

## TIME TABLE

### ODD SEMESTER

HR. DO	1	2	B R E A K	3	4	L U N C H	5	6
I								
II								
III								
IV								
V								
VI								

### EVEN SEMESTER

HR. DO	1	2	B R E A K	3	4	L U N C H	5	6
I								
II								
III								
IV								
V								
VI								

## Communion with Nature

Through Him all things were made, without Him nothing was made that has been made. John 1:3

Nature is one of God's beautiful creations. Through nature, God is able to teach us, speak to us and provide for us. For this reason, we humans are called to protect all of which God has created. Human beings are an inseparable part of nature and that they cannot damage it without severely damaging themselves. Human beings and nature are at the center of concerns for sustainable development. Not only do human beings have the right to a healthy life, but so too does nature, which is the basis of survival for all species including humans. Nature is not just a set of resources that can be exploited, modified, altered, privatized, commercialized and transformed without any consequences. Earth is the only home and the source of life we have. It does not belong to us; we belong to the earth.

Mahatma Gandhi, the Father of our Nation highlighted that our planet's abundant natural resources can meet humanity's needs but not greed. It is crucial to reaffirm our commitment to restore the balance between human systems and natural systems so that we can stop the damage we are doing to ecosystems that are important to us. When man indulges in affecting nature and its composition through pollution and deforestation, human mankind will be forced to repent for generations. When people go against nature, they are forced to face nature's fury like in the form of earthquakes, tsunamis, droughts etc. Further every individual has the duty to protect the earth by making modifications in lifestyle. Recently, the Covid 19 pandemic has emerged as a major threat to public health and war conflicts to global food supply systems which the world has never seen before.

Also, the pandemic gave people a chance to stop and think about how they could improve their health by taking care of the environment. So it is better to learn to live in harmony with nature to protect the environment and other living beings that inhabit the earth, then only we could expect nature to behave in the manner that has been there for several hundred years back. Let us all unitedly come together to protect and restore the earth.

Let the heavens rejoice, let the earth be glad, let the sea resound and all that is in it. Let the fields be jubilant and everything in them, let all the trees of the forest sing for joy. Psalms 96 : 11-12

God bless you all !

N. H. J. m.  
Principal

I have loved thee. Isaiah 43:4

2

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Principal

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2

Blank lined paper for writing, with decorative floral corner ornaments.

Handwriting practice lines on page 42. The page features decorative floral corner ornaments and horizontal lines for writing practice.

## PERSONAL DETAILS

2022–2023

Name of the Student : .....

Admission No : .....

Class : .....

Date of Birth : .....

Blood Group : .....

Parent's Name : .....

Address : .....

.....

.....

Phone Number : .....

Aadhaar Number : .....

Address : .....

.....

.....

Mobile : .....

Signature of the Student : .....

Signature of the Parent : .....

# COLLEGE PRAYER

Almighty and ever living God

You are the source of all truth and wisdom.

I worship you and adore you

For, in your love you created me,

In your wisdom, you rule me

And in your providence, you protect me.

Penetrate my inmost being with your Holy light,

Enlighten me to discern the right from the wrong,

Good from evil, just from unjust.

Shower your blessings upon me, that I may have

Pure thoughts, kind words and a life of love.

Give me the grace, to understand what I learn,

And to live what I understand.

Help me fight against evil, injustice and disharmony

And mould me to be your instrument of joy and peace in the society.

We pray for our parents, staff, benefactors and friends.

Bless them all with good health, long life,

Joy, peace and Heaven's choicest blessings.

- Amen.

Behold, I will do a new thing;  
now it shall spring forth. Isaiah 43:19

4

4

Handwriting practice sheet with 20 horizontal lines and decorative corner flourishes.

[illegible]

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## THE NATIONAL ANTHEM

Jana-Gana Mana Adhinayaka Jaya-he,  
 Bharatha Bhagya-Vidhata  
 Punjaba-Sindhu Gujarata Maratha  
 Dravida-Utkala-Banga  
 Vindhya-Himachala Yamuna Ganga  
 Uchchala jaladhi-taranga  
 Tava-Subha naame jage  
 Tava subha ashisa mage  
 Gahe tava jaya-gatha  
 Jana-Gana Mangala-dayaka Jaya he,  
 Bharatha Bhagya Vidhata  
 Jaya he, Jaya he, Jaya he,  
 Jaya Jaya Jaya Jaya he.

- Rabindranath Tagore

### தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
 சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
 தெக்கணமும் அதிர்சிறந்த திராவிடர்நல் திருநாடும்  
 தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
 அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
 எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!  
 தமிழணங்கே!  
 உன் சீரிளமைத் திறம்வியந்து  
 செயல்மறந்து வாழ்த்துதுமே!  
 வாழ்த்துதுமே!!  
 வாழ்த்துதுமே!!!

-மனோன்மனையம் பெ. சுந்தரனார்

He that hath mercy on them shall  
 lead them. Isaiah 49:10

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- Rabindranath Tagore

-மனோன்மனியம் பெ. சுந்தரனார்

1

## COLLEGE ANTHEM

Joseph our patron, our model  
We hail and glorify thee  
Just and true were you in life  
Simple and humble were you in heart.

(Chorus)

Sing, sing we our motto  
Ring, ring in our ears  
Knowledge purifies our minds  
Love modifies our hearts

Joseph we sing your praises  
Daughters we implore thy care  
Guide us in trails of sea  
Give us thy light in darkness (Chorus)

Make us pure in thoughts  
Keep us kind in words  
Mould us human in action  
Bring us divine in heart (Chorus)

## THE NATIONAL PLEDGE

“India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness”.

Behold, I have graven thee upon the psalms  
of my hands. Isaiah 49:16

## MAY 2023

Date	Day	Events
01.05.2023	Mon	Labour's Day
02.05.2023	Tue	
03.05.2023	Wed	
04.05.2023	Thu	
05.05.2023	Fri	
06.05.2023	Sat	
07.05.2023	Sun	World Athletics Day
08.05.2023	Mon	
09.05.2023	Tue	
10.05.2023	Wed	
11.05.2023	Thu	
12.05.2023	Fri	
13.05.2023	Sat	
14.05.2023	Sun	
15.05.2023	Mon	International Day of Families
16.05.2023	Tue	
17.05.2023	Wed	
18.05.2023	Thu	
19.05.2023	Fri	
20.05.2023	Sat	
21.05.2023	Sun	
22.05.2023	Mon	
23.05.2023	Tue	
24.05.2023	Wed	
25.05.2023	Thu	
26.05.2023	Fri	
27.05.2023	Sat	
28.05.2023	Sun	
29.05.2023	Mon	
30.05.2023	Tue	
31.05.2023	Wed	

Fear not: for I have redeemed thee. Isaiah 43:1

## APRIL 2023

Date	Day	Events
01.04.2023	Sat	
02.04.2023	Sun	
03.04.2023	Mon	
04.04.2023	Tue	Mahavir Jayanthi
05.04.2023	Wed	
06.04.2023	Thu	Maundy Thursday
07.04.2023	Fri	Good Friday / World Health Day
08.04.2023	Sat	
09.04.2023	Sun	Easter
10.04.2023	Mon	
11.04.2023	Tue	
12.04.2023	Wed	
13.04.2023	Thu	
14.04.2023	Fri	Tamil New Year/ Dr. Ambedkar Jayanthi
15.04.2023	Sat	
16.04.2023	Sun	
17.04.2023	Mon	
18.04.2023	Tue	
19.04.2023	Wed	
20.04.2023	Thu	
21.04.2023	Fri	
22.04.2023	Sat	Ramzan / World Earth Day
23.04.2023	Sun	
24.04.2023	Mon	
25.04.2023	Tue	
26.04.2023	Wed	
27.04.2023	Thur	
28.04.2023	Fri	
29.04.2023	Sat	
30.04.2023	Sun	

I have called thee by thy name,  
thou art mine. Isaiah 43:1

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## OUR COLLEGE

Name of the College : St. Joseph's College of Arts & Science  
for Women

Postal Address : Mookandapalli, SIPCOT  
Hosur - 635 126. Krishnagiri Dt.

