echoes in the hills of the Vindhyas and Himalayas,
Mingles in the music of Jamuna and Ganga and is
Chanted by the waves of the Indian sea.
They pray for thy blessings and sing their praise
Thou dispenser of India's destiny
Victory, Victory, Victory to Thee.

And the Lord will guide you continually, and satisfy your desire with good things [Isaiah 58:11]



COLLEGE ANTHEM

Joseph our patron, our model
We hail and glorify thee
Just and true were you in life
Simple and humble were you in heart.

(Chorus)
Sing, sing we our motto
Ring, ring in our ears
Knowledge purifies our minds
Love modifies our hearts

Joseph we sing your praises
Daughters we implore thy care
Guide us in trails of sea
Give us thy light in darkness (Chorus)

Make us pure in thoughts Keep us kind in words Mould us human in action Bring us divine in heart (Chorus)

THE PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

Hitherto you have asked nothing in my name; ask, and you will receive, that your joy may be full. [John 16:24]



OUR COLLEGE

Name of the College: St. Joseph's College of Arts & Science

for Women

Postal Address : Mookandapalli, SIPCOT

Hosur - 635 126. Krishnagiri Dt.

Telephone No. : 04344-274453, 98949 05338

Tele Fax No. : 04344-274453

E-Mail : stjoseph.college10@gmail.com Website : www.stjosephcollege.edu.in

Principal & Secretary: Rev. Dr. Sr. I. Arockia Rani, M.Sc., M.Phil., Ph.D., PGDCA.,

YEAR OF ESTABLISHMENT: 2006

St. Joseph's College of Arts and Science for Women is situated in Mookandapalli, SIPCOT, Hosur, Krishnagiri Dist, and is administered by the Franciscan Sisters of the Presentation of Mary. The College is affiliated to Periyar University, Salem and started functioning from 25th October 2006. The College admits students of all caste and creed. Hostel accommodation and bus facilities are provided. Application for admission to the college and the hostel should be made in the prescribed form.

MOTTO

Knowledge Purifies, Charity Enhances.

VISION STATEMENT

Towards building a dynamic learning community strengthened by moral values that promote responsible citizenship and effective intellectual, social and environmental changes.

MISSION STATEMENT

- $\cdot \text{To render innovative and responsive education.} \\$
- ·To foster intellectual, personal and spiritual development.
- ·To inculcate social responsibility.
- ·To nurture environmental awareness.
- ·To develop communal harmony and national integration.

Therefore the LORD waits to be gracious to you; therefore he exalts himself to show mercy to you.[Isaiah 30:18]



OBJECTIVES

- To create the best possible learning environment maximizing student achievement.
- ♦ To transform the learners through passionate professors of long standing commitment.
- ❖ To prepare the students to utilize the opportunities and innovative ideas in the challenging atmosphere.
- ♦ To empower intellectual, personal, social and cultural development of the learners.
- ♦ To impart holistic education through relationships, responsibility and reverence.
- To invest time in knowledge, opportunity and critical thinking of the learners.
- ♦ To instil moral and spiritual enlightenment in learners.
- ♦ To promote the sense of responsibility towards Nation.
- ♦ To provide better placement opportunities for the outgoing students.
- ♦ To foster value based education to the students through mentoring, counselling, guiding and developing them to be recognized as good personalities.



