SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR

ST. JOSEPHS COLLEGE OF ARTS AND SCIENCE FOR WOMEN,
MOOKANDAPALLI, SIPCOT
635126
https://stjosephcollege.edu.in/

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

St. Joseph's College of Arts and Science for Women, Hosur, established in 2006 has emerged as a beacon of academic excellence and empowerment. Managed by the FSPM Sisters from Coimbatore and affiliated with Periyar University, the college is dedicated to fostering intellectual growth, compassion, and social responsibility, as reflected in its motto, "Knowledge Purifies and Charity Enhances." Beginning with four courses and 24 students, the college has witnessed significant growth, achieving 2f & 12b status in 2017 and ISO 9001:2008 accreditation. Currently offering 12 undergraduate, 4 postgraduate, and 4 M.Phil courses, the institution caters to over 1700 students with a faculty of 86 full-time teachers, 4 part time teachers and 47 non-teaching staff, ensuring a conducive learning environment. A defining feature is the college's commitment to inclusivity and outreach, serving students from 166 villages in Hosur taluka, with bus facilities provided for accessibility. Situated on the Karnataka border amidst an industrial hub, the college attracts a diverse student body, enriching the academic environment and fostering cross-cultural understanding. As the sole women's higher education institution in a 40 km radius, St. Joseph's College plays a pivotal role in empowering women from the region. Through its emphasis on quality education, social responsibility, and community engagement, it continues to transform lives and shape future leaders, standing as a testament to the transformative power of education.

Vision

- Towards cultivating a dynamic learning community that thrives on moral values, fostering responsible citizenship, and driving effective intellectual, social, and environmental changes.
- The emblem is also an affirmation of the motto of St. Joseph's College of Arts and Science for Women which is "Knowledge Purifies, Charity Enhances".
- The cross at the very top of the emblem represents sacrifice and the essential spirit of charity, which enhances life.
- The flaming torch is symbolic of the kindling flames of knowledge in the minds of students, which enlighten their minds with its radiance.
- The stately lily stands for purity.

Mission

- To render nurturing and responsive education for holistic development.
- To foster intellectual, personal, and spiritual development.
- To instill a strong sense of social responsibility.
- To nurture environmental awareness and sustainability
- To cultivate communal harmony and foster national integration by embracing diversity and inclusivity.

Aims & Objectives

- To create the best possible learning environment maximizing student achievement
- To transform the learners through passionate professor of long-standing commitment.
- To prepare the students to utilize the opportunities and innovative ideas in the challenging atmosphere.
- To empower intellectual, personal, social and cultural development of the learners.
- To impart holistic education through relationships, responsibility and reverence.
- To invest knowledge, opportunity and critical thinking of the learners.
- To instill moral and spiritual enlightenment in learners.
- To promote the sense of responsibility towards Nation.
- To provide better placement opportunities for the outgoing students.
- To foster value-based education to the students through mentoring, counseling, guiding and developing them to be recognized as good personalities.

Quality Policy

St. Joseph's College of Arts and Science for Women is committed to

- Provide quality education and impart moral values besides the curriculum.
- Inculcate critical thinking and nature social responsibility in students.
- Ensure quality in teaching, learning and evaluation.
- Assure transparency and efficiency in all the process of the institution.
- Work towards total students' satisfaction through continual improvements of quality management system and by satisfying all applicable requirement.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Competence

- A well-defined Vision and concise Mission
- Recognition under UGC 12(B) and 2(f).
- Certified to ISO 9001:2015.
- 10.32 Acres with 2.2441 Acres built-up area.
- 90 CCTV monitors the entire campus around-the-clock.
- Energy-saving measures, such as promoting the use of solar and LED lighting.
- Excellent infrastructure to establish an environment that is adequate to provide excellent instruction, including spacious classrooms, conference hall, and laboratories.
- The institution offers easy access, transportation facilities, and good road connectivity.
- 2000 seating capacity Auditorium
- Green campus
- Spacious playground
- Indoor Sports
- Gymnasium
- Yoga hall
- Meditation Hall
- Sheltered parking
- Well-equipped hostel

- Stationery/Reprography Centre
- Canteen
- Wi-fi enabled campus
- ERP software
- Rainwater storage capacity of 90,000 liters.
- Management of the entire organic solid waste of the college.
- Single use plastic free campus

Enhanced Student Guidance

- Multi-Disciplinary subjects for students.
- Proportionate Pass Percentage with above 97% every year.
- Students consistently achieve a significant number of university ranks.
- Every year, approximately 60% to 70% of students transition to higher education and secure placements.
- Holistic education through Satsang moral value classes every Wednesday
- A communication lab to help students improve their ability to communicate so that they can face the world with courage.
- Medals, Honors and Cash Awards are given to academic achievers.
- Students gather plenty of experiences through numerous clubs that offers a wide range of student-centered activities.
- Good student-teacher ratio (20:1)
- Active Student Union
- Scholarships/Concession/Freeships to offer financial aid to students.
- A vibrant Registered Alumni association and registered PTA that provide helpful guidance.
- Grievance redressal cell assists students in resolving their issues effectively.

Skill Development Initiatives

- Add-on/certificate courses
- Soft skill, Life skill development
- Remedial coaching
- Bridge courses
- Workshops, Seminars and Conferences.

Qualified Faculty

- Faculty members are dedicated to their work and possess a wealth of expertise about teaching and learning.
- Regular publications in Internationally / Nationally Recognized books / journals.
- Regular participation in International / National Conferences / Seminars / Webinars.
- Participation in FDP, PDP, Swayam courses.
- Regularly updating tutorial videos in college e-content channel.

Library Resources

- Digital library
- Fully furnished library with over 10,000 volumes and periodicals.

- e-resources
- INFLIBNET
- Institutional repositories

Community Services

- Orientation programmes
- Celebration of festivals
- Extension/Outreach programmes by all the students inclusive of Road Safety Patrol, Youth Red Cross, Red Ribbon Club, National Service Scheme, Electoral Club and Swachh Bharat.
- Animal Adoption.
- Village adoption through UBA.
- Community services are offered through extended activities.

Institutional Weakness

- Fewer number of Doctorates.
- Lack of research and research department in the institution affects the growth of research and innovation
- Low alumni contribution.
- A large number of pupils are from conservative backgrounds as a result students are consequently hesitant to join the IT field or other occupations out of worries for their safety and security.
- Non flexible curriculum due to non-Autonomy.
- The research paper publication in UGC Care List and globally recognized journals must be strengthened.

Institutional Opportunity

- Expand potential and interdisciplinary development.
- Leveraging internet resources to run more knowledge-driven programmes.
- Implementing value-added and supplementary courses.
- The only Higher Educational Institute for Women in 40Km radius.
- Multi- lingual and heterogonous population inside the campus facilitates learning and experiencing of different languages and cultures.
- In lieu of NEP 2020, a multidisciplinary approach to curriculum delivery, distance learning, certificate and add-on courses, experiential and participatory learning, and skill-building programmes are all included. Training Programme for competitive exams.
- Strengthening Alumni Association in order to increase their involvement in academic and research activities.
- Opportunity for teachers participate in the Board of Studies, Syllabus framing.
- The college has plenty of potential to expand both in terms of infrastructure and the addition of new programs.
- Students with Athletic and Sports talent are encouraged to take advantage of the free education initiative, which raises academic performance.