Telephone No. : 04344-274453, 98949 05338, 99526 17242

Tele Fax No. : 04344-274453

E-Mail : stjoseph.college10@gmail.com

Website : www.stjosephcollege.edu.in

Principal : Rev. Sr. Dr. M. Helen, M.Sc., M.Phil., PGDCA., PGDOR., Ph.D.

### YEAR OF ESTABLISHMENT : 2006

St. Joseph's College of Arts and Science for Women is situated in Mookandapalli, SIPCOT, Hosur, Krishnagiri Dist, and is administered by the Franciscan Sisters of the Presentation of Mary. The College is affiliated to Periyar University, Salem and started functioning from 25<sup>th</sup> October 2006. The College admits students of all caste and creed. Hostel accommodation and bus facilities are provided. Application for admission to the college and the hostel should be made in the prescribed form.

### MOTTO

Knowledge Purifies, Charity Enhances.

### VISION

Towards building a dynamic learning community strengthened by moral values that promote responsible citizenship and effective intellectual, social and environmental changes.

### MISSION

- ❖ To render innovative and responsive education.
- ❖ To foster intellectual, personal and spiritual development.
- ❖ To inculcate social responsibility.
- ❖ To nurture environmental awareness.
- ❖ To develop communal harmony and national integration.

Do not judge others, so that God  
will not judge you. Matthew 7:1

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## OBJECTIVES

- ❖ To create the best possible learning environment maximizing student achievement.
- ❖ To transform the learners through passionate professors of long standing commitment.
- ❖ To prepare the students to utilize the opportunities and innovative ideas in the challenging atmosphere.
- ❖ To empower intellectual, personal, social and cultural development of the learners.
- ❖ To impart holistic education through relationships, responsibility and reverence.
- ❖ To invest time in knowledge, opportunity and critical thinking of the learners.
- ❖ To instil moral and spiritual enlightenment in learners.
- ❖ To promote the sense of responsibility towards Nation.
- ❖ To provide better placement opportunities for the outgoing students.
- ❖ To foster value based education to the students through mentoring, counselling, guiding and developing them to be recognized as good personalities.

I have covered thee in the shadow of  
mine hand. Isaiah 51:16

## MARCH 2023

Date	Day	Events
01.03.2023	Wed	FDP on Knowledge Transfer - Commerce
02.03.2023	Thu	
03.03.2023	Fri	
04.03.2023	Sat	
05.03.2023	Sun	
06.03.2023	Mon	Outreach Programme - Mathematics/ மகளிர் தின சிறப்பு பட்டிமன்றம்-தமிழ்
07.03.2023	Tue	
08.03.2023	Wed	
09.03.2023	Thu	
10.03.2023	Fri	
11.03.2023	Sat	
12.03.2023	Sun	
13.03.2023	Mon	Industrial week - Chemistry / Albert Einstein Born Day Celebration - Physics International Consumer Day Celebration - Commerce
14.03.2023	Tue	
15.03.2023	Wed	
16.03.2023	Thu	
17.03.2023	Fri	
18.03.2023	Sat	
19.03.2023	Sun	
20.03.2023	Mon	Ugadi  Video Making - Management
21.03.2023	Tue	
22.03.2023	Wed	
23.03.2023	Thu	
24.03.2023	Fri	
25.03.2023	Sat	
26.03.2023	Sun	
27.03.2023	Mon	Agriculture in Chemistry - Chemistry  World Idli Day News Letter for Semester - Management
28.03.2023	Tue	
29.03.2023	Wed	
30.03.2023	Thu	
31.03.2023	Fri	

I have cared for you from the time you were born.  
Isaiah 46:3



## FEBRUARY 2023

Date	Day	Events
01.02.2023	Wed	World Cancer Day
02.02.2023	Thu	
03.02.2023	Fri	
04.02.2023	Sat	
05.02.2023	Sun	
06.02.2023	Mon	Science Expo - Chemistry Value Added Course Model Exam [ Csir Net/Jee/Group-Ii Coaching Classes] - Mathematics Extension Activities - School visit - Commerce Role play - Management/Industrial Visit - Bio-technology
07.02.2023	Tue	
08.02.2023	Wed	
09.02.2023	Thu	
10.02.2023	Fri	
11.02.2023	Sat	
12.02.2023	Sun	
13.02.2023	Mon	Value Added Course - Management Galileo Galilee Born day Celebration - Physics World Computer Day - Computer Science Intra-Departmental Competitions - Commerce
14.02.2023	Tue	
15.02.2023	Wed	
16.02.2023	Thu	
17.02.2023	Fri	
18.02.2023	Sat	
19.02.2023	Sun	
20.02.2023	Mon	National Periodic Table Day Celebration - Chemistry Ash Wednesday / Library Visit - English
21.02.2023	Tue	
22.02.2023	Wed	
23.02.2023	Thu	
24.02.2023	Fri	
25.02.2023	Sat	
26.02.2023	Sun	
27.02.2023	Mon	National Science Day Celebration - Expo - Physics
28.02.2023	Tue	

In a day of salvation have I helped thee. Isaiah 49:8

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## MEMBERS OF THE GOVERNING BODY

- President : **Very Rev. Mother Fabiola Mary**  
Superior General, Presentation Convent  
Big Bazaar Street, Coimbatore - 641 001
- Vice President : **Rev. Sr. Dr. Sahaya Rani**  
Asst. Superior General, Presentation Convent,  
Big Bazaar Street, Coimbatore- 641 001
- Secretary : **Rev. Sr. Dr. M. Helen**
- Members : **Rev. Sr. Pauline Mary**  
Education Co-ordinator,  
Presentation Convent, Big Bazaar Street,  
Coimbatore- 641 001
- Rev. Sr. Josephine Annal Amali**  
Provincial, Francisco Province,  
Madhuranthagam, Chennai – 600083
- Rev. Sr. Kulandai Therese**  
Principal, St. Joseph's College for Women,  
Kangayam Road, Tirupur- 638 604.
- Rev. Sr. Dr. Mary Fabiola**  
Principal, Nirmala College for Women,  
Coimbatore - 641 018.
- Rev. Sr. Dr. Sahaya Mary James**  
Principal,  
St. Justin Arts & Science College for Women  
Cholapuram, Sivagangai- 630 557
- Rev. Sr. Arockia Valan Rani**  
Treasurer,  
St. Joseph's College of Arts and Science for Women,  
Hosur

For the Lord will go before you. Isaiah 52:12

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## MANAGEMENT COMMITTEE MEMBERS

1. Rev. Sr. Arockia Valan Rani – Superior
2. Rev. Sr. Dona
3. Rev. Sr. Helen
4. Rev. Sr. Emelda
5. Rev. Sr. Lincy Selestin

## TEACHING STAFF 2022-2023

### Principal

Rev. Sr. Dr. M. Helen, M.Sc., M. Phil., PGDCA., PGDOR., Ph.D.

