

From

The Head
Department of English
St. Joseph's College of Arts and Science for Women
Hosur 635 126

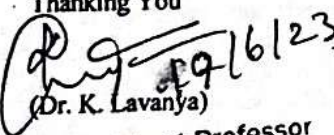
To
The Principal
St. Joseph's College of Arts and Science for Women
Hosur 635 126

Respected Madam,


Sub: Seeking permission to conduct Bridge course for I B.A English and Other First year
BBA(CA)/B.Sc/BCA/B.Com Courses

I place a request to grant permission for the Department of English to conduct Bridge Course for I B.A
English and Other First year BBA(CA)/B.Sc/BCA/B.Com Courses from 21.06.2023 to 30.06.2023.
Six staff members are assigned for this programme.

Thanking You


(Dr. K. Lavanya)
Head and Assistant Professor
Department of English
St. Joseph's College of Arts and Science for Women
SIPCOT, Hosur - 635 126.

Date: 19.06.2023
Place: Hosur


19/6/23
PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
& SCIENCE FOR WOMEN
Mookandapalli, Sipcot,
HOSUR - 635 126, Krishnagiri-Dist



ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(Affiliated to Periyar University, Salem)
Mookandapalli, Sipcot, Hosur - 635126
PG & Research Department of English



Report for 7-Day Bridge Course in Grammar and Functional English (for all first years)

The Bridge Course in Grammar and Functional English for all first year students was organized by PG and Research Department of English from 21st June 2023 to 30th June 2023. The beneficiaries are 510 in number. The classes are handled by six staff in the department. The topics are 1. Parts of Speech 2. Sentence Structure 3. Question Patterns 4. Greeting & Introduction 5. Seeking Permission 6. Praising and Complementing 7. Writing a Letter.



The bridge course for newly admitted students is conducted every year before the commencement of the first semester classes. The main objective of the course is to bridge the gap between subjects studied at Pre-university level and subjects they would be studying in Graduation. The syllabus for the course is framed in such a way that they get basic knowledge on the subjects that they would be learning through graduation.

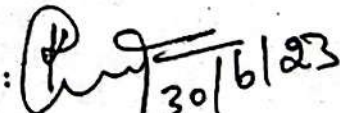


A post bridge course test of 15 Multiple Choice Questions was conducted after the completion of bridge course syllabus to assess the student's comprehension and suggestions were given for improvisation. Feedback from every student was also recorded.



This bridge course is offered as a means of preparing for the intellectual challenges of a university education.



Signature of the HOD:  30/6/23

Head and Assistant Professor
Department of English
St. Joseph's College of Arts and Science for Women
SIPCOT, Hosur - 635 126.

Signature of the Principal:
PRINCIPAL

ST. JOSEPH'S COLLEGE OF ARTS
& SCIENCE FOR WOMEN

Mookandapalli, Sipcot,

Hosur - 635 126 Krishnagiri-Dist.


6/7/23

5

ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE FOR WOMEN, HOSUR
PG & RESEARCH DEPARTMENT OF ENGLISH
Bridge Course in Grammar and Functional English – Syllabus (For all first years)

Parts of Speech - Definition, Different Parts of speech with examples, Sentence Examples for the eight parts of speech Noun, Pronoun, Verb, Adverb, Adjectives, Preposition, Conjunctions, Interjections
1 Hr

Sentence Structure - Basic parts and components of a sentence, Parts of a Sentence - Subject and Predicate, Components of a sentence- Subject, Verb, Object, Complement, Adjunct, Examples of sentence Structure SV, SVO, SVC, SVA, SVOC, SVOA, SVIODO, ASVC, ASVO, ASVIODO, SVAA, ASVAA
1 Hr

Four types of questions in English: General or Yes/ No questions, Wh- words, Choice questions, disjunctive or tag/tail questions
1 Hr

Introduction to Greetings and Introductions, Verbal and Non- Verbal Communication techniques, Engaging Introductions, Active Listening During Introduction, Building Rapport and Introductions in Digital Communication, Practicing to greet and Introductions
1 Hr

Nuances of seeking permission – Salutation, Introduction, Purpose, Benefits, Details, Justification, Address Concerns, Contact Information, Follow-up Instructions
1 Hr

Understanding the importance of praise and compliments, Effective Praise and Compliment Delivery, Overcoming Challenges and Barriers, Practising Praise and Compliment Skills
1 Hr


Introduction to Letter Writing, Letter format and structure, Understanding the audience, Writing Techniques and style, Formal Letter Writing, Informal Letter Writing, Grammar and Language Usage, Formatting and Presentation, Politeness and Etiquette
1 Hr

Reference Book

Krishnaswamy, N.K. Interactive English: A Communicative-Oriented, Interactive and Integrated Approach, Bloomsbury Publication, 2017.