Institutional Challenge

- Writing and communication are challenging for students from vernacular/indigenous medium.
- Lack of orientation among rural parents about the relevance of higher education and career opportunities.
- Hesitation of students particularly girls to accept job offers and campus recruitments due to distance and lack of readiness to take risks.
- The remote rural nature of the locality is causing difficulties for the students regarding the accessibility to the institution, even though the college is operating 9 buses to the rural areas.
- After completing their doctorates, faculty members often relocate to urban areas in pursuit of improved living conditions or government employment opportunities, thereby impacting the overall quality profile of the faculty.
- For some curricula, hiring academics with a Ph.D. or experience is inadequate.
- Students discontinue their studies as a result of personal issues.
- Generating Alumni Funding to a greater extent.
- Competition from other Autonomous and Deemed to be Universities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The College, affiliated with Periyar University, offers a wide array of academic programs, including 12 undergraduate (UG), 4 postgraduate (PG), and 4 M.Phil programs, all following the Choice Based Credit System (CBCS).
- Additionally, more than 35 add-on/certificate/value-added programs are available.
- The Faculty Council coordinates an annual plan and academic calendar, aligning it with the University calendar for seamless operations.
- The Internal Quality Assurance Cell (IQAC) ensures structured curriculum implementation, formulating semester configurations and disseminating guidelines for lesson plans to departments.
- Department heads are responsible for submitting plans for curricular and co-curricular activities, which encompass reviewing previous results, allocating subjects, creating timetables, appointing forum coordinators, and outlining annual plans.
- The institution promotes academic excellence by enrolling high-achieving students in the Advanced Learners program.
- A specialized group is created for slow learners, offering tailored instruction and additional support to aid their learning journey.
  Each department meticulously maintains student profiles, academic records, and disciplinary histories.
- The IQAC conducts a comprehensive 360-degree feedback process on the curriculum to enhance pedagogical quality and content delivery efficiency.
- Continuous Internal Assessments (CIA) are administered by the Faculty Council and Exam Cell, including two internal exams and a model exam before university semester examinations.
- The institution integrates cross-cutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum.
  Sessions on Intellectual Property Rights (IPR) and research ethics are conducted to promote innovation and responsible practices. Sessions prepare students for ethical challenges in digital and cyber security.
- The institution promotes environmental consciousness through the 'Green Waves Club', which organizes seminars and events, with a particular focus on highlighting 'World Environment Day'. Additionally, it

offers a 'Certificate Course on Azolla Cultivation' and Organic Farming to emphasize eco-friendly agricultural practices.

- Skill-based learning practices and value-based enrichment programs are actively organized to enhance the learning experience.
- Extension and Community Service programs are integral to the curriculum, fostering a sense of societal responsibility.
- Annual project work, fieldwork, and internships, as per University Guidelines, provide essential practical experience for students.
- Student progress assessment integrates stakeholder feedback and assessment performance, reflecting students' academic advancement and future success.

Teaching-learning and Evaluation

- The college maintains an average enrollment percentage of around 70%.
- Over 80% of seats are filled against reserved categories, demonstrating a commitment to diversity and inclusivity.
- The institution meticulously follows the Program Outcomes (POs) and Course Outcomes (COs) stipulated by the university.
- Both advanced and slow learners are identified and provided with proper guidance for their academic growth.
- Experiential learning involves hands-on activities and practical exposure to enhance understanding. The institution incorporates various methods like Survey-based projects, Lab sessions, Model-making, Project work, to expand the scope of experiential learning.
- Participative learning, emphasizing active student involvement, is fostered within the institution through a range of methods, including group discussions, individual and group presentations, group assignments, quizzes, and student seminars/webinars. These approaches aim to encourage peer learning and engagement in the learning process.
- Problem-solving methodologies are integrated to develop critical thinking skills among students.
- The institution provides self-paced and individualized learning through ICT-enabled environments, including smart classrooms.
- Bridge courses are conducted to strengthen foundational knowledge, and remedial classes are offered to accelerate learning capabilities for slow learners.
- The teacher-student ratio of 1:20 ensures an effective teaching and learning process.
- Recruitment of teaching faculties is done carefully to ensure competency, despite challenges such as superannuation leading to a reduction in total teaching experience.
- ICT-enabled tools and digital modules such as SWAYAM, NPTEL, and others are utilized to enhance teaching and learning effectiveness.
- The college's YouTube e-content channel and digital library play a pivotal role in supplementing learning resources.
- The internal assessment mechanism is efficient and transparent.
- The CIA, along with the entire examination process, is overseen by the Exam Cell, which functions according to the directives of the affiliated university.
- Mentor-mentee and parent-teacher meetings are regularly conducted to address challenges faced by

students.

- Internal assessment grievances are reviewed by the examination committee to optimize the evaluation system.
- Students are well-prepared for university-level examinations.
- Program and course outcomes are designed to ensure overall student development, reflected in an average pass percentage of 97% over the last five years.

Research, Innovations and Extension

- The Research committee, supported by dedicated faculty, fosters a research culture within the institution.
- A mechanism for innovation is established for both staff and students, facilitating knowledge creation and transfer.
- Financial support from management aids faculty engaged in research programs, resulting in numerous research publications and books.
- 75 Workshops/Seminars on Research Methodology, IPR, and Entrepreneurship contribute to skill development.
- Around 13 Outreach and 125 Extension activities organized by NSS, NCC, YRC, Swachh Bharat and departmental clubs focus on community development and social responsibility.
- The research committee has encouraged faculty members to publish papers in Conferences, Seminars, and Books.
- Approximately 650 publications have been produced by the faculty in the current academic year. Among these, around 250 books, including question banks and lecture notes with ISBN numbers, have been published by the faculty.
- Values like caring, sharing, leadership, self-confidence, and discipline are instilled in students.
- The institution's impact-oriented activities reach underprivileged sections of society, crucial for broader societal development.
- 28 functional MoUs between 2019 – 2022 which has been increased to 49 at present signify the institution's commitment to collaborative efforts and partnerships.
- The college has launched a podcast channel - Josephites, allowing students to recreate literary works.
- The IPR cell encourages staff to secure copyright for their works, while students undertake noteworthy projects like smart dustbins, smart irrigation system and drowsiness detection.
- Initiatives in IoT and Robotics extend knowledge in these areas through workshops and courses.
- Fern Fermenters: The Department of Biotechnology maintains Azolla aquatic pond and processes the outlet as animal feed and biofertilizer.
- St. Antony Phoenix Pile: The students are raised awareness on the process of solid waste management to bring in the necessity of sustainability education and community engagement.
- St. Francis Vermi Village: The Department of English has taken the efforts of solid waste management and vermicompost. Vermicomposting provides hands-on learning about decomposition, nutrient cycling, and environmental stewardship.
- St. Fiacre Green Heaven: Air purifier peace lily, Lushy Anthurium, Appealing Orchids, succulent Adenium trees and many beautiful varieties of plants are maintained as a tranquil garden. This lush indoor setup raises awareness about succulent plants, gardening practices, and environmental conservation.