### Department of Tamil

Dr. P. Ezhilarasi, M.A., M.Phil., B.Ed., Ph.D., SET.,  
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### Department of English

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Mrs. L. Anjalini Mary, M.A., M.Phil., B.Ed.,  
Mrs. V. S. Gladia Shilpa Vince, M.A. M.Phil.,  
Ms. U. Monisha, M.A., M.Phil.,  
Mrs. G. Nithya, M.A., M.Phil., B.Ed.,  
Mrs. P. Vijayalakshmi, M.A., M.Phil., B.Ed.,  
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Mrs. P. Prathimasree, M.A., M.Phil.,  
Mrs. S. Pricilla, M.A., M.Phil., B.Ed.,

### Department of Computer Science

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Mrs. S. Bobby, M.Sc., M.Phil.,  
Mrs. G. Amalredge, M.C.A., M.Phil.,  
Mrs. G. Aswini, M.Sc., M.Phil., B.Ed.,

## JANUARY 2023

Date	Day	EVENTS
01.01.2023	Sun	New Year
02.01.2023	Mon	Isaac Newton Celebration - Physics International Conference - Mathematics
03.01.2023	Tue	
04.01.2023	Wed	
05.01.2023	Thu	
06.01.2023	Fri	
07.01.2023	Sat	Seminar on Entrepreneurial Development - Commerce
08.01.2023	Sun	
09.01.2023	Mon	Educational Tour - Chemistry
10.01.2023	Tue	
11.01.2023	Wed	
12.01.2023	Thu	National Youth Day
13.01.2023	Fri	
14.01.2023	Sat	
15.01.2023	Sun	Pongal / Thiruvalluvar Day
16.01.2023	Mon	Uzhavar Thirunal
17.01.2023	Tue	
18.01.2023	Wed	
19.01.2023	Thu	
20.01.2023	Fri	
21.01.2023	Sat	
22.01.2023	Sun	
23.01.2023	Mon	பேச்சுப்போட்டி (குடியரசு தின விழா) - தமிழ் National Girl Child Day Celebration - Commerce Voters' Day Republic Day Vermicompost Making - Chemistry / Guest Lecture - Management
24.01.2023	Tue	
25.01.2023	Wed	
26.01.2023	Thu	
27.01.2023	Fri	
28.01.2023	Sat	
29.01.2023	Sun	
30.01.2023	Mon	Group Discussion - Management Presentation Congregation Founder's Day
31.01.2023	Thu	

## DECEMBER 2022

Date	Day	Events
01.12.2022	Thu	World Aids Day - Nutrition & Dietetics World Computer Literacy Day - Computer Science Pollution Prevention - Quiz Competition - Chemistry
02.12.2022	Fri	
03.12.2022	Sat	
04.12.2022	Sun	
05.12.2022	Mon	Indian Navy Day Celebration - Physics
06.12.2022	Tue	
07.12.2022	Wed	
08.12.2022	Thu	
09.12.2022	Fri	Food and Trade Fair - Commerce
10.12.2022	Sat	
11.12.2022	Sun	
12.12.2022	Mon	Inter Collegiate Meet - Mathematics  Dynamic Team Building - Management Seminar on National Energy Conservation - Chemistry IntraDepartmental Competitions [Ramanujan Day] - Mathematics
13.12.2022	Tue	
14.12.2022	Wed	
15.12.2022	Thu	
16.12.2022	Fri	
17.12.2022	Sat	
18.12.2022	Sun	
19.12.2022	Mon	Internship for 2 <sup>nd</sup> year and Project for 3 <sup>rd</sup> year - Management National Consumer Rights Day Celebration - Commerce National Mathematics Day [Ramanujan Day Celebration] - Mathematics
20.12.2022	Tue	
21.12.2022	Wed	
22.12.2022	Thu	
23.12.2022	Fri	
24.12.2022	Sat	
25.12.2022	Sun	
26.12.2022	Mon	Christmas
27.12.2022	Tue	
28.12.2022	Wed	
29.12.2022	Thu	
30.12.2022	Fri	
31.12.2022	Sat	

For the Lord God will help me. Isaiah 50:7

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Mrs. P. Jayanthi, M.Sc., M.Phil.,  
Mrs. I. Anusha Prem, M.Sc., M.Phil.,  
Mrs. V. Niranjana, M.C.A., M.Phil., SET.,  
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Mrs. R. S. Shashikala, M.Com., M.Phil.,  
Dr. P. Maithili., M.Com., M.Phil., Ph.D.  
Ms. A. S. B. Jayalakshmi., M.Com.,  
Mrs. R. Vasanthi., M.Com., M.Phil.,  
Mrs. M. Jothi., M.Com., M.Phil.,  
Mrs. B. Samundeeswari., M.Com., M.Phil., SET., (Ph.D)  
Mrs. S. Aruna., M.Com., M.Phil., (Ph.D)

He helped me out of danger. 2 Samuel 22:20

11

**Department of Mathematics**

Mrs. B. K. Jaleesha, M.Sc., M.Phil., B.Ed., (Ph.D)  
 Mrs. T. Mahalakshmi, M.Sc., M.Phil., B.Ed., (Ph.D)  
 Mrs. M. Meenakshi, M.Sc., M.Phil.,  
 Mrs. M. Shobana Priya, M.Sc., M.Phil.,  
 Mrs. G. J. Jebaselvi Kavitha, M.Sc., M.Phil., B.Ed., (Ph.D)  
 Dr. J. Joan Princiya, M.Sc., M.Phil., PGDCSA., Ph.D.  
 Ms. S. Malliga, M.Sc., M.Phil.,  
 Dr. V. Thanga Murugeswari, M.Sc., M.Phil., Ph.D.  
 Dr. S. Rajeswari, M.Sc., M.Phil., B.Ed., Ph.D.  
 Mrs. B. Deepa, M.Sc., M.Phil., B.Ed.,  
 Rev. Sr. M. Lincy Selestine, M.Sc., (M.Phil)

**Department of Physics**

Dr. M. Rashmi, M.Sc., B.Ed., M.Phil., Ph.D.  
 Mrs. T. Sivapriya, M.Sc., M.Phil., B.Ed.,  
 Ms. M. Vinitha, M.Sc., M.Phil., B.Ed.,  
 Mrs. A. Gnana Soundari, M.Sc., M.Phil., B.Ed.,