MEMBERS OF THE GOVERNING BODY

President : Very Rev. Mother Celine Nirmala

Superior General, Presentation Convent,

Big Bazaar Street, Coimbatore- 641 001

Vice President: Rev. Sr. Antony Pushpam

Asst. Superior General, Presentation Convent,

Big Bazaar Street, Coimbatore- 641 001

Principal : Rev. Sr. Arockia Rani

& Secretary St. Joseph's College of Arts & Science for Women,

Mookandapalli, Hosur- 635 126

Treasurer : Rev. Sr. Sagaya Mary James

Vice Principal,

St. Joseph's College of Arts & Science for Women,

Mookandapalli, Hosur- 635 126

Members : Rev. Sr. Camillo

Education Co-ordinator, Presentation Convent,

Big Bazaar Street, Coimbatore- 641 001

Rev. Sr. Odilia

Provincial, Fransisco Province,

Madhuranthagam, Chennai-600083

Rev. Sr. Dona Grace Jayaseeli Principal, Justin College,

Cholapuram Taluk and Dist - 630 557

Rev.Sr. Kulandai Therese

Principal, St. Joseph's College for Women,

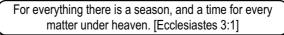
Kangayam Road, Tirupur – 638 604

Rev. Sr. Pauline Mary Helen

Principal,

Nirmala College for Women,

Coimbatore - 641 018





TEACHING STAFF 2018-2019

Principal & Secretary

Rev. Dr. Sr. I.Arockia Rani, M.Sc., M.Phil., Ph.D., PGDCA.,

Vice Principal

Rev. Sr. Sagaya Mary James, M.Sc., M.Phil., M.B.A., B.Ed.,

Department of Tamil

Dr. P. Ezhilarasi, M.A., M.Phil., B.Ed., Ph.D.,

Mrs. C. Hemalatha, M.A., M.Phil., M.Ed.,

Mrs. E. Kavitha, M.A., M.Phil.,

Dr. P. Sanguvathi, M.A., M.Phil., Ph.D.,

Department of English

Dr. K. Lavanya, M.A., M.Phil., Ph.D.,

Mrs. Pansy Evangeline Victor, M.A., M.Phil.,

Mrs. L. Jenniffer, M.A., M.Phil.,

Ms. M. Ghayathri, M.A, M.Phil.,

Ms. R. Somiyajayaranjini, M.A., M.Phil., PGDCTT.,

Ms. E. Vinodhini, M.A., B.Ed., M.Phil.,

Ms. R. Nithya Rathna, M.A., M.Phil.,

Ms. V. Anitha, M.A., M.Phil.,

Mrs. V.S. Gladio Shilpa Vince, M.A., M.Phil.,

Ms. U. Monisha, M.A., M.Phil.,

Ms. G. Nithya, M.A., M.Phil., B.Ed.,

Department of Computer Science

Mrs. Dhina Suresh, M.Sc., M.Phil.,

Mrs. S.I. Anto Ramya, MCA., M.Phil.,

Mrs. S. Bobby, M.Sc., M.Phil.,

Mrs. S. Zindhu, MCA., M.Phil.,

Mrs. AmalRedge, MCA., M.Phil.,

Mrs. G. Aswini, M.Sc., M.Phil., B.Ed.,

Mrs. P. Jayanthi, M.Sc., M.Phil.,

Mrs. I. Anusha Prem, M.Sc. M.Phil.,

Mrs. N. Mageswari, M.Sc., M.Phil.,

Mrs. M. Suguna, MCA., M.Phil.,

Mrs. M. Geethanjali, M.Sc. M.Phil., B.Ed.,

Ms. P. Rubavathy, MCA., M.Phil.,

Mrs. M. Logeswari, M.Sc., M.Phil.,

Department of Business Administration

Mrs. C. Magila, MBA., M.Com.,

Mrs. C.A. Uma, MBA., MSW.,

Mrs. C. Suganthi, MBA.,

Apply your mind to instruction and your ear to words of knowledge. [Proverbs 23:12]



Department of Biotechnology

Mrs. A. Margret Kanimozhi, M.Sc., M.Phil., B.Ed., Mrs. B. Nithva. M.Sc., M.Phil.,

Ms. P. Jancy Magdalene, M.Sc., M.Phil.,

Department of Commerce

Mrs. Reena Rai. M.Com., M.Phil.,

Mrs. A.Viyani Jenita Marv, M.A., M.Phil..

Mrs. S. Kavitha, M.Com., M.Phil.,

Mrs. M. Priva, M.Com., M.Phil., B.Ed.,

Mrs. G. Rajeswari, M.Com., M.Phil.,

Ms. B. Ruhitha Parwesh. M.Com., M.Phil.,

Dr. V. Sengamalam, M.Com., M.Phil, MBA., Ph.D.,

Mrs. G. Banupriva, M.Com., M.Phil.,

Mrs. N. Vadivu, M.Com., M.Phil.,

Dr. D. Bhuvana, M.Com., M.Phil., Ph.D.,

Mrs. R.S. Shashikala, M.Com.,

Mrs. B. Uma Mahesware, M.Com.,

Department of Mathematics

Mrs. B.K. Jaleesha, M.Sc., M.Phil., B.Ed., Ph.D.,

Mrs. T. Mahalakshmi, M.Sc., M.Phil., B.Ed.,

Mrs. S. Pavana Swetha, M.Sc., M.Phil., B.Ed.,

Ms. R.S. Karunya, M.Sc., M.Phil., B.Ed.,

Ms. A. Kulandhai Therese, M.Sc., PGDOR, M.Phil.,

Mrs. M. Meenakshi, M.Sc., M.Phil.,

Mrs. M. Shobana Priya, M.Sc., M.Phil.,

Mrs. B. Deepa, M.Sc., B.Ed., M.Phil.,

Mrs. K. Kavitha, M.Sc., M.Ed.,

Mrs. E. Sagana, M.Sc., M.Phil.,

Mrs. G.J. Jebaselvi Kavitha, M.Sc., M.Phil., B.Ed.,

Department of Physics

Mrs. M.Rashmi, M.Sc., B.Ed., M.Phil., Ph.D.,

Mrs. P. Indumathi, M.Sc., B.Ed., M.Phil.,

Mrs. P. Sangeetha, M.Sc., M.Phil.,

Mrs. A. Gnana Soundari, M.Sc., B.Ed.,

Department of Chemistry

Mrs. A. Kalarani, M.Sc., M.Phil.,

Ms. C. Suganya, M.Sc., B.Ed.,

Mrs. V. Vidya, M.Sc., B.Ed.,

Department of Nutrition and Dietetics

Ms. A. Kamatchi, M.Sc.,

Ms. A. Suganya, M.Sc.,

Librarian

Mrs. V. Eswari Bai, M.L.I.S.,

Physical Directress

Mrs. M. Adlin Marv. M.P.Ed., M.Phil.,

To do righteousness and justice is more acceptable to the LORD than sacrifice. [Proverbs 21:3]

NON - TEACHING STAFF

Rev. Sr. Sagayapriya Clerk Office Asst. Mrs. F. Amala Pushpam Mrs. C. Mary Jansi Rani Office Asst. Mr. N. Bala Krishnan Office Asst. Mrs. Dhanalakshmi Office Asst. Mrs. S. Suganthi **Typist** Mrs. S. Kanchana Lib. Asst. Lab. Asst. Mrs. P. Jeyageetha Ms. R. Vinitha Lab. Asst. Mrs. R. Nethravathy Lab. Asst. Mrs. N.Chithra Sweeper Mrs. Puttamma Sweeper Mrs. Obamma Sweeper Mrs. Unnamalai Sweeper Mrs. Lakshmi Sweeper Mrs. Agila Sweeper Mrs. M. Puttamma Sweeper Mrs. Sivagantha Sweeper Mrs.Anna Mary Sweeper Mrs. Sulochana Sweeper Mrs. Lakshumamma Sweeper Mr. Srinivasan Driver Mr. A. Ramesh Driver Mr. Manju Driver Mr. Ramarajan Driver Mr. Shekar Driver Mr. Chennerappa Driver Mr. Harish Driver Mr. T. Madesan Van Driver Mr. Venkateshappa Conductor Conductor Mr. Venkatesh Conductor Mr. Krishnacharv Mr. Prakash Conductor Mr. Muniappa Conductor Conductor Mr. Sasikumar Mr. Bairappa Conductor Mr. Raja Gardener Mrs. Magheswari Cleaner Watchman Mr. Madhiazhagan Mr. Palaniswamy Watchman