Infrastructure and Learning Resources

- The institution with a total built-up area of 2.2441 acres, includes prominent blocks like 'Marys Block', 'Joseph's Block', and the 'Francesco Auditorium'.
- A total of 46 well-ventilated classrooms (12 classrooms in Joseph's Block and 34 classrooms in Mary's Block), students have ample space for interactive learning experiences.
- There are 29 classrooms equipped with modern ICT facilities, including projectors, android smart boards, interactive LED panels, green boards, and access to high-speed internet connectivity of 200Mbps, fostering a dynamic learning environment.
- The institution houses well-equipped laboratories across disciplines such as Biotechnology, Physics, Nutrition and Dietetics, and Chemistry.
- A total of 260 computers (127 computers in St. Carlo Computer Lab-1, 58 computers in Alan Turing Computer Lab-2, 60 computers in the Ada Lovelace Language Lab-3, and 15 computers in the digital library), facilitate hands-on learning and practical application of programming languages.
- The institution features a spacious St. Francesco auditorium accommodating 2000 students, serving as a vibrant hub for cultural activities. Additionally, Ravel Seminar Hall and an open-air stage provide versatile space for cultural events.
- The campus boasts sports amenities such as volleyball and basketball courts, encouraging students to engage in recreational activities and maintain an active lifestyle. The basement of the auditorium and a separate area are used for indoor games.
- The presence of a gymnasium, and yoga center underscores the institution's emphasis on holistic health and well-being. The gymnasium is equipped with exercise machines and fitness equipment to facilitate comprehensive workouts.
- Other Facilities
- The other facilities of the college include the following:
- Departmental staff rooms
- Public announcer facility
- Transportation services with nine buses and three official vehicles
- St. Martha's Canteen
- Joseco Product Outlet
- St. Homobonus Tailoring Unit
- Reprographic Center
- Shantha Conference Hall
- St. Cecilia Multipurpose Hall
- St. Anne Nursing Room
- St. Raphael Sickroom
- Day care center
- Serenita Meditation Hall
- Ramps
- Water purifier
- 90 CCTV cameras
- Rainwater harvesting
- Solar panels
- Fire Extinguisher
- Napkin vending machines & Incinerators

- St. Joseph's Hostel
- Sprawling lawns, healing, and herbal gardens, Lotus pond
- St. Fiacre Green Heaven(Greenhouse)
- Vermicompost pits
- St. Antony's Phoenix Pile(Solid Waste Management)
- St. Florian Fern Fermenters(Azolla)
- St Andrew's Relaxation Cove
- St. Julian Guest room

Student Support and Progression

- Scholarships/Concession are provided to alleviate financial burdens for economically disadvantaged students.
- The Institution offers BC minority, SC/ ST, PUDHUMAIPEN. PG single Girl Child, IVDP, TITAN, Management quota, Management Sports Quota Scholarships.
- All students benefit from free certificate courses every semester.
- Government/institutional scholarships were availed by 6619 students, totaling Rs. 1,44,37,350 for 5 years.
- Recognizing the diverse geographical backgrounds of students, especially those from rural areas, the college offers dedicated transportation facilities with 9 buses.
- The institution conducted a total of 322 programs focusing on various skill sets including soft skills, language and communication, life skills, ICT, and computational skills. These programs aimed to benefit all students by enhancing their abilities and competencies in these areas.
- The programs likely included workshops, seminars, training sessions, and other educational activities designed to improve students' skills and prepare them for success in their academic and professional lives.
- The detailed report on these programs would include information such as the specific topics covered, the duration of each program, the number of students who participated, feedback from participants, and any notable outcomes or achievements resulting from the programs.
- Proactive measures, such as eContent channels and tie-ups with companies for on-campus internships, support rural students with transportation and internship challenges.
- Each year, a student council is formed by the selection committee, consisting of the Secretary, Principal, and Staff Council. They play a significant role in conducting activities to support administration and foster a healthy rapport between students and the institution.
- Career guidance coaching and competitive exam preparation assisted more than 5000 students.
- Career counseling services, including resume building and interview skills, help students make informed decisions.
- The institution has an efficient redressal mechanism.
- Regular workshops on soft skills, technical skills, and career development enhance students' employability.
- Over 5 years 516 outgone students progressed to higher studies, reflecting the institution's focus on academic advancement.
- The average higher education and placement percentage is 75% every year.
- The institution hosts sports and cultural activities.
- 47 awards and recognitions in sports competitions at various levels.
- Altruistic Alumni Association and Parent-Teacher Associations contribute academically and financially, with contributions totaling Rs. 2.5 Lakhs over five years.

- Success stories of alumni-turned-entrepreneurs inspire and highlight the institution's role in nurturing entrepreneurial skills.

Governance, Leadership and Management

- Institution works meticulously with a Leadership vision by Igniting minds, empowering citizens, building a brighter world.
- The primary vision of the college is to empower students through value-based, quality education.
- The administration operates through the governing body as the apex, secretary, principal, IQAC, faculty, and students.
- Faculty Council, headed by the principal, oversees academic matters.
- The institution's governance is characterized by its participatory nature, with all stakeholders actively involved in decision-making for effective functioning.
- The institution practices decentralized and participative management by delegating academic duties to the Heads of Departments, faculty, and various student council associations.
- A five-year Strategic Plan guides the institution's activities and initiatives.
- The institution will consistently communicate and exemplify its vision and mission, emphasizing their importance and relevance to all stakeholders.
- The institution actively seeks to align its educational practices with the spirit of the National Education Policy (NEP) and other state-level initiatives.
- Students are encouraged to actively shape their learning environment through opportunities for leadership, representation, and meaningful participation in decision-making processes.
- E-Governance is Implemented effectively across administrative, financial, admission, student support, and examination areas.
- Various employee benefit schemes focus on physical and psychological well-being, including Appraisals, gifts, happy get-togethers, tours, ESI, PF, loans, and allowances for publications & research through "Gifta Research Fellowship".
- The Internal Quality Assurance Cell (IQAC) plays a pivotal and proactive role in ensuring quality in academics and administration.
- The institution conducts annual faculty appraisals to enhance quality and performance. Additionally, the college effectively implements policies for financial resource mobilization, utilization, and ensures transparency through a robust auditing system.
- The faculty members are provided with financial support from the management for attending conferences, workshops, and publications.
- Faculty Development Programs are organized periodically.
- Well-designed plans to mobilize funds and undergo internal and external statutory audits annually to maintain proper accounts and fund utilization.
- To facilitate efficient resource management, the college has established a centralized facility department responsible for overseeing the creation, acquisition, and utilization of resources.
- IQAC initiatives aim at enhancing quality through various activities that involve stakeholders.

Institutional Values and Best Practices

- St. Joseph's College for Women is committed to empowering and educating women in a supportive learning environment prioritizing environmental sustainability creating a green haven for learning.
- The institution has established committees, such as the Institution Grievance Redressal Committee, Anti-

ragging Committee, and Women's Cell, which focus on promoting the well-being of both employees and students.