**Department of Chemistry**

Mrs. G. G. Shiny Rubiga, M.Sc., M.Phil., D.Ted., M.Sc (Psy), B.Ed.,  
 Mrs. P. Parimala, M.Sc., B.Ed.,  
 Mrs. K. Lavanya, M.Sc., M.Phil., B.Ed.,  
 Ms. V. Monisha, M.Sc.,

**Department of Nutrition and Dietetics**

Mrs. M. Monica, M.Sc., NET., (Ph.D)  
 Mrs. R. Prailin, M.Sc., M.Phil.,  
 Mrs. M. Semmalar, M.Sc., M.B.A., NET.,  
 Ms. R. Shruthi, M.Sc.,

**Librarian**

Mrs. V. Eswari Bai, M.L.I.S., M.Phil., D.O.A., B.Com., B.A., (Tamil)

**Physical Director**

Mrs. M. Guna, B.A., M.P.Ed., M.Phil., PGD.YT.,

I will give them an everlasting name. Isaiah 54:4

**NOVEMBER 2022**

Date	Day	EVENTS
01.11.2022	Tue	Diabetes Awareness Month - Nutrition & Dietetics
02.11.2022	Wed	
03.11.2022	Thu	
04.11.2022	Fri	
05.11.2022	Sat	
06.11.2022	Sun	
07.11.2022	Mon	Outreach Program - Chemistry
08.11.2022	Tue	World Radiology Day Celebration - Physics
09.11.2022	Wed	Inter School Competitions - Mathematics
10.11.2022	Thu	International Accounting Day Celebration - Commerce
11.11.2022	Fri	Just a Minute - Management
12.11.2022	Sat	National Conference / Workshop - Biotechnology
13.11.2022	Sun	
14.11.2022	Mon	Exhibition- Mirza Expo - Mathematics
15.11.2022	Tue	
16.11.2022	Wed	
17.11.2022	Thu	
18.11.2022	Fri	
19.11.2022	Sat	
20.11.2022	Sun	Extension Activity - Visit to Schools - Commerce
21.11.2022	Mon	Presentation Feast / Go Nature Products - Chemistry
22.11.2022	Tue	
23.11.2022	Wed	
24.11.2022	Thu	
25.11.2022	Fri	
26.11.2022	Sat	
27.11.2022	Sun	
28.11.2022	Mon	
29.11.2022	Tue	Model Examination
30.11.2022	Wed	

He helped me out of danger. 2 Samuel 22:20

## OCTOBER 2022

Date	Day	Events
01.10.2022	Sat	
02.10.2022	Sun	Gandhi Jayanthi
03.10.2022	Mon	Outreach Programme - Mathematics
04.10.2022	Tue	Feast of St. Francis of Assisi /Ayudha pooja/Saraswati pooja
05.10.2022	Wed	Vijaya Dashami
06.10.2022	Thu	
07.10.2022	Fri	
08.10.2022	Sat	Indian Air Force Day Celebration - Physics
09.10.2022	Sun	Milad-un-Nadi
10.10.2022	Mon	Seminar on Future Impact of Nanotechnology in Medicine - Chemistry Interdepartmental Competitions - C.S / Commerce / Maths
11.10.2022	Tue	
12.10.2022	Wed	
13.10.2022	Thu	
14.10.2022	Fri	
15.10.2022	Sat	
16.10.2022	Sun	Birthday of Dr. A.P.J. Abdul Kalam
17.10.2022	Mon	Workshop - CSIR Net - Mathematics
18.10.2022	Tue	World Food Day Celebration - Nutrition & Dietetics
19.10.2022	Wed	National Chemistry Week-Intra Departmental Competitions - Chemistry Budget Plan - Management
20.10.2022	Thu	Industrial Visit for PG Students - Commerce Inter Departmental Competitions - Biotechnology பாரதியார் விழா
21.10.2022	Fri	
22.10.2022	Sat	
23.10.2022	Sun	
24.10.2022	Mon	Diwali
25.10.2022	Tue	
26.10.2022	Wed	National Webinar - English
27.10.2022	Thu	Outreach Program - Management
28.10.2022	Fri	Educational Tour - Biotechnology
29.10.2022	Sat	
30.10.2022	Sun	
31.10.2022	Mon	II Continuous Internal Assessment

My people shall know my name. Isaiah 52:6

## SUPPORTING STAFF

Sr. Emelda	Clerk
Mrs. F. Amala Pushpam	Admin. Asst
Mrs. C. Mary Jancy Rani	Admin. Asst
Mr. N. Balakrishnan	Admin. Asst
Mrs. S. Suganthi	Admin. Asst
Ms. V. Shravani	Lab Asst (Physics)
Ms. P. Mary Monisha	Admin. Asst
Mrs. C. Jeni	Lab Asst (Bio Tech)
Ms. Maria Bakieam Elias	Lab Asst (Comp.Sci)
Ms. V. Nethra	Lab Asst (Chemistry)
Mrs. J. Jenifer	Library Asst
Mrs. Irudaya Mary	House Keeping
Mrs. N. Chithra	House Keeping
Mrs. K. Obamma	House Keeping
Mrs. G. Puttamma	House Keeping
Mrs. K. Unnamalai	House Keeping
Mrs. G. Lakshmi	House Keeping
Mrs. Agila	House Keeping
Mrs. C. Sivakantha	House Keeping
Mrs. P. Sulochana	House Keeping
Mrs. Sumathi	House Keeping
Mrs. Anna Mary	House Keeping
Mrs. N. Shanthi	House Keeping
Mrs. Mageshwari	Scavenger
Mrs. Kala	Scavenger
Mr. A. Ramesh	Driver
Mr. Srinivasan	Driver
Mr. V.Manju	Driver
Mr. Jayaram	Driver
Mr. N. Chennerrappa	Driver
Mr. G. Chandrappa	Driver
Mr. Bairappa	Conductor
Mr. K.Venkateshappa	Conductor
Mr. Prakash	Conductor
Mr. Rajendrachari	Conductor
Mr. Sasikumar	Conductor
Mr. Sivaji Rao	Conductor
Mr. Sivappa	Conductor
Mr. T. Madesan	Van Driver
Mr. Mathivanan	Watchman
Mr. Palanisamy	Watchman
Mr. Raghavan	Electrician

Then thy light shall break forth as  
the morning. Isaiah 58:8

## ACADEMIC PROGRAMME

### General Course Pattern

Part I	:	Foundation Course I : Tamil, Telugu Hindi, Kannada, French
Part II	:	Communicative English
Part III / IV / V	:	Core Subjects, Allied Subjects, Elective, SBEC, Non Major Elective
Common Subjects	:	Environmental Studies, Yoga, Human Rights