God opposes the proud, but gives grace to the humble.[James 4:6]



ACADEMIC PROGRAMME

General Course Pattern

Part I : Foundation Course I : Tamil, Telugu

Hindi, Kannada, Urdu, French

Part II : Foundation Course II : English

Part III / IV / V : Core Subjects, Allied Subjects, Elective,

SBEC, Non Major

Common Subjects : Environmental Studies, Yoga, Human Rights

COURSES OFFERED BY THE COLLEGE

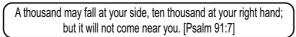
CBCS (Choice Based Credit System)
UG Courses

#	Main	Allied	Elective	SBEC	NMEC	Eligibility for Admission
1	B.Sc (CS)	Allied Statistics-I Allied Statistics-II Principles of Accounting Cost and Management Accounting	Elective-I Computer Networks Elective-II Software Project Management Elective-III Mobile Computing	System Administration Internet and its Application MS Accecs Soft Skill MS- Excel and Power point Flash	Principles of Management Human Resource Management	+2 with Mathematics (or) Business Mathematics (or) Computer Science (or) Statistics
2	BCA	Allied Statistics-I Allied Statistics-II Principles of Accounting Cost and Management Accounting	Elective-I Multimedia Systems Elective-II Mobile Computing Elective-III Software Project Management	Internet and its Application HTML and JAVA Script Excel and Power Point Java Script Soft Skills VB Script	Principles of Management Human Resource Management	+2 with Mathematics (or) Business Mathematics (or) Computer Science (or) Statistics



#	Main	Allied	Elective	SBEC	NMEC	Eligibility for Admission
3	B.Com.	Business Economics Indian Economy Business Statistical Methods Business Statistical Decision Techniques	Elective-I Office Organisation Elective - II Secretarial Practice	Capital Market MS-Office Prac-I Project Methodology Tally Practical II	Tourism and Economic Development	+2 with Commerce Accountancy Economics
4	B.Com. (CA)	Business Application Software Data Base Management System Business Statistical Methods Business Statistical Decision Techniques	Elective-I Office Organisation Elective - II Secretarial Practice	Capital market Marketing Project Methodology HRM	Tourism and Economic Development	+2 with Commerce Accountancy Economics
5	BBA (CA)	Quantitative Techniques-I Quantitative Techniques-II Operation Research Money Banking & Global Business	•Elective-I Services Marketing •Elective-II Retail Marketing Management	•Elements of Insurance •Business Process Outsourcing •Public Relations •Practice of Public Relation •Inplant Training		+2 with Commerce Accountancy Economics
6	B.Sc., (Math)	• Allied Physics-I • Allied Physics-II • Allied Statistics • Allied Inferential Statistics	Vector Analysis Linear Programming Operations Research	Office Automation (Practical) Quantitative Aptitude -I Aptitude Examination-IV Prog. In C C Programming Practical	Basics of Computers Basics of Internet	+2 with Maths Physics Chemistry

#	Main	Allied	Elective	SBEC	NMEC	Eligibility for Admission
7	BA English	Social History of England History of English Literature Literary Forms & Criticism Phonetics & Transcription	English for Competitive Exams English Literature for Competitive Exams Communication Skills Practicals	Creative Writing Soft skills for Career Communication Presentation Skills Personality Development	Basics of Computer Office Automation (Word)	+2 with academic (or) Vocational Stream
8	B.Sc., (Bio- Tech)	Bio Chemistry-I Bio Chemistry-II Bio-Statistics Computer Application in Biology	Immunology and Immuno Technology Environmental Biotechnology Plant Molecular Biology	Bio Physics & Bioinstrumentation Bio-Developmental Biology Bioinformatics, Intellectual property rights and Bio Safety Food Biotechnology Pharmaceutical Biotechnology Nano Biotechnology	 Soft Skills for Career Communication Communication for Placement 	+2 with Chemistry Botany Zoology or Biology
9	B.Sc Physics	Maths-I Maths-II Chemistry-I Chemistry-II Allied Practical-I	• Solid State Physics • Energy Physics • Electronics and Communi -cation	Space Science Prg. In C Bio Medical Instrumentation Digital Electronics Electrical Appliances Microprocessor and its Application	• Dairy Chemistry • Textile Chemistry	+2 with Maths, Physics, Chemistry
10	B.Sc (Chemi stry)	Maths-I Maths-II Physics-I Physics-II	Physical Chemistry Spectroscopy Analytical Chemistry	Food and Nutrition Polymer Chemistry Agricultural Chemistry Dye Stuffs Pharmaceutical Chemistry Industrial Chemistry	Essentials of Electricity Physics in Everyday life	+2 with Maths, Physics, Chemistry
11	B.Sc (Nutri tion & Dietetics)	• Allied Chemistry I & II	Quantity Food Service Food Product Development Institutional Project	Food Processing Food Packaging Bakery Science Sanitation and Hygiene in Food Industries Food Preservation and Bakery (P) Entrepreneurship Development	Dairy Chemistry Textile Chemistry	+2 with Home Science (or) Chemistry (or) Biology