- Safety is evident through strict protocols, 24/7 security, and advanced CCTV surveillance.
- Energy-efficient initiatives such as LED bulbs, sensor-based systems, and solar energy utilization are implemented across campus.
- Rainwater harvesting promotes water conservation and self-sustainability.
- Institution promotes linguistic diversity by offering a rich array of languages to students.
- The college has initiated various programs to foster a sense of belongingness, irrespective of cultural, regional, linguistic, communal, and socio-economic diversities.
- Human values and gender equity are integral parts of our curriculum.
- Facilities cater to the needs of married women, ensuring a comfortable space for education.
- Safety measures include restricted vehicle entry, ID card verification, and uniform policies.
- We celebrate national and international events, promoting awareness of environmental and civic responsibilities.
- Cultural celebrations like Deepavali, Pongal, Onam, and Christmas enhance and embraces diversity in culture, region, and language.
- Values from Bible, THIRUKKURAL, Bhagwat Gita and Quran and are incorporated in assemblies, fostering inclusivity.
- Regular audits ensure adherence to sustainability goals, including energy conservation and waste management.
- Divyangjan-friendly facilities promote inclusivity with ramps, rails, wheelchairs, and assistive technologies.
- Effective waste management strategies promote a culture of sustainability among students and staff.
- Our commitment to environmental stewardship serves as a model for responsible and sustainable living, aiming for a greener future.
- **Best Practices 1: Transformative Pedagogical Paradigms: Holistic Teaching & Learning for Excellence.**
- The institution has embarked on a transformative journey in education, departing from traditional teaching methods to embrace innovative pedagogical approaches.
- **Best Practices 2: "Empower entrepreneurship capabilities in women".**
- The college initiates JOSECO, an outlet for student-manufactured products, enabling direct sales to consumers. Students gain profits from the sale of their manufactured products, while JOSECO gains profits from the sale of department-manufactured products.
- Student involvement in product sales at JOSECO demonstrates the economic sustainability of the initiative and incentivizes further participation.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN, HOSUR
Address	St. Josephs College of Arts and Science for Women, Mookandapalli, SIPCOT
City	HOSUR
State	Tamil Nadu
Pin	635126
Website	https://stjosephcollege.edu.in/

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	J. Caroline Rose	04344-274453	9894905338	-	stjosephs.hosur@stjosephcollege.edu.in
IQAC / CIQA coordinator	Dhina Suresh	04344-278751	9003330154	-	dhinadulcy@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Tamil Nadu	Periyar University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	21-04-2017	View Document
12B of UGC	21-04-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Unnat Bharat Abhiyan
Date of recognition	15-11-2023

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	St. Josephs College of Arts and Science for Women, Mookandapalli, SIPCOT	Urban	10.552	9000.208

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English, English	36	PLUS TWO with academic (or) Vocational Stream	English	66	32
UG	BBA,Management,Computer Applications	36	PLUS TWO with Commerce/ Accountancy / Economics	English	66	47
UG	BCom,Commerce,Commerce	36	PLUS TWO with Commerce/Accountancy/Economics	English	132	96
UG	BCom,Commerce,Computer Applications	36	PLUS TWO with Commerce/Accountancy/Economics	English	132	115
UG	BCA,Computer Science,Computer Applications	36	PLUS TWO with Mathematics or Business Mathematics or Computer Science or Statistics (Academic stream or Vocational stream) as one of the subject.	English	88	85
UG	BSc,Computer Science,Computer Science	36	PLUS TWO with Mathematics or Business	English	88	83

			Mathematics or Computer Science or Statistics (Academic stream or Vocational stream) as one of the subject.			
UG	BSc,Computer Science,Data Science	36	PLUS TWO	English	40	13
UG	BSc,Biotechnology,Biotechnology	36	PLUS TWO with Chemistry, Botany, Zoology or Biology	English	44	44
UG	BSc,Chemistry,Chemistry	36	PLUS TWO with Mathematics, Physics, Chemistry or Computer Science.	English	44	23
UG	BSc,Physics, Physics	36	PLUS TWO with Mathematics Physics, Chemistry	English	44	6
UG	BSc,Nutrition And Dietetics,Nutrition and Dietetics	36	PLUS TWO with Nutrition (or) Dietetics (or) Home Science (or) Chemistry & Biology	English	44	16
UG	BSc,Mathematics,Mathematics	36	PLUS TWO with Mathematics, Physics,	English	66	5

			Chemistry			
PG	MA,English, English	24	B. A. (English) or Any Other Degree	English	36	6
PG	MCom,Commerce,Commerce	24	B.Com or Any Other Degree	English	36	11
PG	MSc,Computer Science,Computer Science	24	BCA or B.Sc IT or B.Sc CT or B.Sc CS or B.Sc IS	English	30	1
PG	MSc,Mathematics,Mathematics	24	B. Sc Mathematics, B. Sc Mathematics (CA)	English	36	5
Pre Doctoral (M.Phil)	MPhil,English,English	12	PG Graduate with English	English	1	0
Pre Doctoral (M.Phil)	MPhil,Commerce,Commerce	12	PG Graduate with Commerce	English	3	0
Pre Doctoral (M.Phil)	MPhil,Computer Science, Computer Science	12	PG Graduate with Computer Science	English	4	0
Pre Doctoral (M.Phil)	MPhil,Mathematics,Mathematics	12	PG Graduate with Mathematics	English	1	0

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				86			
Recruited	0	0	0	0	0	0	0	0	0	86	0	86
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				46
Recruited	23	23	0	46
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	13	0	13
M.Phil.	0	0	0	0	0	0	0	59	0	59
PG	0	0	0	0	0	0	0	14	0	14
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	553	12	0	0	565
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	23	0	0	0	23
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	77	94	62	119
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	1	1	2
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	342	358	345	385
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	183	184	173	194
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	10	5	17	10
	Others	0	0	0	0
Total		614	642	598	710

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution, affiliated with Periyar University, adheres to a prescribed curriculum but mandates undergraduates to include at least one interdisciplinary or multidisciplinary course of their choosing from Allied, Non-Major Elective, or Elective courses. To enhance multidisciplinary learning, students have the flexibility to enroll in an add-on course alongside selecting a value-added course. Additionally, weekly moral philosophy classes are conducted institution-wide to imbue students with ethical values and principles. Actively engages in collaborations, MoUs, and initiatives to promote interdisciplinary research culture. Engages in collaborations with government initiatives like

	NIPAM for Intellectual Property Rights Awareness Programmes. These initiatives collectively aim to broaden students' academic horizons, foster critical thinking, and nurture a strong sense of ethics, preparing them comprehensively for future endeavors.
2. Academic bank of credits (ABC):	The college actively organizes workshops and Faculty Development Programs (FDPs) to engage department heads, faculty, administrative staff, and students. Additionally, the affiliating University has initiated student registration on the ABC website informing the students about the registration process, highlighting its significance, and supporting them in creating their ABC IDs. While operating as an affiliated institution imposes some limitations on syllabi design, faculties enjoy autonomy in crafting the curriculum for value-added and add-on courses to meet contemporary demands. These efforts collectively foster a dynamic learning environment, empowering students and faculty alike to thrive in their academic pursuits.
3. Skill development:	The institution offers structured programs blending technical and soft skills through Value Added Programs, Add-on Courses, and Certificate Programs. Hybrid certification courses combine online and in-person instruction for enhanced accessibility. Initiatives like the Institutional Innovation Council (IIC) and Research Innovation promote vocational education, encouraging students to participate in innovative projects and research activities. Training on soft skill, life skill, trends and technology are offered to the students as support initiatives. The institution actively supports students in their career paths through dedicated units such as the Placement Cell and the Centre for Career Development. An Entrepreneurship Cell is established to foster an entrepreneurial spirit among students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution prioritizes the integration of Indian Knowledge Systems and cultural essence into its educational framework by offering foundation courses in languages like Hindi, Tamil, Urdu, Telugu, and Kannada. Furthermore, it fosters inclusivity by encouraging the use of students' native languages in classrooms. The Tamil department also offers an elective non-major course for deeper study. Ethnic

