

PERMISSION LETTER

Date:22.02.2023

From

Dr.P.Ezhilarasi,

Head Department of Tamil,

St.Joseph's College of Arts and Science for Women,

Hosur-635 126

To

The Principal,

St.Joseph's College of Arts and Science for Women,

Hosur-635 126

Respected Madam,

Sub: Permission Letter for Conducting Certificate Course in TAHDCO.


I kindly request you to Grant permission conduct a Certificate Course on TAHDCO for All Final Year SC & ST Students. The Course require 30 Hours. The purpose of the Course is to improve the value of their Future. I kindly Request you to support and Permit us to bring this to reality.

Thanking You,

Yours Sincerely,



Head and Assistant Professor  
Department of Tamil  
St.Joseph's College of Arts and Science for Women  
SIPCOT, Hosur - 635 126.

  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF ARTS  
& SCIENCE FOR WOMEN  
Moekandapalli, Sipcot,  
HOSUR - 635 126, Krishnagiri - Dist.



TAHDCO BANK EXAM CERTIFICATE COURSE

CIRCULAR

01.03.2023

We would like to inform that The Department of Tamil will conduct the certificate course-TAHDCO bank exam for the academic year 2023-2024. The course highlights to provide Banking examination.

COMPUTER SCIENCE

- *[Signature]*

COMMERCE

- *[Signature]*

BUSINESS ADMINISTRATION

- *[Signature]*

BIOTECHNOLOGY

- *[Signature]*

MATHEMATICS

- *[Signature]*

PHYSICS

- *[Signature]*

CHEMISTRY

- *[Signature]*

NUTRITION & DIETETICS

- *[Signature]*



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CHEMISTRY

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NUTRITION & DIETETICS

- *[Signature]*





Name: GOKULAKANNAN.P  
Contact: 6369700947  
Gmail: gokullogu111@gmail.com

### **Professional Summary:**

- To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem solving skills. I am seeking a position of Banking Head to handle entire TAF ICE Branches and also Reasoning Faculty.

### **Work History:**

#### **2023-02 To Current: Branch Manager**

**Veranda Race Learning Solutions Pvt Ltd, Hosur**

- Consulted customers to boost product sales and services.
- I have achieved the Monthly and Quarterly Targets.
- Gathered and reviewed student feedback to improve operations.
- Maintained friendly and professional customer interactions.
- Produced the many Banking Results with Speed Test approach and Daily Monitoring.

#### **2022-5 To 2023-01: Banking Reasoning Trainer cum Mentor**

**Veranda Race Learning Solutions Pvt Ltd, Hosur**

- Carried out day-to-day duties accurately and efficiently.
- Identified issues, analyzed information and provided solutions to problems.
- Motivating Students to Clear the Government Exams
- Creating time management and regular habit of practicing to the students

#### **2021-11 To 2022 -1: Pharmaceutical Sales Representative**

**Shanmuga Pharmaceutical, Salem**

- Collaborated with vendor representatives and company customers to set up optimal delivery schedules.
- Tracked customer and supply chain details for precise and timely fulfillment.
- Fulfilled orders and sourced products to meet rigorous customer delivery schedules.

#### **2021-11 To 2022 -1: Typist**

**Surya IAS Academy, Salem**

- Typed official correspondence and reports from handwritten notes and other information sources.
- Organized and maintained precise confidential personnel files.



**2020-10 To 2020 -12: Telecaller**

**SLNT Web Designing, Salem**

- Delivered prepared sales pitch from script and persuaded potential customer to purchase product or service.
- Completed daily cold calling and outreach to build sales pipeline.
- Answered calls, took messages and transferred calls to correct individuals.
- Called prospective customers in designated market area to qualify leads.

**Educational Qualification:**

Course	Name of the Institution	Percentage	Year of Passed
M.Com	Government Arts College Salem – 07	76.60%	2021
B.Com (CA)	Jairam Arts & Science College, Salem.	72.67%	2019
HSC	Government Higher Secondary School, Vellar.	64.3%	2016
SSLC	Government Higher Secondary School, Vellar.	90.8%	2014

**Interest:**

- Meditation
- Reading Books
- Interest to learn new things
- Listening Spiritual Speeches



**Certification:**

- Typist ( Tamil & English)

**Additional Information:**

- **Project :** "A Study on consumers' buying behaviour towards online shopping with special reference to Salem city"



## Bank Advanced Course:

### Quantitative Aptitude

- ✓ Fundamentals
- ✓ Vedic Maths
- ✓ Simplification
- ✓ Missing Number
- ✓ Averages
- ✓ Ratio & Proportion
- ✓ Mixture & Alligation
- ✓ Partnership
- ✓ Ages
- ✓ Algebra
- ✓ Percentage
- ✓ Time And Distance
- ✓ Trains
- ✓ Boats And Stream
- ✓ Time And Work
- ✓ Pipes And Cisterns
- ✓ Profit And Loss
- ✓ Simple Interest
- ✓ Compound Interest
- ✓ Permutation & Combination
- ✓ Probability
- ✓ Data Interpretation
- ✓ Areas
- ✓ Volumes



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### Logical Reasoning

- ✓ Number Ranking
- ✓ Direction Test
- ✓ Coding And Decoding
- ✓ Mathematical Operation
- ✓ Alpha Numeric Puzzle
- ✓ Blood Relation
- ✓ Alphabet Test
- ✓ Letter Series
- ✓ Seating Arrangement
- ✓ Sequential Output Tracing
- ✓ Puzzle
- ✓ Syllogism
- ✓ Data Sufficiency
- ✓ Statements

### Verbal

- ✓ Grammar
- ✓ Reading Comprehension
- ✓ Condition Clauses
- ✓ Fillers
- ✓ Sentence Rearrangement
- ✓ Tenses
- ✓ Cloze Test
- ✓ Synonyms And Antonym

### Banking Industry

- ✓ Structure Of Banks
- ✓ Reserve Bank Of India
- ✓ Monetary Policy
- ✓ Financial Inclusion
- ✓ Banking General Awareness
- ✓ Ancillary Services And Payment System
- ✓ Money Market
- ✓ Capital Market
- ✓ Basel Norms
- ✓ Banking Terminology
- ✓ Principle Of Lending
- ✓ Various Types Of Accounts
- ✓ Know Your Customer



P. C. K. K.