PG COURSES

#	Main	Elective	Elective Extra Discipline Course		Eligibility for Admission
1	M.Com	Organisational Behaviour International Business Resource Management Techniques Insurance and Risk Management	Fundamentals of Computers and Communications	Human Rights	B.Com., (e.com)., BBA., BBM., BBM., (CA) B.Com., (Corp. Secretary ship) B.Com CS (CA)., BCS., BCS., (CA) B.A., (Corp. Secretary ship) B.A., CS., CA, B.S.c., (CS) BCA., B.Com., (Co-operation)
2.	M.Sc., (Maths)	 Numerical Analysis Discrete Mathematics Programming with C++ C++ Programming lab 	Statistics	Human Rights	B.Sc Mathematics B.Sc Maths (CA).,
3	M.A (English)	Elective I - American Literature Elective II- Linguistics & Stylistics Elective III - The English Language Elective IV - English Literature for Competitive Examination	Intellectual History of Tamil Nadu	Human Rights	BA (English) or any other degree
4	M.Sc (Computer Science)	Elective I - E - technologies Elective II - Soft Computing Elective III - cloud Computing Elective III - Wireless Application Protocol	Business communications	Human Rights	BCA., B.Sc., IT B.Sc., CT B.Sc., CS B.Sc., IS

M. PHIL COURSES

#	Course	Subjects	Eligibility
1.	English	Research Methodology Literary Theory and Criticism Guide Paper, Dissertation and Viva Voce	M.A. English
2.	Computer Science	Research Methodology Advanced Computing Techniques Specialization Course, Dissertation and viva Voce	M.Sc CS / MCA Or any PG with Computer Major
3.	Commerce	Research Methodology Research on Functional Areas of Business Third Paper, Dissertation and Vive Voce	M.Com.,
4.	Maths	Research Methodology, Algebra and Topology Analysis and Differential Equations Guide paper, Dissertation and Viva Voce	M.Sc., Maths

Hear, my son, your father's instruction, and reject not your mother's teaching. [Proverbs 1:8]



SBEC: SKILL BASED ELECTIVE COURSE **NMEC**: NON – MAJOR ELECTIVE COURSE

Distribution of marks between Theory and Internal

Assessment: 75% & 25% Practical: 60% & 40%

Spoken English classes have been arranged for all the

classes throughout the year

SEMESTER SYSTEM:

All degree courses are offered under the semester system. Each academic year is divided into two semesters. The first academic year comprises the first and the second semester, the second academic year, the third and fourth semester and so on...

The first, third and fifth semesters commence in June and extend up to November of each year and the second, fourth and sixth semesters commence in December and extend up to April each year.

DAY ORDER SYSTEM:

Under semester pattern the college shall work for 180 days in a year. Each semester will consist of 90 working days of 6 clock hours from 9.00 am to 3.30 pm. At 8.50 am students should be in the respective class rooms for the Morning Prayer. There will be general assembly every Monday at 9.00 am.

The college follows the day order system. Days are denoted by number I, II, III, IV, V, VI and the timetable is followed accordingly in a continuous manner.

FEES:

Fees are payable in advance at the commencement of each semester. If a student fails to pay her fees on the day fixed for payment, a fine at the rate of Re.1 for each working day will be levied. If a student leaves the college during the semester she will have no right to claim remission of any portion of the semester fees.

The following dates specify the details of semester fees:

I Semester:

12.06.2018 - 12.07.2018 - Fee collection without fine

16.07.2018 – 18.08.2018 - With fine of Rs. 1 per day

20.08.2018 onwards - Name will be struck from the roll

The fear of the Lord is the beginning of wisdom, and the knowledge of the Holy One is insight.[Proverbs 9:10]



II Semester:

03.12.2018 – 18.01.2019 Fee collection without fine

21.01.2019 – 21.02.2019 With fine of Re.1 per day

22.02.2019 onwards Name will be struck from the roll

LEAVE OF ABSENCE

A student requiring leave must apply for it in advance in the prescribed form. In case of absence due to unforeseen cause, application for leave must be submitted as soon as possible and never later than the first day of return to the college. Leave letters must be attested by the warden in the case of inmates of the hostel and by the Parent/Guardian in the case of day students and sent on time.

In case of prolonged leave Parent/Guardian should contact the college Principal not later than the 4^{th} day of the leave taken. Continued absence without leave letter will render a student liable to have her name struck off from the roll. Late comers will not be admitted into the class room.

LEAVE LETTER

From,

Name, Year

Dept

To,

The Class in-charge, Year, Department.

Sub: Leave Application

Respected Madam,

I was unable to attend college for..... days, from.... to due to I request you to accept my leave of absence.

Thanking you,

Yours Obediently,

The plans of the mind belong to man, but the answer of the tongue is from the Lord. [Proverbs 16:1]



TEST, INTERNAL ASSESSMENTS AND MODEL EXAMINATIONS:

Tests, Internal assessments and Model examinations are conducted regularly. Attendance is compulsory. If absent fine will be collected. The components of IA are periodical Tests/Assignments/Seminars/Quiz/Group Discussion and Attendance.

UNIVERSITY EXAMINATION:

Each student should possess an identification card supplied by the college duly attested by the principal of the college and the same should be brought to the college each day of the examination along with hall ticket. Students should secure at least 75% of the total attendance to be eligible to take the university examination at the end of each semester.