	Day celebrations highlight cultural diversity, while observing National (Environment Day , Yoga Day, Deepavali, Pongal, Onam, Christmas and many more) and International Commemorative Days promotes a global citizenship approach rooted in Indian values. Reading texts from the Bible, Thirukkural, Bhagavad Gita, and Quran during morning assemblies honors India's cultural heritage and Dravidian traditions.
5. Focus on Outcome based education (OBE):	The institution, affiliated with Periyar University, operates on an outcome-based education (OBE) model. A custom lesson plan manual delineates course outcomes, program-specific outcomes, and program outcomes. OBE is evident through the integration of Bloom's Taxonomy into lesson planning and the structuring of formative and summative assessments. The curriculum incorporates value-added courses, add-on programs, certificate courses, and Massive Open Online Courses (MOOCs). Our students have the opportunity to enroll in SWAYAM and earn credits. Furthermore, students are actively encouraged to participate in practical activities such as short-term projects, seminars, field trips, industrial visits, internships, placements, orientations, and other events, providing them with practical exposure and business experience. The college campus is equipped with Wi-Fi facilities, and ICT tools are available in classrooms.
6. Distance education/online education:	The institution strictly adheres to the curriculum mandated by the University, limiting the current feasibility of offering open and distance learning methodologies. However, the compulsory inclusion of Massive Open Online Courses (MOOCs) from platforms like SWAYAM, NPTEL, AICTE, and CEC within the university framework serves as a step towards encouraging the adoption of Open and Distance Learning (ODL) approaches. Faculty members utilize various instructional resources, including E-Resources, Information and Communication Technology (ICT), and blended learning methods such as WhatsApp Polls, Google Forms, Google Classroom, Zoom, WhatsApp class groups, group emails, and mobile-based learning. Amid the COVID-19 pandemic, the institution seamlessly transitioned projects, classes, and other activities to an online format. Additionally, faculty

	members enrich learning experiences by providing e-content such as 250 notes, MCQs, and 800 videos, allowing students to study at their own pace and accommodate diverse learning styles.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the college has selected coordinators. Ms. Elakiya is the student coordinator. Faculty personnel in charge of coordination: Sr. Lincy, Assistant Professor Department of Mathematics; Mrs. Easwari Bai, Librarian. The college is dedicated to helping students become responsible members of society who respect moral and social principles as well as the ideas of justice, equality, fair play, and integrity. To do this, the college has launched many initiatives aimed at fostering a culture of voting among potential and younger voters.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	In previous years, the NSS, RRC, and YRC clubs were involved in the electoral activities. • On 7/10/22 drawing competition was conducted on the importance of voting. Mrs. Mangayarkarasi, Deputy Tahsildar, Hosur acted as the judge for the competition. 100 students participated and 3 students were selected and awarded on 8/12/22. • On 26/11/22, National Constitution Day was observed and Ms. Mary Monica, Global System Chief Engineer, Hosur, gave a speech on the constitution. 150 students participated in the program. • On 25/10/23, Voter's Day was celebrated and a rally was organized to spread awareness on the importance of voting. Ms. Saranya IAS, Sub Collector, Hosur inaugurated the rally. 50 students participated in the rally which started from R.V Government Boys School and ended in the sub-collector office. • On 17/10/23 drawing competition was conducted on the topic "My Vote, My Right". 30 students participated and 3 students were selected and awarded • The electoral club organized the letter-writing competition in the college as directed by the public election department on 21/12/23. The theme of the competition was "Importance of Voting" and 100

	students participated in the competition. • The electoral club organized the singing competition in the college on the theme "Election Awareness" on 05/1/24. 15 students from various departments participated in the competition. The judges selected 5 best singers and made them record their songs. The recordings and the selected name list were sent to the directorate of Collegiate education, Chennai. • The electoral club organized the voters' pledge-taking on 24/1/24 in the college premises. All the students participated and took the pledge. • On 25/1/24, the college organized a rally to spread awareness of the importance of voting. 42 students from various departments participated in the rally.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	• The electoral club organized an awareness campaign on "The importance of Voting" near the Hosur Bus stand on 17/2/24. The campaign aimed to elucidate the significance of active participation in the electoral process among the people. 50 students participated in the awareness program. • On 07.07.2023, the College Union Election was held in the college. The annual college union election serves as a vital platform for educating students about the democratic process, fostering a sense of responsibility towards civic duties, and empowering them to become active agents of change. We aim to cultivate a lasting impact on our students' engagement with democratic principles and practices. • On 06/03/24 College ELC along with election commission organized SVEEP 2024 for all the students to explain the importance of voting.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	• On 7/9/23 filled-in voter ID forms of 200 students were collected and handed over to the person in-charge from the Tahsildar office. Efforts were made to enroll the students in the voters list.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1648	1692	1812	1924	1891

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 128

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
84	81	83	83	76

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
300.05	250.32	121.77	262.27	286.36

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Affiliated with Periyar University, we adhere closely to the university-prescribed syllabus, aligning our educational offerings with established standards. Our academic calendar is a key component of institutional planning, thoughtfully crafted to synchronize seamlessly with the university calendar. The Head of Institution (HoI) engages in collaborative deliberations with Heads of Departments (HoDs), Convenors, and Administrative Staff to strategize and document the comprehensive process of academic delivery and other related activities. This collaborative approach ensures a cohesive and well-coordinated effort in planning, delivering, and documenting various academic endeavors.

Curriculum Planning

- The Internal Quality Assurance Cell (IQAC) oversees the meticulous and structured implementation of the curriculum.
- Workload for each program is calculated, and staff requirements are communicated to the management.
- IQAC prepares the semester configuration and format of lesson plans, distributing them to respective departments.
- Department heads submit plans for curricular and co-curricular activities, including the review of previous results, subject allocation, timetable, forum coordinators, and annual plans.
- Selections of NME / NMEC, along with elective courses, are conducted at the college and department levels.
- Department heads submit timetables to the Principal, with necessary adjustments reviewed by all faculty members.

Curriculum Delivery

- Classes commence in accordance with the university calendar, including the sharing of classroom allotments, timetables, class teachers, and mentors' lists.
- Students are categorized as slow and advanced learners, with support mechanisms in place for slow learners, including remedial classes, bridge courses, bilingual explanations, individual counseling, and mentoring.
- Bridge courses are offered to enhance foundational knowledge, and a Student Induction

Programme is organized for first-year students.