### COURSES OFFERED BY THE COLLEGE CBCS (Choice Based Credit System)

CBCS for UG			
Study Components	No. of Course	Credit per Course	Total Credits
Part I Tamil / Other Languages	2 + 2	3	12
Part II English	2 + 2	3	12
Part III Core Courses	10 – 15	4 – 5	65
Allied Courses	4	2 – 5	20
Project / Electives with three courses	3 – 4	4	16
Part IV 1. Non - Major Elective Comprising of two Courses	2	2	4
2. Skill based subjects (Elective)	3 – 6	2 – 3	18
3. Environmental Studies	1	1	1
4. Value Education	1	2	2
Part V Extension Activities NSS / NCC / Physical Education	1	1	1
TOTAL	Within 150 (Differs for Each Course)		
CBCS for PG			
Study Components	No. of Course	Credit per Course	Total Credits
Core Courses	14 – 15	4 – 5	75
Elective	4	4	16
EDC	1	4	4
Add on Courses	1	3	3
TOTAL	Within 98 (Differs for Each Course)		

Thou shall he cry, and he shall say,  
Here I am. Isaiah 58:9

## SEPTEMBER 2022

Date	Day	Events
01.09.2022	Thu	National Nutrition Week Celebration - N & D / Bridge Course - English Intra Departmental Competitions - Mathematics
02.09.2022	Fri	
03.09.2022	Sat	
04.09.2022	Sun	
05.09.2022	Mon	Teachers' Day Renascentia'2022 - English Literary Events Workshop on E-commerce / Association Inaugural - Mathematics World Literacy Day Value Added Course - Mathematics COMSTA Association Inaugural - Computer Science தமிழ் இலக்கிய மன்ற விழா Chemical that Induces Cancer - Awareness Program - Chemistry
06.09.2022	Tue	
07.09.2022	Wed	
08.09.2022	Thu	
09.09.2022	Fri	
10.09.2022	Sat	
11.09.2022	Sun	
12.09.2022	Mon	I Continuous Internal Assessment / Programmers Day - Computer Science
13.09.2022	Tue	
14.09.2022	Wed	
15.09.2022	Thu	
16.09.2022	Fri	World Ozone Day- Tree Plantation - Chemistry Fisix Fest Association Inaugural & One Day Seminar - Physics
17.09.2022	Sat	
18.09.2022	Sun	
19.09.2022	Mon	Extension Activity - Mathematics
20.09.2022	Tue	
21.09.2022	Wed	
22.09.2022	Thu	
23.09.2022	Fri	
24.09.2022	Sat	
25.09.2022	Sun	
26.09.2022	Mon	Inaugural - Biotechnology/Certificate Course - Management Seminar on E- banking - Commerce  Business Quiz - Management
27.09.2022	Tue	
28.09.2022	Wed	
29.09.2022	Thu	
30.09.2022	Fri	

He was wounded for our transgressions. Isaiah 53:5



## AUGUST 2022

Date	Day	Events
01.08.2022	Mon	World Breastfeeding Week
02.08.2022	Tue	
03.08.2022	Wed	
04.08.2022	Thu	
05.08.2022	Fri	
06.08.2022	Sat	
07.08.2022	Sun	National Handloom Day
08.08.2022	Mon	Muharram
09.08.2021	Tue	
10.08.2021	Wed	
11.08.2021	Thu	
12.08.2021	Fri	
13.08.2021	Sat	
14.08.2021	Sun	Value Added Course - Computer Science
15.08.2022	Mon	Independence Day
16.08.2022	Tue	
17.08.2022	Wed	
18.08.2022	Thu	
19.08.2022	Fri	
20.08.2022	Sat	
21.08.2022	Sun	Staff Orientation / Student Orientation Day-1 Staff Orientation / Student Orientation Day-2 Krishna Jayanthi
22.08.2022	Mon	Paper Presentation on Micro Finance - Commerce Product Launch and Advertisement - Management Plastic Free campus - Chemistry / Add on Course - Mathematics Student Union Inaugural & Freshers' Day Staff Orientation Day-3
23.08.2022	Tue	
24.08.2022	Wed	
25.08.2022	Thu	
26.08.2022	Fri	
27.08.2022	Sat	
28.08.2022	Sun	
29.08.2022	Mon	
30.08.2022	Tue	
31.08.2022	Wed	Vinayaga Chaturthi

Fear not for thou shall not be ashamed. Isaiah 54:4

## CBCS for M.Phil

Study Components	No. of Course	Credit per Course	Total Credits
Core	3	4	12
Dissertation	1	8	8
Elective (Guide Paper)	1	4	4
<b>TOTAL</b>			<b>24</b>

## SUBJECTS OFFERED BY THE DEPARTMENTS UG COURSES

#	Main	Allied	Elective	SBEC	NMEC	Eligibility for Admission
1	B.Sc (CS)	<ul style="list-style-type: none"> <li>•Allied Mathematics Paper - I</li> <li>•Allied Mathematics Paper - II</li> <li>•Allied Mathematics Practical</li> <li>•Principles of Accounting</li> <li>•Cost and Management Accounting</li> <li>•Commerce Practical</li> </ul>	<ul style="list-style-type: none"> <li>•Data Mining and Warehousing</li> <li>•Wireless Network</li> <li>•Internet of Things</li> </ul>	<ul style="list-style-type: none"> <li>•Office Automation Lab</li> <li>•Image Editing Tool</li> <li>•Mobile Application Development</li> <li>•Quantitative Aptitude</li> </ul>	<ul style="list-style-type: none"> <li>•Entrepreneurial Development</li> <li>•Human Resource Management</li> </ul>	+2 with Mathematics or Business Mathematics or Computer Science or Statistics
2	BCA	<ul style="list-style-type: none"> <li>•Allied Physics Paper - I</li> <li>•Allied Physics Paper - II</li> <li>•Allied Physics Practical</li> <li>•Principles of Accounting</li> <li>•Cost and Management Accounting</li> <li>•Commerce Practical</li> </ul>	<ul style="list-style-type: none"> <li>•Artificial Intelligence</li> <li>•Wireless Network</li> <li>•Internet of Things</li> </ul>	<ul style="list-style-type: none"> <li>•Office Automation Lab</li> <li>•Image Editing Tool</li> <li>•Mobile Application Development</li> <li>•Quantitative Aptitude</li> </ul>	<ul style="list-style-type: none"> <li>•Entrepreneurial Development</li> <li>•Human Resource Management</li> </ul>	+2 with Mathematics or Business Mathematics or Computer Science or Statistics