GENERAL RULES:

Students are expected to come to their daily classes in neat & clean uniform. Day students are not permitted to entertain visitors in the college. They will have their letters and other communications addressed to their homes. No student is allowed to use mobile phone inside the campus.

Books, magazines and other materials not approved by the Principal will not be permitted in the college campus. During free hours students should make use of the college library.

On no account shall lunch be taken in any hall, room or veranda. Food and food wrappings should be deposited only in dustbins around the campus.

All lost property should be brought to the college office. Students are expected to take proper care of the college property and help in keeping the premises neat and clean. Disfiguring the wall, door or breaking the furniture is a breach of discipline and will be duly punished. Ragging at any level is considered a serious offence.

Students should avoid expressing anything by word or deed that may disturb the unity and harmony both in college and in the hostel. They are above politics and stand for all communities. Therefore clique and groupies will be severely dealt with, even to the point of expulsion.

Anyone who violates any of the rules of the college either in word or deed shall be deemed to have committed a breach of discipline and the Principal shall have full power to inflict any of the following punishments:

Fine, loss of attendance, refusal to issue conduct certificate, suspension and expulsion. Students are forbidden from organizing any meeting in the college or collecting money for any purpose without the permission of the Principal.

Bless those who persecute you; bless and do not curse them. [Romans 12:14]

APPEAL TO PARENTS / GUARDIANS:

Parents / Guardians are requested to extend full co-operation to the authorities with regard to the character, discipline, attendance and academic progress of their daughters. Parents Teachers meetings are conducted periodically in order to receive feedback & valuable suggestions from the parents.

CERTIFICATES:

Any student past or present, desirous of getting transfer or conduct certificate must apply to the Principal in the form prescribed below. Original certificates will be given only in person.

APPLICATION FOR CERTIFICATE

To,

The Principal,

College.

Sub: Application for Scholarship/TC etc.

Respected Madam,

I am a student of in need for a scholarship/TC. Kindly do the needful to help me get the same.

Thanking you,

Yours Obediently,

PETITION AND COMPLAINTS:

Requests, petitions, appeal and complaints of any kind must be made to the Principal. Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order.

LIBRARY:

- "Good results depend on extra work done in the library."
- 2. Library has a good collection of Books & Periodicals in many disciplines.
- 3. In addition, "Library subscribes E-Resources under the N-List Programme."

Rejoice in your hope, be patient in tribulation, be constant in prayer. [Romans 12:12]





5. Perfect order and strict silence should be maintained in the library. Any discussion should be kept outside the library.

ADMISSION TO THE LIBRARY:

All the staff and students of the college are privileged to have direct access to the stack. No one is allowed to bring any other book / article inside the Library.

PRIVILEGES OF THE MEMBERS:

Each member will be given two library tickets and two books will be issued at a time. Library cards will be supplied to the students by the College in the beginning of the academic year. In case the card is lost, the librarian should be informed of the fact at once. The owner of the card will be responsible for the books and periodicals issued on that card. The card lost may be replaced with the duplicate on payment of Rs. 50/-. Library Cards are not transferable. Sublending of books is also forbidden.

Books and periodicals will be issued only on producing the library card. Books must not be marked or defaced in any manner. The pages should not be folded by the way of bookmarks. Students should examine each book, before borrowing it and report to the librarian any damage found therein. If they fail to do so, they will be responsible for any damage detected after their use of the book. Student should replace any library property damaged by them.

At the end of each semester both the staff and the students are expected to return all the books to the library. The librarian will examine the books returned and if any book has been damaged, the borrower should replace it with a new copy. Books should be handled with love and care. Marking on books is strictly objected. Students are forbidden to tear or scribble on pages of magazines and books. Any student found doing so would be punished severely.

OVERDUE CHARGES:

Failure to return the books on due dates will be entailed a fine of Rs.1/per book per day.

CLEARANCE CERTIFICATE:

It is only after obtaining a clearance from the library and class in charge, the hall ticket and Transfer certificate will be issued to a student.

If possible, so far as it depends upon you, live peaceably with all. [Romans 12: 18]

COLLEGE UNION AND ITS AFFILIATED ASSOCIATIONS:

The College Union has the following Associations:

- I. Tamil Literary Association (அகத்தியர் இலக்கிய மன்றம்)
- ii. English Literary Association (RENASCENTIA)
- iii Commerce Association (COMMERCIO)
- iv. Business Administration Association (KAIZEN)
- v. Computer Science Association (COMSTA)
- vi. Biotech Association (BIGYAN)
- vii. Mathematics Association (MATH MEET)
- viii. Physics Association (SCIENCE CARNIVAL)
- ix. Chemistry Association (SCIENCE CARNIVAL)
- x. Nutrition and Dietetics (NUTRI FONUD)

CATECHISM AND MORAL PHILOSOPHY:

All catholic students must attend catechism and all non-catholic students must attend moral instruction class on every Wednesday.

PHYSICAL EDUCATION:

Every student of I and II year degree classes should undergo the courses of Physical education prescribed by the college. Special coaching classes will be offered for sports & games from 6.00 a.m. to 8.00 a.m. & 4.00 p.m. to 6.00 p.m. by specialized coaches.

NATIONAL SERVICE SCHEME:

The N.S.S. Volunteers are to fulfil the following requirements:

All volunteers should enrol themselves as members for a period of two years. They are expected to participate regularly in the activities organized by unit. Every volunteer will be issued a certificate after completion of two years.

All volunteers must attend the 7 days Annual Special Camp. The spectrum of activities during camp includes organizing medical camps, health & hygiene programmes for the poor and the needy and for the betterment of rural areas.