- Advanced learners engage in peer teaching, seminars, and presentations, with special coaching provided to university rank-expected students.
- Departments maintain e-study materials, lecture notes, and question banks.
- Outstanding students selected by departments are rewarded annually.
- Industry-relevant add-on and certificate courses are offered in collaboration with government and corporate agencies.
- Internships, industrial visits, student exchanges, and project work contribute to effective curriculum dissemination.
- Departments maintain student profiles, academic records, and discipline records.
- Effective curriculum delivery is ensured by implementing a Lesson Plan Manual designed according to the benchmarks of Outcome-Based Education (OBE).
- IQAC solicits 360-degree feedback on the curriculum to ensure the quality of pedagogy and efficient content delivery.
- Daily attendance information is communicated to parents for assessment.
- During the pandemic, pedagogy seamlessly transitioned to virtual platforms through live and recorded modes, following a well-planned schedule.
- Academic progress is discussed in meetings conducted by the Parent-Teacher Association (PTA).
- Additional hours beyond regular class time are allocated for library and physical education training.

Continuous Internal Assessment (CIA):

- CIA encompasses assessments such as unit tests, assignments, and attendance conducted by the Internal Board of Examination (IBoE).
- Internal assessments are scheduled, followed by question paper audits conducted by departmental heads.
- Unit test answer booklets and assignments are evaluated.
- Model practical exams and mock viva voce exams are conducted for students.
- During the COVID-19 pandemic, assessments were conducted online to ensure the continuity of learning.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 14

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 15.43

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
664	33	16	671	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution is committed to nurturing not only knowledgeable but also socially conscious professionals who can understand and actively contribute to the progress of society. The institution adopts a holistic approach by infusing cross-cutting issues across the curriculum.

Professional Ethics in Curriculum:

- Curriculum integrates Choice-Based Credit System (CBCS) focusing on Gender, Environment, Sustainability, and Professional Ethics.
- Addresses real-world issues like tax evasion.
- Sessions on Intellectual Property Rights (IPR) and research ethics promote innovation and responsible practices.
- Prepares students for ethical challenges in digital and cyber security.
- Emphasizes transparent reporting and accountability.
- Highlights the importance of privacy and confidentiality.
- In-depth modules on professional ethics ensure comprehensive understanding.
- Awareness programs on Data Privacy and Cyber Security.
- Practical sessions on Income Tax and GST filing promote ethical financial practices.

Environment and Sustainability

- The institution promotes environmental consciousness through the 'Green Waves Club', organizing seminars and events, particularly highlighting 'World Environment Day'.
- Offering a 'Certificate Course on Azolla Cultivation' and Organic Farming emphasizes eco-friendly agricultural practices.
- Cultivating mushrooms on campus aligns with sustainable practices.
- Collaboration between the National Service Scheme (NSS) and 'Swachh Bharat' maintains a 'green campus' as part of #Clean India 2.0.
- Strict prohibition of single use plastic on campus reflects commitment to sustainability.
- Regular audits, covering green, hygiene, and energy aspects, ensure adherence to eco-friendly practices.

Gender Sensitization

- Integration of gender-equity courses in the curriculum ensures understanding of gender equality, discrimination, and violence against women.
- Various mediums like novels, essays, role plays, documentaries expose students to diverse gender perspectives.
- Women Cell addresses female students' needs, reducing gender disparities and creating a supportive environment.
- Institution prioritizes creating a happy and safe environment for all students.
- Actively celebrates significant women-related days, fostering awareness and recognition.
- Women Cell conducts seminars, workshops, counselling sessions, promoting dialogue on women's issues.

- Provides employment and entrepreneurship opportunities for women, supporting their economic empowerment.
- Courses and discussions address compensation and career differences, advocating for gender equality.
- Initiatives promote diversity, equity, and inclusion, emphasizing a gender-inclusive environment.

Human Values

- Yoga and Stress Management courses incorporate ethical principles for personal and professional life.
- Comprehensive value education framework instills moral norms for responsible citizenship.
- Students are encouraged to embrace moral values for ethical decision-making.
- Integrity and honesty are emphasized in both personal and professional endeavors.
- Culture of togetherness, respect for diverse perspectives fosters inclusivity.
- Respect for people, cultures, traditions, and beliefs promotes harmony.
- Holistic development promoted through character building alongside career growth.
- Focus on transforming individuals into well-rounded personalities with moral dimensions.
- Activities like cleaning drives, blood donation, and computer literacy organized through various clubs.
- Inclusive values from Bible, THIRUKKURAL, Bagawat Gita and Quran, are incorporated in assemblies.
- St. Teresa Club fosters empathy and compassion through visits to old age homes.
- St. Leoba Club extends moral values to adopted and nearby villages.
- Awareness campaigns on ethics, social issues, and drug abuse conducted on and off-campus.
- NSS volunteers engage in palliative care and cleaning drives in government schools.
- YRC provides medical and financial aid, engages in community welfare projects.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 74.33

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1225

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

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Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 75.01

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
609	640	588	689	655

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
849	843	849	850	850

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 85.26

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
267	270	272	281	263

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
292	292	419	292	292

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 19.62

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

To enhance the overall learning experience for students, the college implements the centric methods, such as experiential learning, participative learning, and problem-solving methodologies to foster a more engaging and interactive educational environment, leveraging various tools, including Information and Communication Technology (ICT).

Experiential Learning:

Experiential learning involves hands-on activities and practical exposure to enhance understanding. The institution incorporates various methods to extend the scope of experiential learning by

- Survey-based projects,
- Lab sessions,
- Model-making,
- Project work,
- Certificate courses,
- Internships,
- Practical exercises,
- Industrial visits, and fieldwork.
- Specific programs, such as organic farming and Azzolla cultivation certificate courses, are implemented to provide students with real-world experiences in agricultural activities.

The curriculum integrates prescribed internships, projects, industrial visits, and fieldwork to enrich experiential learning. These activities contribute to a holistic educational experience, bridging the gap between theory and application.

Participative Learning:

Participative learning emphasizes active involvement of students in the learning process. The institution ensures a participative learning environment through various means.

- Group discussions,
- individual and group presentations,
- group assignments,
- quizzes, and
- student seminars/webinars are employed to encourage peer learning.
- Students actively participate in the planning, execution, and evaluation of group activities.
- Each department hosts forums consisting of faculty and students, promoting student-led programs and activities.
- Peer-teaching and team-teaching practices enhance collaborative learning. Residential camps organized by NSS focus on instilling human values among students.
- Additionally, certificate courses, quizzing, and group discussions contribute to a multifaceted participative learning approach.

Problem-Solving Methodologies:

Problem-solving methodologies are integrated to develop critical thinking skills among students.

- Participation in technical events, symposiums, and projects at both undergraduate and

postgraduate levels contributes to honing problem-solving abilities.
- A dynamic Innovation Cell organizes innovative activities, fostering a culture of creativity.
- Various hands-on sessions, field surveys, and workshops on 'Design and Logical Thinking' further enhance problem-solving skills.
- Faculties actively leverage ICT tools to ensure effective implementation of problem-solving methodologies.

Integration of ICT:

The institution emphasizes the effective utilization of ICT to enhance both participative and experiential learning.