And the Lord shall guide thee continually. Isaiah 58: 11

#	Main	Allied	Elective	SBEC	NMEC	Eligibility for Admission
3	B.Com	<ul style="list-style-type: none"> <li>Business Economics</li> <li>Indian Economy</li> <li>Business Statistical Methods</li> <li>Business Statistical Decision Techniques</li> </ul>	<ul style="list-style-type: none"> <li>Elective-I Project Work</li> <li>Elective- II Fundamentals of Insurance</li> </ul>	<ul style="list-style-type: none"> <li>Financial Market</li> <li>MS-Office Practical-I</li> <li>Project Methodology</li> <li>Tally Practical-II</li> </ul>	<ul style="list-style-type: none"> <li>Tourism and Economic Development- I &amp; II</li> </ul>	+2 with Commerce/ Accountancy/ Economics
4	B.Com (CA)	<ul style="list-style-type: none"> <li>Business Application Software</li> <li>Data Base Management System</li> <li>Business Statistical Methods</li> <li>Business Statistical Decision Techniques</li> </ul>	<ul style="list-style-type: none"> <li>Elective-I Project work</li> <li>Elective- II Fundamentals of Insurance</li> </ul>	<ul style="list-style-type: none"> <li>Financial Market</li> <li>Marketing Project Methodology</li> <li>Human Resource Management</li> </ul>	<ul style="list-style-type: none"> <li>Tourism and Economic Development - I &amp; II</li> </ul>	+2 with Commerce/ Accountancy/ Economics
5	BBA (CA)	<ul style="list-style-type: none"> <li>Money Banking and Global Business</li> <li>Managerial Economics</li> <li>Business Statistics for Management - I &amp; II</li> </ul>	<ul style="list-style-type: none"> <li>Data Base Management System</li> <li>Multimedia</li> </ul>	<ul style="list-style-type: none"> <li>Campus to Corporate</li> <li>Fundamentals of Insurance</li> <li>Implant Training</li> <li>Advertising</li> </ul>	<ul style="list-style-type: none"> <li>Tourism and Economic Development - I</li> <li>Foreign Trade Management</li> </ul>	+2 with Commerce/ Accountancy/ Economics
6	B.Sc (Math)	<ul style="list-style-type: none"> <li>Allied Physics - I</li> <li>Allied Physics - II</li> <li>Allied Statistics I &amp; II</li> </ul>	<ul style="list-style-type: none"> <li>Elective I - Discrete Mathematics</li> <li>Elective II - Fuzzy sets and Fuzzy Logic</li> </ul>	<ul style="list-style-type: none"> <li>Financial Mathematics</li> <li>Latex Practical</li> <li>C Programming Theory</li> <li>Office Automation Practical</li> </ul>	<ul style="list-style-type: none"> <li>Computer Applications for Automation</li> <li>Basics of Internet</li> </ul>	+2 with Mathematics, Physics, Chemistry

I will cause thee to ride upon the high places of the earth. Isaiah 58: 14

ACADEMIC CALENDAR 2022-2023 JULY 2022		
Date	Day	Events
01.07.2022	Fri	Van Mahotsav Week
02.07.2022	Sat	
03.07.2022	Sun	
04.07.2022	Mon	International Plastic Bag Free Day
05.07.2022	Tue	
06.07.2022	Wed	
07.07.2022	Thu	
08.07.2022	Fri	
09.07.2022	Sat	
10.07.2022	Sun	
11.07.2022	Mon	World Malala Day
12.07.2022	Tue	
13.07.2022	Wed	
14.07.2022	Thu	World Youth Skills Day
15.07.2022	Fri	
16.07.2022	Sat	
17.07.2022	Sun	
18.07.2022	Mon	World Chess Day
19.07.2022	Tue	
20.07.2022	Wed	
21.07.2022	Thu	
22.07.2022	Fri	
23.07.2022	Sat	
24.07.2022	Sun	
25.07.2022	Mon	World Nature Conservation Day
26.07.2022	Tue	
27.07.2022	Wed	
28.07.2022	Thu	
29.07.2022	Fri	
30.07.2022	Sat	
31.07.2022	Sun	

Thine health shall spring forth speedily. Isaiah 58:8



## PLACEMENT CELL

Placement Cell caters to the needs of career guidance and employment opportunities for all outgoing students. They receive training through general awareness programs, soft skills and personality development.

## FACILITIES

Well furnished hostel and transport facilities are available. The college canteen caters to the taste of the students and staff with fresh and hygienic food items. The canteen provides eatables, fruit juices, food varieties and stationary items.

## SUGGESTION BOX

The management has installed suggestion box in the college. The students & staff members use the box for the representation of their genuine problems / grievances to the management. Also general suggestions for the improvement of the institution may be put in the box.

## OTHER AMENITIES

The college has high power generator for uninterrupted power supply. Laboratories have UPS for continuous functioning. Mineral water units have been installed for drinking water. Audio Visual rooms are equipped for the teaching purpose, Power point presentations and watching subject movies.

## GREEN ENVIRONMENT

Environmental friendly practices and educations combine to promote sustainable and eco-friendly practices in the campus.

#	Main	Allied	Elective	SBEC	NMEC	Eligibility for Admission
7	BA English	<ul style="list-style-type: none"> <li>• Social History of England</li> <li>• History of English Literature</li> <li>• Literary Forms and Terms</li> <li>• History of English Language</li> </ul>	<ul style="list-style-type: none"> <li>• English for Employability</li> <li>• English Literature for Competitive Examinations</li> <li>• Communication Skills - Practical</li> </ul>	<ul style="list-style-type: none"> <li>• Creative Writing</li> <li>• Film Studies</li> <li>• Personality Traits</li> <li>• Career Skills and E-Learning</li> </ul>	<ul style="list-style-type: none"> <li>• Computer Applications for Automation</li> <li>• Basics of Internet</li> </ul>	Eligibility for Admission: +2 with academic (or) Vocational Stream
8	B.Sc (Bio technology)	<ul style="list-style-type: none"> <li>• Biochemistry-I</li> <li>• Biochemistry-II</li> <li>• Biostatistics</li> <li>• E-Commerce Techniques</li> </ul>	<ul style="list-style-type: none"> <li>• Medical Biotechnology</li> <li>• Enzyme and Enzyme Technology</li> <li>• Food Biotechnology</li> <li>• Entrepreneurship in Biotechnology</li> </ul>	<ul style="list-style-type: none"> <li>• Bioinstrumentation</li> <li>• Developmental Biology</li> <li>• Nanotechnology and Bioinformatics</li> <li>• Pharmaceutical Biotechnology</li> </ul>	<ul style="list-style-type: none"> <li>• Soft Skills for Career Communication</li> <li>• Communication for Placement</li> </ul>	+2 with Chemistry Botany Zoology or Biology
9	B.Sc (Physics)	<ul style="list-style-type: none"> <li>• Allied Maths - I</li> <li>• Allied Maths - II</li> <li>• Allied Chemistry - I</li> <li>• Allied Chemistry - II</li> <li>• Allied Practical - I</li> </ul>	<ul style="list-style-type: none"> <li>• Material Science</li> <li>• Energy Physics</li> </ul>	<ul style="list-style-type: none"> <li>• Career Competency Skills - I &amp; II</li> <li>• Computational methods and Programming in C</li> <li>• Instrumentation</li> <li>• Hardware Skills</li> <li>• Microprocessor and its Applications</li> </ul>	<ul style="list-style-type: none"> <li>• Computer Application for Automation</li> <li>• Basics of Internet</li> </ul>	+2 with Mathematics Physics Chemistry
10	B.Sc (Chemistry)	<ul style="list-style-type: none"> <li>• Maths I</li> <li>• Maths II</li> <li>• Physics I</li> <li>• Physics II</li> </ul>	<ul style="list-style-type: none"> <li>• Analytical Chemistry I</li> <li>• Nano &amp; Green Chemistry</li> <li>• Industrial Chemistry</li> </ul>	<ul style="list-style-type: none"> <li>• Food and Nutrition</li> <li>• Polymer Chemistry</li> <li>• Agricultural Chemistry</li> <li>• Dye stuffs and Treatment of Effluents</li> <li>• Pharmaceutical Chemistry</li> </ul>	<ul style="list-style-type: none"> <li>• Quantitative Aptitude I &amp; II</li> </ul>	+2 with Mathematics, Physics Chemistry or Computer Science
11	B.Sc (Nutrition & Dietetics)	<ul style="list-style-type: none"> <li>• Allied Chemistry I &amp; II</li> <li>• Allied General Home Science</li> <li>• General Home Science II</li> </ul>	<ul style="list-style-type: none"> <li>• Public Health Nutrition</li> <li>• Basics in Research Methodology</li> <li>• Nutrition for Sports and Fitness</li> </ul>	<ul style="list-style-type: none"> <li>• Food Preservation and Processing</li> <li>• Food Standard and Quality Control</li> <li>• Bakery Science</li> <li>• Diet Counselling</li> <li>• Entrepreneurship Development</li> </ul>	<ul style="list-style-type: none"> <li>• Computer Application for Automation</li> <li>• Basics of Internet</li> </ul>	+2 with Nutrition (or) Dietetics (or) Home Science (or) Chemistry & Biology