The National Service Scheme affords opportunities for service, to develop character, team spirit and leadership qualities. It creates a way to social awareness. Assessment of NSS Volunteers will be done by the NSS Program Officer concerned.

I have taught you the way of wisdom; I have led you in the paths of uprightness. [Proverbs 4:11]





Placement Cell & Career Guidance cell Caters to the needs of employment opportunities for all outgoing students. They receive training through general awareness programs, soft skill training, and personality development and communication skills.

FACILITIES:

Well furnished hostel & Transport facilities are available. The college canteen caters to the taste of the students & staff with fresh & hygienic food items. The canteen provides eatables, fruit juices, soft drinks, food varieties & stationary items.

SUGGESTION BOX:

The management has installed suggestion box in the college. The students & staff members use the box for the representation of their genuine problems / grievances to the management. Also general suggestions for the improvement of the institution may be put in the box.

OTHER AMENITIES:

The college has high power generator for uninterrupted power supply. Laboratories have UPS for continuous functioning. Mineral water units have been installed for drinking water. Audio Visual rooms are equipped for the teaching purpose, Power point presentations and watching subject movies.





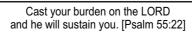
ACADEMIC CALENDAR 2018 – 2019 JUNE 2018

Date	Day	Events
01.06.2018	Fri	
02.06.2018	Sat	
03.06.2018	Sun	
04.06.2018	Mon	
05.06.2018	Tue	
06.06.2018	Wed	
07.06.2018	Thu	
08.06.2018	Fri	
09.06.2018	Sat	
10.06.2018	Sun	
11.06.2018	Mon	STAFF ORIENTATION
12.06.2018	Tue	PAYMENT OF FEES FOR SEM III, V
13.06.2018	Wed	
14.06.2018	Thu	
15.06.2018	Fri	RAMZAN
16.06.2018	Sat	
17.06.2018	Sun	
18.06.2018	Mon	COLLEGE REOPENS FOR II AND III YEARS
19.06.2018	Tue	
20.06.2018	Wed	
21.06.2018	Thu	
22.06.2018	Fri	
23.06.2018	Sat	
24.06.2018	Sun	
25.06.2018	Mon	COLLEGE REOPENS FOR I YEARS
26.06.2018	Tue	
27.06.2018	Wed	
28.06.2018	Thu	
29.06.2018	Fri	
30.06.2018	Sat	

Trust in the Lord with all your heart, and do not rely on your own insight. [Proverbs 3:5]

JULY 2018

8	Date	Day	Events
Ī	01.07.2018	Sun	
Ī	02.07.2018	Mon	
	03.07.2018	Tue	
	04.07.2018	Wed	COLLEGE UNION ELECTION
	05.07.2018	Thu	
	06.07.2018	Fri	
	07.07.2018	Sat	
	08.07.2018	Sun	
	09.07.2018	Mon	
	10.07.2018	Tue	
	11.07.2018	Wed	
	12.07.2018	Thu	LAST DATE FOR PAYMENT OF FEES FOR SEM III, SEM V, WITHOUT FINE
	13.07.2018	Fri	UNION INAUGURAL & FRESHER'S DAY
	14.07.2018	Sat	
L	15.07.2018	Sun	
	16.07.2018	Mon	PAYMENT OF FEES FOR SEM III, SEM V WITH FINE
	17.07.2018	Tue	
	18.07.2018	Wed	
	19.07.2018	Thu	
	20.07.2018	Fri	
	21.07.2018	Sat	
L	22.07.2018	Sun	
	23.07.2018	Mon	
	24.07.2018	Tue	
	25.07.2018	Wed	
	26.07.2018	Thu	
	27.07.2018	Fri	
	28.07.2018	Sat	
-	29.07.2018	Sun	
	30.07.2018	Mon	I INTERNAL ASSESSMENT
	31.07.2018	Tue	





AUGUST 2018

Date	Day	Events
01.08.2018	Wed	
02.08.2018	Thu	
03.08.2018	Fri	
04.08.2018	Sat	WORKING DAY
05.08.2018	Sun	
06.08.2018	Mon	
07.08.2018	Tue	
08.08.2018	Wed	
09.08.2018	Thu	
10.08.2018	Fri	
11.08.2018	Sat	
12.08.2018	Sun	
13.08.2018	Mon	
14.08.2018	Tue	
15.08.2018	Wed	INDEPENDENCE DAY
16.08.2018	Thu	
17.08.2018	Fri	
18.08.2018	Sat	WORKING DAY
19.08.2018	Sun	(LAST DATE FOR PAYMENT OF FEES FOR SEM III, SEM V WITH FINE)
20.08.2018	Mon	
21.08.2018	Tue	
22.08.2018	Wed	BAKRID
23.08.2018	Thu	
24.08.2018	Fri	
25.08.2018	Sat	
26.08.2018	Sun	
27.08.2018	Mon	
28.08.2018	Tue	
29.08.2018	Wed	
30.08.2018	Thu	
31.08.2018	Fri	

God is our refuge and strength, a very present help in trouble. [Psalm 46:1]