Signature of the HOD

Head and Assistant Professor
Department of English
College of Arts and Science for Women


Signature of the Principal

PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
& SCIENCE FOR WOMEN
Mookandapalli, Sipcot,
335 126, Krishnagiri-Dist

4

ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE FOR WOMEN, HOSUR
PG & RESEARCH DEPARTMENT OF ENGLISH
Bridge Course in Grammar and Functional English-Time Table (For all I Years)

DATE	CLASS	Hr	STAFF	TOPIC
21.06.2023	I B.Com A/ I B.Com B	6	Mrs. Pricilla.S	Parts of Speech
	I BBA(CA)		Mrs. Julia Persis.S	
	I B.Sc Mathematics/ Biotechnology/ I B.Com CA 'A'		Mrs. Prathimasree.P	
	I B.Sc Chemistry/Computer Science		Mrs. Kalaiyarasi.R	
	I BCA/ B.Sc (Physics)		Mrs. Ancilin.M.R	
	I B.Sc Data Science/ I B.Sc Nutrition/ I B.Com CA 'B'		Mrs. Infant Divya.M.P	
22.06.2023	I B.Com A/ I B.Com B	4	Mrs. Pricilla.S	Sentence Structure
	I BBA(CA)		Mrs. Julia Persis.S	
	I B.Sc Mathematics/ Biotechnology/ I B.Com CA 'A'		Mrs. Prathimasree.P	
	I B.Sc Chemistry/Computer Science		Mrs. Kalaiyarasi.R	
	I BCA/ B.Sc (Physics)		Mrs. Ancilin.M.R	
	I B.Sc Data Science/ I B.Sc Nutrition/ I B.Com CA 'B'		Mrs. Infant Divya.M.P	
23.06.2023	I B.Com A/ I B.Com B	4	Mrs. Pricilla.S	Question Patterns
	I BBA(CA)		Mrs. Julia Persis.S	
	I B.Sc Mathematics/ Biotechnology/ I B.Com CA 'A'		Mrs. Prathimasree.P	
	I B.Sc Chemistry/Computer Science		Mrs. Kalaiyarasi.R	
	I BCA/ B.Sc (Physics)		Mrs. Ancilin.M.R	
	I B.Sc Data Science/ I B.Sc Nutrition/ I B.Com CA 'B'		Mrs. Infant Divya.M.P	
26.06.2023	I B.Com A/ I B.Com B	4	Mrs. Pricilla.S	Greeting & Introducing
	I BBA(CA)		Mrs. Julia Persis.S	
	I B.Sc Mathematics/ Biotechnology/ I B.Com CA 'A'		Mrs. Prathimasree.P	
	I B.Sc Chemistry/Computer Science		Mrs. Kalaiyarasi.R	
	I BCA/ B.Sc (Physics)		Mrs. Ancilin.M.R	
	I B.Sc Data Science/ I B.Sc Nutrition/ I B.Com CA 'B'		Mrs. Infant Divya.M.P	
27.06.2023	I B.Com A/ I B.Com B	4	Mrs. Pricilla.S	Seeking Permission
	I BBA(CA)		Mrs. Julia Persis.S	
	I B.Sc Mathematics/ Biotechnology/ I B.Com CA 'A'		Mrs. Prathimasree.P	
	I B.Sc Chemistry/Computer Science		Mrs. Kalaiyarasi.R	
	I BCA/ B.Sc (Physics)		Mrs. Ancilin.M.R	
	I B.Sc Data Science/ I B.Sc Nutrition/ I B.Com CA 'B'		Mrs. Infant Divya.M.P	
28.06.2023	I B.Com A/ I B.Com B	4	Mrs. Pricilla.S	Praising & complementing
	I BBA(CA)		Mrs. Julia Persis.S	
	I B.Sc Mathematics/ Biotechnology/ I B.Com CA 'A'		Mrs. Prathimasree.P	
	I B.Sc Chemistry/Computer Science		Mrs. Kalaiyarasi.R	
	I BCA/ B.Sc (Physics)		Mrs. Ancilin.M.R	
	I B.Sc Data Science/ I B.Sc Nutrition/ I B.Com CA 'B'		Mrs. Infant Divya.M.P	
30.06.2023	I B.Com A/ I B.Com B	4	Mrs. Pricilla.S	Writing a Letter
	I BBA(CA)		Mrs. Julia Persis.S	
	I B.Sc Mathematics/ Biotechnology/ I B.Com CA 'A'		Mrs. Prathimasree.P	
	I B.Sc Chemistry/Computer Science		Mrs. Kalaiyarasi.R	
	I BCA/ B.Sc (Physics)		Mrs. Ancilin.M.R	
	I B.Sc Data Science/ I B.Sc Nutrition/ I B.Com CA 'B'		Mrs. Infant Divya.M.P	

Signature of the HOD

Head and Assistant Professor
Department of English
St Joseph's College of Arts and Science for Women
SIPCOT, Hosur - 635 126.

Signature of the Principal

PRINCIPAL
ST. JOSEPH'S COLLEGE OF ARTS
& SCIENCE FOR WOMEN
Mookandapalli, Sipcot,
HOSUR - 635 126, Krishnagiri - Dist.