## PG COURSES

#	Main	Elective	Extra Discipline Course	Common Subject	Eligibility for Admission
1	M.Com	<ul style="list-style-type: none"> <li>Organisational Behaviour</li> <li>Financial Markets and Institutions</li> <li>Resources Management Techniques</li> <li>Insurance and Risk Management</li> </ul>	<ul style="list-style-type: none"> <li>Fundamentals of Computers and Communications</li> </ul>	Human Rights	B.Com., (E.Com.), BBA, BBM., BBM(CA), B.Com (Corp.Secretaryship), B.Com CS (CA), BCS., BCS(CA), BA (corp.secretaryship), BA, CS., B.Sci(CS), BCA., B.Com., (Co-Operation)
2.	M.Sc (Maths)	<ul style="list-style-type: none"> <li>Numerical Analysis</li> <li>Discrete Mathematics</li> <li>Programming with C++</li> <li>C++Programming Lab</li> </ul>	<ul style="list-style-type: none"> <li>Statistical Methods</li> </ul>	Human Rights	B. Sc Mathematics, B. Sc. Mathematics (CA)
3	M.A (English)	<ul style="list-style-type: none"> <li>Elective I – English for Specific Purpose</li> <li>Elective II – Women's Writing,</li> <li>Elective III – Comparative Literature and Translation</li> <li>Elective IV - English Literature for Competitive Examinations</li> </ul>	<ul style="list-style-type: none"> <li>Intellectual History of Tamilnadu</li> </ul>	Human Rights	B.A. (English) or Any Other Degree
4	M.Sc (Computer Science)	<ul style="list-style-type: none"> <li>Elective-I Advanced Computer Architecture</li> <li>Elective-II Advanced Database Management System</li> <li>Elective-III Cloud Computing</li> <li>Elective -IV WAP and XML</li> <li>Elective -V Cryptography and Network Security</li> </ul>	<ul style="list-style-type: none"> <li>Business Communication (Extra Discipline Course)</li> </ul>	Human Rights	BCA., B.Sc IT., B.Sc CT., B.Sc CS., B.Sc IS

## M. Phil COURSES

#	Course	Subjects	Eligibility
1.	English	Research Methodology, Literary Approaches, Special Paper, Dissertation and Viva Voce	M.A. English
2.	Computer Science	Research Methodology, Advanced Computing Techniques, Specialization Course, Dissertation and Viva Voce	M.Sc CS / MCA or any PG with Computer Science
3.	Commerce	Research Methods and Techniques, Research on Sustainable Commerce, Special Paper, Dissertation and Viva Voce	M.Com.,
4.	Maths	Research Methodology, Algebra and Design Theory, Special Paper, Dissertation and Viva Voce	M.Sc. Mathematics

Thou shall be a crown of glory in the hand of the Lord. Isaiah 62:3

## CATECHISM AND MORAL PHILOSOPHY

All catholic students must attend catechism and all non-catholic students must attend moral instruction class on every Wednesday. Guest Lectures, Video presentations, Mime, Skit, Moral Movies will be presented.

## PHYSICAL EDUCATION

Every student of I and II year degree classes should undergo the courses of Physical education prescribed by the college. Special coaching classes will be offered for sports & games from 6.00 a.m. to 8.00 a.m. & 4.00 p.m. to 6.00 p.m. by specialized coaches.

## NATIONAL SERVICE SCHEME (NOT ME ; BUT YOU)

The N.S.S. Volunteers are to fulfil the following requirements:

All volunteers should enrol themselves as members for a period of two years. They are expected to participate regularly in the activities organized by unit. Every volunteer will be issued a certificate after completion of two years.

All volunteers must attend the 7 days Annual Special Camp. The spectrum of activities during camp includes organizing medical camps, health & hygiene programmes for the poor and the needy and for the betterment of rural areas.

The National Service Scheme affords opportunities for service, to develop character, team spirit and leadership qualities. It creates a way to social awareness. Assessment of NSS Volunteers will be done by the NSS Program Officer concerned.

Thou shall be like a watered garden. Isaiah 58:11

## EXTENSION ACTIVITIES

BBA (CA)	:	Stress Management classes for 10th and 12th standard students.
Biotechnology	:	Science classes for 10th & 12th Govt. School Students
Chemistry	:	Chemicals inducing Cancer Awareness Program for 10th and 12th Govt School students
Commerce	:	Food and Trade Fair organized in college to inculcate the entrepreneurship skills and the proceeds will be utilized to provide basic amenities to nearby Govt Schools
Computer Science	:	PHP and Python Classes for 12th students
English	:	Grammar for 6th, 7th & 8th Govt School students
Mathematics	:	Vedic Maths, Shortcut methods, Activity based Maths, Craft works, Short Film on Math in Nature, Mensuration using Models Quiz
Nutrition & Dietetics	:	Nutrition awareness to parents and children of Anganwaadi, One day Health Camp in Mookandapalli Village Awareness classes on skipping breakfast
Physics	:	Classes on Sound, Light, Measurement

## SCHOLARSHIP

BC Scholarship, SC / ST Scholarship, IVDP Scholarship are provided for the eligible students.

## SBEC : SKILL BASED ELECTIVE COURSE

## NMEC : NON – MAJOR ELECTIVE COURSE

Distribution of marks between Theory and Internal

Assessment : 75% & 25%

Practical : 60% & 40%

## SEMESTER SYSTEM

All degree courses are offered under the semester system. Each academic year is divided into two semesters. The first academic year comprises the first and the second semester, the second academic year, the third and fourth semester and so on...

The first, third and fifth semesters commence in June and extend up to November of each year and the second, fourth and sixth semesters commence in December and extend up to April each year.

## DAY ORDER SYSTEM

Under semester pattern the college shall work for 180 days in a year. Each semester will consist of 90 working days of 6 clock hours from 9.00 a.m. to 3.30 p.m. At 8.50 a.m., students should be in the respective class rooms for the Morning Prayer. There will be general assembly every Monday at 9.00 a.m.