SEPTEMBER 2018

Date	Day	Events
01.09.2018	Sat	
02.09.2018	Sun	KRISHNA JAYANTHI
03.09.2018	Mon	
04.09.2018	Tue	
05.09.2018	Wed	TEACHERS' DAY
06.09.2018	Thu	
07.09.2018	Fri	
08.09.2018	Sat	
09.09.2018	Sun	
10.09.2018	Mon	
11.09.2018	Tue	
12.09.2018	Wed	
13.09.2018	Thu	VINAYAKAR CHATURTHI
14.09.2018	Fri	
15.09.2018	Sat	
16.09.2018	Sun	
17.09.2018	Mon	
18.09.2018	Tue	
19.09.2018	Wed	
20.09.2018	Thu	
21.09.2018	Fri	MUHARRAM
22.09.2018	Sat	
23.09.2018	Sun	
24.09.2018	Mon	II INTERNAL ASSESSMENT
25.09.2018	Tue	
26.09.2018	Wed	
27.09.2018	Thu	
28.09.2018	Fri	
29.09.2018	Sat	
30.09.2018	Sun	

Let no evil talk come out of your mouths, but only such as is good for edifying, as fits the occasion, that it may impart grace to those who hear. [Ephesians 4:29]

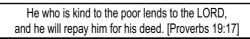
OCTOBER 2018

Date	Day	Events
01.10.2018	Mon	
02.10.2018	Tue	GANDHI JAYANTHI
03.10.2018	Wed	
04.10.2018	Thu	
05.10.2018	Fri	
06.10.2018	Sat	
07.10.2018	Sun	
08.10.2018	Mon	
09.10.2018	Tue	
10.10.2018	Wed	
11.10.2018	Thu	
12.10.2018	Fri	
13.10.2018	Sat	
14.10.2018	Sun	
15.10.2018	Mon	
16.10.2018	Tue	
17.10.2018	Wed	
18.10.2018	Thu	AYUDHA POOJA / SARASWATHI POOJA
19.10.2018	Fri	VIJAYA DASAMI
20.10.2018	Sat	
21.10.2018	Sun	
22.10.2018	Mon	MODEL EXAMINATION
23.10.2018	Tue	
24.10.2018	Wed	
25.10.2018	Thu	
26.10.2018	Fri	
27.10.2018	Sat	
28.10.2018	Sun	
29.10.2018	Mon	
30.10.2018	Tue	
31.10.2018	Wed	

Let all bitterness and wrath and anger and clamour and slander be put away from you, with all malice. [Ephesians 4:31]

NOVEMBER 2018

(
Date	Day	EVENTS
01.11.2018	Thu	
02.11.2018	Fri	ALL SOULS DAY
03.11.2018	Sat	
04.11.2018	Sun	
05.11.2018	Mon	
06.11.2018	Tue	DEEPAVALI
07.11.2018	Wed	
08.11.2018	Thu	
09.11.2018	Fri	
10.11.2018	Sat	
11.11.2018	Sun	
12.11.2018	Mon	
13.11.2018	Tue	
14.11.2018	Wed	CHILDREN'S DAY
15.11.2018	Thu	
16.11.2018	Fri	
17.11.2018	Sat	
18.11.2018	Sun	
19.11.2018	Mon	
20.11.2018	Tue	
21.11.2018	Wed	MILAD-UN-NABI / PRESENTATION FEAST
22.11.2018	Thu	
23.11.2018	Fri	
24.11.2018	Sat	
25.11.2018	Sun	
26.11.2018	Mon	
27.11.2018	Tue	
28.11.2018	Wed	
29.11.2018	Thu	
30.11.2018	Fri	



DECEMBER 2018

Date		Day	Events
	01.12.2018	Sat	
	02.12.2018	Sun	
	03.12.2018	Mon	PAYMENT OF FEE SEM-II, IV, VI
	04.12.2018	Tue	
	05.12.2018	Wed	
	06.12.2018	Thu	
	07.12.2018	Fri	
	08.12.2018	Sat	SPORTS DAY
	09.12.2018	Sun	
	10.12.2018	Mon	
	11.12.2018	Tue	
	12.12.2018	Wed	
	13.12.2018	Thu	
	14.12.2018	Fri	
	15.12.2018	Sat	CONVOCATION
	16.12.2018	Sun	
	17.12.2018	Mon	
	18.12.2018	Tue	
	19.12.2018	Wed	
	20.12.2018	Thu	
	21.12.2018	Fri	
	22.12.2018	Sat	CHRISTMAS CELEBRATION
	23.12.2018	Sun	
	24.12.2018	Mon	
	25.12.2018	Tue	CHRISTMAS
	26.12.2018	Wed	
	27.12.2018	Thu	
	28.12.2018	Fri	
	29.12.2018	Sat	
	30.12.2018	Sun	
	31.12.2018	Mon	

JANUARY 2019

Date	Day	EVENTS
01.01.2019	Tue	NEW YEAR
02.01.2019	Wed	COLLEGE REOPENS
03.01.2019	Thu	
04.01.2019	Fri	
05.01.2019	Sat	
06.01.2019	Sun	
07.01.2019	Mon	
08.01.2019	Tue	
09.01.2019	Wed	
10.01.2019	Thu	
11.01.2019	Fri	PONGAL CELEBRATION
12.01.2019	Sat	
13.01.2019	Sun	
14.01.2019	Mon	PONGAL
15.01.2019	Tue	
16.01.2019	Wed	THIRUVALLUVAR DAY
17.01.2019	Thu	UZHAVAR TIRUNAL
18.01.2019	Fri	LAST DATE FOR PAYMENT OF FEE FOR SEM II, IV, VI WITHOUT FINE
19.01.2019	Sat	
20.01.2019	Sun	
21.01.2019	Mon	PAYMENT OF FEE FOR SEM II, IV, VI WITH FINE
22.01.2019	Tue	
23.01.2019	Wed	
24.01.2019	Thu	
25.01.2019	Fri	VOTERS' DAY / COLLEGE DAY
26.01.2019	Sat	REPUBLIC DAY
27.01.2019	Sun	
28.01.2019	Mon	I INTERNAL ASSESSMENT
29.01.2019	Tue	
30.01.2019	Wed	
31.01.2019	Thu	PRESENTATION CONGREGATION FOUNDER'S DAY