- The 'Digital Campus' mission aims to accelerate technological advancements in teaching and learning practices.
- The use of tools like PowerPoint presentations refines content for better understanding.
- Hybrid learning, facilitated through platforms like Google Meet, ensures continuity during pandemic situations.
- The institution provides self-paced and individualized learning through ICT-enabled environments, including smart classrooms and Learning Management Systems (LMS).
- Well-established laboratories, language labs, well-equipped computer labs, interactive intelligent LED panels, and
- Access to MOOCs (Massive Open Online Courses) on platforms like MOODLE, SWAYAM, NPTEL, and Coursera further enrich the learning experience.

The institution adopts a comprehensive approach by combining experiential learning, participative learning, and problem-solving methodologies, supported by the effective integration of ICT tools. This multifaceted strategy aims to equip students with not only theoretical knowledge but also practical skills, fostering a holistic and dynamic learning environment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
84	81	83	83	76

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 21.62

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	22	19	13	10

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institution prides itself on maintaining a transparent mechanism for both internal and external assessments coupled with an efficient grievance redressal system that operates within defined timelines.

Mechanism of Internal and External Assessment:

- The institution employs a dual assessment system, consisting of External Examination and Continuous Internal Assessment (CIA).
- The External Examination is controlled by the affiliated university.
- The institution strictly adheres to the university's guidelines during this process.
- The ratio of External Exam to CIA is maintained at 75:25, respectively.
- The CIA, along with the entire examination process, is overseen by the Exam Cell, which functions according to the directives of the affiliated university.
- For External Examinations, the university manages key activities such as question paper preparation, exam supervision, answer-sheet evaluation, and result declaration.
- All relevant information regarding External Examinations is communicated in advance, ensuring students are well-informed.
- On the other hand, the CIA components are provided by the university, and the Exam Cell is responsible for the preparation of question papers, examination conduction, and evaluation. The total marks allotted for CIA is 25.

Mechanism for Grievance Redressal:

- The institution recognizes the significance of addressing grievances related to assessments promptly.
- Various channels are provided for students to raise their concerns, including course facilitators, class tutors, heads of departments, controllers of examinations, the principal, and a dedicated web portal.
- At the college level, students can express their grievances regarding internal examinations, and if dissatisfied with their marks, they have the option to request revaluation within seven days of result declaration.
- The institution encourages the use of both physical and virtual means, such as suggestion boxes and web portals, for grievance submission.
- The principal, Internal Quality Assurance Cell (IQAC), and Exam Cell actively monitor internal assessment processes and implement necessary corrections.
- Responses to grievances are communicated to students within stipulated time frames.
- At the university level, grievances related to end-semester examinations are collected by the principal through Heads of Departments (HoDs) and Exam Cell.
- These concerns are then communicated to the exam section of the affiliated university.
- Students are provided the option to obtain photocopies of their answer sheets, with follow-ups managed by the university section officer.
- All communication and necessary actions are ensured to be carried out within reasonable time frames.

Measures for Transparency in Internal Assessment:

To maintain transparency in the internal assessment process, the institution has implemented several measures:

- Timelines for tests and assignments are integrated into the Academic Calendar for both undergraduate and postgraduate programs, ensuring that students and faculty are informed well in advance.
- Circulars are sent by the Exam Cell to all paper setters as per the schedule for the submission of question papers, followed by a comprehensive Question Paper Audit.
- The CIA timetable, room allotment, invigilation duty list, and attendance sheets are communicated through notice boards and class groups on platforms like WhatsApp.
- The CIA schedule and question paper patterns are circulated to students, providing clarity on the assessment process.
- Evaluated scripts are shared with students, fostering performance discussions and transparency.
- The final internal marks are verified and signed by the students, adding an extra layer of accountability and transparency to the assessment process.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The institution places paramount importance on adhering to the principles of Outcome-Based Education (OBE), aligning its operations with the objectives outlined by Periyar University, to which it is affiliated. A crucial key performance indicator for the institution revolves around the successful attainment of outcomes in the programs offered and courses taught. In this pursuit, the institution meticulously follows the Program Outcomes (POs) and Course Outcomes (COs) stipulated by the university, utilizing Bloom's Taxonomy as a guiding framework. This ensures a structured and comprehensive approach to defining, teaching, and evaluating outcomes. Program Outcomes and Course Outcomes, as defined by the affiliating university, serve as a foundational framework. This alignment ensures that the educational objectives set by the university are met effectively, fostering a coherent and standardized educational experience across all programs. The communication of these outcomes to stakeholders is a multifaceted and integral aspect of the institution's commitment to transparency and accountability.

Several channels are employed to effectively convey information about Program Outcomes and Course

Outcomes:

- Orientation Day:

At the beginning of each academic year during the orientation program, students and parents are provided with a detailed awareness session about Course Outcomes and Program Outcomes. This initial exposure helps set clear expectations and goals for the students, creating a foundation for their educational journey.

- Availability of COs and POs:

The institution ensures that copies of Course Outcomes and Program Outcomes are readily available in various key locations. These include respective departments, the library, the principal's office, and the administrative office. This accessibility allows students, faculty, and staff to refer to these outcomes at any time, enhancing awareness and understanding.

- Institutional Website:

Embracing the digital age, the institution leverages its institutional website as a platform to display Course Outcomes, Program Outcomes, and Program-Specific Outcomes. This online repository serves as a centralized hub for stakeholders, providing convenient access to detailed information about the educational objectives, contributing to transparency and communication.

Program Outcomes (POs) and Course Outcomes (COs) by College

Beyond the outcomes mandated by the university, the institution goes the extra mile by formulating additional Program Outcomes and Course Outcomes. This is achieved through the introduction of certificate courses tailored to meet industry requirements. These additional outcomes are designed to equip students with practical skills and knowledge that are directly relevant to the demands of the professional landscape. The institution's proactive approach in incorporating industry-aligned outcomes reflects its commitment to staying abreast of evolving trends and providing students with a well-rounded and industry-ready education.

Therefore the institution's commitment to Outcome-Based Education is evident through its meticulous adherence to the university's POs and COs, along with the proactive framing of additional outcomes to align with industry needs. The comprehensive communication strategy ensures that stakeholders are well-informed, contributing to a transparent and accountable educational framework. By intertwining educational objectives with practical industry relevance, the institution strives to prepare students for success in a dynamic and ever-changing professional landscape.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Course outcomes are clear, quantifiable statements that define what students should understand or achieve after completing a lesson. They encompass attitudes, abilities, and knowledge, providing a precise measure of what learners should acquire. Program Outcomes (POs) articulate the expected achievements of a program, outlining the knowledge and skills students should possess upon completion. Program Specific Outcomes (PSOs) detail what graduates should be capable of achieving. The effectiveness of teaching and learning hinges on the transparent communication and delivery of these outcomes, which serve as benchmarks for evaluating student progress and the overall success of educational endeavors.

METHODS TO ATTAIN COURSE OUTCOMES

Assessment is done through one or more than one processes by the department. They prepare data to evaluate the achievement of course outcomes (CO's). The process for finding the attainment of Course outcomes use various tools/methods. These methods are classified into two types: Direct methods and indirect methods.

DIRECT ASSESMENT

In Direct methods, the student's knowledge and skills are assessed by the performance in the class test, internal assessments, assignments, semester examinations, seminars, laboratory practical, projects etc. These techniques offer solid proof of students learning.