The college follows the day order system. Days are denoted by number I, II, III, IV, V, VI and the timetable is followed accordingly in a continuous manner.

## FEES

Fees are payable in advance at the commencement of each semester. If a student fails to pay her fees on the day fixed for payment, a fine at the rate of Re.1 for each working day will be levied. If a student leaves the college during the semester she will have no right to claim remission of any portion of the semester fees.

### LEAVE OF ABSENCE

A student requiring leave must apply for it in advance in the prescribed form. In case of absence due to unforeseen cause, application for leave must be submitted as soon as possible and never later than the first day of return to the college. Leave letters must be attested by the warden for Residents of the hostel and by the Parent/Guardian for day students and must be sent on time. In case of prolonged leave, Parent/Guardian should contact the Principal not later than the 4<sup>th</sup> day of the leave taken.

### TEST, INTERNAL ASSESSMENTS AND MODEL EXAMINATIONS

Tests, Internal assessments and Model examinations are conducted regularly. Attendance is compulsory. If absent, fine will be collected. The components of IA are periodical Tests / Assignments / Seminars / Quiz / Group Discussion and Attendance.

### UNIVERSITY EXAMINATION

Each student should possess an identification card supplied by the college duly attested by the Principal of the college and the same should be brought to the college each day of the examination along with hall ticket. Students should secure at least 75% of the total attendance to be eligible to take the university examination at the end of each semester.

### GENERAL RULES

Students are expected to come to their daily classes in neat & clean uniform. Day students are not permitted to entertain visitors in the college. They will have their letters and other communications addressed to their homes. No student is allowed to use mobile phone inside the campus.

### VARIOUS ASSOCIATIONS IN DEPARTMENTS

Tamil (அகத்தியர் இலக்கிய மன்றம்)

English (RENASCENTIA)

Commerce (COMMERCIO)

Business Administration (KAIZEN)

Computer Science (COMSTA)

Biotech (BIGYAN)

Mathematics (MATH METRONS)

Physics (FISIX FEST)

Chemistry (CHEM FORUM)

Nutrition and Dietetics (ROBUST SQUAD)

### VARIOUS CLUBS

Stammzellen	- Dept of Biotechnology
p – Bond Club	- Dept of Chemistry
Emporio	- Dept of Commerce
Gnosis	- Dept of Computer Science
Shakespeare Drama Club	- Dept of English
Eliot Literary Club	- Dept of English
Kalam's Club	- Dept of Physics
Maverick's Clava	- Dept of Management
Euclid's Club	- Dept of Mathematics
Nutri Twinklings	- Dept of Nutrition And Dietetics
Value Education (Satsang)	- Moral Philosophy

## VARIOUS COMMITTEES

IQAC (Internal Quality Assurance Cell)  
Planning & Evaluation Committee  
Student Affairs Committee & Talent Wheel Club  
NIRF (National Institutional Ranking Framework)  
AISHE (All India Survey on Higher Education)  
Research Committee & Paper Publications  
IPR (Intellectual Property Rights)  
ICC (Institution Innovation Cell)  
NISP (National Innovation & Start-up Policy)  
UBA (Unnat Bharat Abhiyan)  
Library Advisory Committee  
PTA (Parent Teacher Association)  
Altruistic Alumni Association  
Fine Arts  
CIA (Continuous Internal Assessment) & ESE (End Semester Examination)  
Scholarship  
Placement  
Rural Women Welfare Club  
Women Cell  
Website And YouTube  
HIGRADE  
MOOC/ SWAYAM  
NSS (National Service Scheme)  
RRC (Red Ribbon Club)  
YRC (Youth Red Cross)  
Consumer Club  
RSP (Road Safety Patrol)  
Ragging Curb Committee  
Entrepreneurial Development Cell  
Green Waves & Swachh Bharat  
E-Peace

Books, magazines and other materials not approved by the Principal will not be permitted on college campus. During free hours, students should make use of the college library.

On no account shall lunch be taken in any hall, room or veranda. Food and food wrappings should be deposited only in dustbins around the campus.

All lost property should be brought to the college office. Students are expected to take proper care of the college property and help in keeping the premises neat and clean. Disfiguring the wall, door or breaking the furniture is a breach of discipline and will be duly punished. Ragging at any level is considered a serious offence.

Students should avoid expressing anything by word or deed that may disturb the unity and harmony both in college and in the hostel.

They are above politics and stand for all communities. Therefore clique and groupies will be severely dealt with, even to the point of expulsion.

Anyone who violates any of the rules of the college either in word or deed shall be deemed to have committed a breach of discipline and the Principal shall have full power to inflict any of the following punishments : fine, loss of attendance, refusal to issue conduct certificate, suspension and expulsion. Students are forbidden from organizing any meeting in the college or collecting money for any purpose without the permission of the Principal.



### **APPEAL TO PARENTS / GUARDIANS**

Parents / Guardians are requested to extend full co-operation to the authorities with regard to the character, discipline, attendance and academic progress of their daughters. Parent Teacher meetings are conducted periodically in order to receive feedback and valuable suggestions from the parents.

### **CERTIFICATES**

Any student past or present, desirous of getting transfer or conduct certificate must apply to the Principal in the form of request letter. Original certificates will be given only in person.

### **PETITION AND COMPLAINTS**

Requests, petitions, appeal and complaints of any kind must be made to the Principal. Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order.

### **LIBRARY**

1. Good results depend on extra work done in the library.
2. Library has a good collection of Books & Periodicals in many disciplines.
3. In addition, Library subscribes E-Resources under the N-List Programme.
4. Students and staff can also access E-Books, E-magazines, & E-journals.
5. Perfect order and strict silence should be maintained in the library. Any discussion should be kept outside the library.

### **ADMISSION TO THE LIBRARY**

All the staff and students of the college are privileged to have direct access to the stack. No one is allowed to bring any other book / article inside the Library.

### **PRIVILEGES OF THE MEMBERS**

Each member will be given two library tickets and two books will be issued at a time. Library cards will be supplied to the students by the College in the beginning of the academic year. In case the card is lost, the librarian should be informed of the fact at once. The owner of the card will be responsible for the books and periodicals issued on that card. The card lost may be replaced with the duplicate on payment of Rs. 50/-. Library Cards are not transferable. Sub-lending of books is also forbidden.

Books and periodicals will be issued only on producing the library card. Books must not be marked or defaced in any manner. The pages should not be folded by the way of bookmarks. Students should examine each book, before borrowing it and report to the librarian any damage found therein. If they fail to do so, they will be responsible for any damage detected after their use of the book. Student should replace any library property damaged by them.

At the end of each semester, both the staff and the students are expected to return all the books to the library. The librarian will examine the books returned and if any book has been damaged, the borrower should replace it with a new copy. Books should be handled with love and care. Marking on books is strictly objected. Students are forbidden to tear or scribble on pages of magazines and books. Any student found doing so would be punished severely.

### **OVERDUE CHARGES**

Failure to return the books on due dates will be entailed a fine of Rs.5/- per book per day.

### **CLEARANCE CERTIFICATE**

It is only after obtaining a clearance from the library and class in charge, the hall ticket and Transfer certificate will be issued to a student.