If your enemy is hungry, give him bread to eat; and if he is thirsty, give him water to drink. [Proverbs 25:21]

FEBRUARY 2019

Date	Day	Events
01.02.2019	Fri	
02.02.2019	Sat	WORKING DAY
03.02.2019	Sun	
04.02.2019	Mon	
05.02.2019	Tue	
06.02.2019	Wed	
07.02.2019	Thu	
08.02.2019	Fri	
09.02.2019	Sat	
10.02.2019	Sun	
11.02.2019	Mon	
12.02.2019	Tue	
13.02.2019	Wed	
14.02.2019	Thu	
15.02.2019	Fri	
16.02.2019	Sat	
17.02.2019	Sun	
18.02.2019	Mon	
19.02.2019	Tue	
20.02.2019	Wed	
21.02.2019	Thu	(LAST DATE FOR PAYMENT OF FEE FOR
22.02.2019	Fri	SEM II, IV, VI WITH FINE)
23.02.2019	Sat	
24.02.2019	Sun	
25.02.2019	Mon	II INTERNAL ASSESSMENT
26.02.2019	Tue	
27.02.2019	Wed	
28.02.2019	Thur	

Therefore I tell you, whatever you ask in prayer, believe that you receive it, and you will. [Mark 11:28]

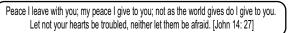
MARCH 2019

4			
0	Date	Day	Events
	01.03.2019	Fri	
	02.03.2019	Sat	
	03.03.2019	Sun	
	04.03.2019	Mon	
	05.03.2019	Tue	
	06.03.2019	Wed	ASH WEDNESDAY
	07.03.2019	Thu	
	08.03.2019	Fri	
	09.03.2019	Sat	
	10.03.2019	Sun	
	11.03.2019	Mon	
	12.03.2019	Tue	
	13.03.2019	Wed	
	14.03.2019	Thu	
	15.03.2019	Fri	
	16.03.2019	Sat	
	17.03.2019	Sun	
	18.03.2019	Mon	
	19.03.2019	Tue	
	20.03.2019	Wed	
	21.03.2019	Thu	
	22.03.2019	Fri	
	23.03.2019	Sat	
	24.03.2019	Sun	
	25.03.2019	Mon	MODEL EXAMINATION
	26.03.2019	Tue	
	27.03.2019	Wed	
	28.03.2019	Thu	
	29.03.2019	Fri	
	30.03.2019	Sat	
9	31.03.2019	Sun	
64			

Therefore I tell you, whatever you ask in prayer, believe that you receive it, and you will. [Mark 11:28]

APRIL 2019

Š	Date	Day	Events
Î	01.04.2019	Mon	
	02.04.2019	Tue	
	03.04.2019	Wed	
	04.04.2019	Thu	
	05.04.2019	Fri	
	06.04.2019	Sat	UGADI
L	07.04.2019	Sun	
	08.04.2019	Mon	
	09.04.2019	Tue	
	10.04.2019	Wed	
	11.04.2019	Thu	
	12.04.2019	Fri	
	13.04.2019	Sat	
Į	14.04.2019	Sun	TAMIL NEW YEAR / AMBEDKAR JAYANTHI
	15.04.2019	Mon	
	16.04.2019	Tue	
	17.04.2019	Wed	MAHAVIR JAYANTHI
	18.04.2019	Thu	MAUNDY THURSDAY
	19.04.2019	Fri	GOOD FRIDAY
	20.04.2019	Sat	
Į	21.04.2019	Sun	EASTER
	22.04.2019	Mon	
	23.04.2019	Tue	
	24.04.2019	Wed	
	25.04.2019	Thu	
	26.04.2019	Fri	
	27.04.2019	Sat	
ļ	28.04.2019	Sun	
	29.04.2019	Mon	
Ĺ	30.04.2019	Tue	

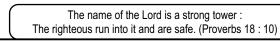


MAY 2019

Date	Day	Events
01.05.2019	Wed	MAY DAY
02.05.2019	Thu	
03.05.2019	Fri	
04.05.2019	Sat	
05.05.2019	Sun	
06.05.2019	Mon	
07.05.2019	Tue	
08.05.2019	Wed	
09.05.2019	Thu	
10.05.2019	Fri	
11.05.2019	Sat	
12.05.2019	Sun	
13.05.2019	Mon	
14.05.2019	Tue	
15.05.2019	Wed	
16.05.2019	Thu	
17.05.2019	Fri	
18.05.2019	Sat	
19.05.2019	Sun	
20.05.2019	Mon	
21.05.2019	Tue	
22.05.2019	Wed	
23.05.2019	Thu	
24.05.2019	Fri	
25.05.2019	Sat	
26.05.2019	Sun	
27.05.2019	Mon	
28.05.2019	Tue	
29.05.2019	Wed	
30.05.2019	Thu	
31.05.2019	Fri	

Behold, I have graven you on the palms of my hands; your walls are continually before me. [Isaiah 49:16]

NOTES	





TIME TABLE

SEMESTER (JUN - NOV)

HR.	1	2		3	4		5	6
I			\sim			Н		
II			A K			C I		
III			田			Z		
IV			R			U		
V			B			Γ		
VI								

SEMESTER (DEC - APR)

HR.	1	2		3	4		5	6
I			>			Н		
II			A K			C		
III			田			Z		
IV			R			U		
V			B			Γ		
VI								