- FOR THEORY COURSES

The faculty members use the University Examination and Internal Assessment Test to determine the course outcome attainment. The average result on the University Examination and Internal Assessment Test will be used to determine the attainment level. The assessment procedure for assignments, group discussions, and internal assessment tests counts for 25% of the total, with the remaining 75% going toward university exams. In order to raise the course's attainment level, the faculty member will evaluate the degree of CO attainment before deciding whether to raise the competency level or alter the way the content is delivered and assessed.

- FOR PRACTICAL COURSES

The course outcome will be calculated based on performance, viva-voce, record work and model practical examination with the weightage of 40% for Continuous Internal Assessment and 60 % weightage for University Practical Examination. Based on the CO attainment level, the faculty member will decide whether to increase the competency level or enhance the practical knowledge of the students in order to improve attainment level for the laboratory course.

- EXTERNAL EXAMINATION

External examinations, conducted at the end of each semester by the affiliating university, serve as a crucial mechanism to assess the attainment of credits for each course. These examinations assessed with a maximum score of 75 are designed to evaluate students' understanding of domain-based theoretical and logical concepts also encompasses a range of questions that assess the application of knowledge. External subject experts from different institutions, appointed by the university, meticulously evaluate the answer script ensuring an unbiased and standardized evaluation of students' performance, aligning with the objectives outlined in the PO's and CO's.

- CONTINUOUS INTERNAL ASSESSMENT

Continuous Internal Assessments are integral to evaluating students' ongoing performance and understanding in various dimensions. The institution employs a comprehensive approach to internal assessment, assessing aspects such as class participation, case study preparations, fieldwork, group discussions, term papers, seminar/workshop performances, paper presentations, and report/content writing. Each course is assessed out of 25 marks through internal examinations.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 97.14

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
466	579	587	642	550

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
478	589	589	643	608

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.81

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 27

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
25.5	0	0	0	1.5

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

St. Joseph's College of Arts and Science for Women provides a dynamic environment that encourages creativity, entrepreneurship, and the pursuit of new ideas to promote a culture of research and innovation.

The Research Committee: The institution has made efforts in promoting a research-oriented mindset among faculty through publications. It implements the integration of research into the academic curriculum, encouraging students and staff to engage in digital learning, projects and paper publications that go beyond textbook learning. The students benefit of functional MoUs in the form of certificate courses, guest lectures, workshops and industrial visits. MoUs enhance students' learning experiences, provide networking opportunities, and facilitate skill development for future career prospects.

IPR: The IPR cell has motivated the staff to receive copy wright for their works through workshops on intellectual rights and patents. The noteworthy student projects are smart dustbins, smart irrigation

system and drowsiness detection.

EDC: The ED cell has influenced the young students to synchronise education and employment through various workshops and guest lectures on paper bag making, business plan preparation, tassel tangling, stud making, candle, key chain making, phenyl making, bridal hairdo and makeup, soft toy making, fancy ornaments and doll making. St. Homobonus tailoring unit prepares students to be entrepreneurs.

IIC: The Institution's Innovation Council has initiated in bringing innovative ideas to students through numerous guest lectures and activities. The students were benefitted of knowing energy management, innovative entrepreneurship, significance of Indian innovation, critical thinking and design thinking, science expo and toy making.

Podcast Channel: The College has launched a podcast channel – *'Josephites'* where the students were excited to recreate the literary works in their own narration.

IoT& Robotics: Initiatives to extend the knowledge of robotics are carried out through IoT workshops and certificate courses.

IQAC: The IQAC concentrates on faculty mentoring through FDP to integrate the experiential learning through smart boards and projectors that enhance the overall learning experience for students.

St. Florian Fern Fermenters: The Department of Biotechnology maintains Azolla aquatic pond and processes the outlet as animal feed and biofertilizer.

St. Antony Phoenix Pile: The students are raised awareness on the process of solid waste management to bring in the necessity of sustainability education and community engagement.

St. Francis Vermi Village: The Department of English has taken the efforts of solid waste management and vermicompost. Vermicomposting provides hands-on learning about decomposition, nutrient cycling, and environmental stewardship.

St. Fiacre Green Heaven: The unique and succulent Adenium trees are maintained as a tranquil garden. This lush indoor setup raises awareness about succulent plants, gardening practices, and environmental conservation.

Altruistic Alumni Association: Alumni through guest lectures and discussions prove to be entrepreneurship incubators providing networking opportunities and mentorship on startups.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 44

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	8	8	7	7

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.13

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	1	3	5	1

File Description	Document
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.73

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	34	06	04	18

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The institution is committed to fostering the principles of humanitarian service and compassion by organizing a variety of enriching and impactful programs aimed at instilling a spirit of philanthropy in students. Numerous outreach programs through St.Teresa club and extension activities through St.Leoba club and St.Elizabeth Ann are conducted by the Departments, NSS, RRC, YRC, Swachh Bharat with a high level of dedication and sincerity.

St. Teresa Club: The Alumni and the departments were involved in outreach programmes of donating television, office almirah, grocery items during Covid-19 pandemic which benefitted the community. The Divine retreat Centre in Sion Malai is regularly cleaned by Alumni. Through classroom-to-community learning, the college fosters humanitarianism and societal commitment. The institution delivers service and knowledge through awareness classes, interactive programs, distribution of necessities, and collective observance of significant festivals. It demonstrates a strong dedication to supporting the disadvantaged and marginalized, offering care and assistance to victims, financial aid, and

essential item distribution to the elderly and vulnerable individuals. Essential festivals are marked by distributing necessities to elderly care facilities, providing students with firsthand experiences that cultivate the right values.

St. Leoba Club: The various departments involved in the village community activities like sapling distribution, nature conservation, stop smoking and drinking, save energy, importance of solar energy, ATM usage, challan filling, online-offline banking, awareness of higher education, Azolla, herbal remedies, healthy food, personal health-hygiene, women empowerment, fundamental rights, organic farming, plastic free awareness, no drink and drive, road safety, importance of helmet, literacy programme and usage of sanitary napkins.

St. Elizabeth Ann: Various departments have gone to nearby Primary Union Panchayat Schools, Middle Schools and High Schools for teaching of PHP, Python, C++, Maths in play way, grammar, banking practices, chocolate making and soap making.

NSS: The NSS held regular camps in villages every year and has contributed services to the students and community like distribution of Albendazole tablets, yoga, awareness on Malaria, Dengue, population awareness campaign, medicinal plants awareness, visits to old age homes and hospitals and eye camp. Emphasis is placed on maintaining clean surroundings during various events related to human well-being and nature preservation. The institution actively promotes a plastic-free environment through Go-Green activities. Tree plantation initiatives effectively guide students in afforestation efforts.

RRC: The RRC aims to empower young people to become agents of change in their communities by raising awareness on Aids, Drug addiction, consistent health habits, Covid-19, tuberculosis; by distribution of Nilavembu medicine, Arivoli Iyakam for supportive staff and plantation of medicinal plants.

YRC: The YRC focuses on student community to make positive contributions to the society by embodying the values of compassion, service, and humanitarianism through awareness on child labour, typhoid, tree plantation and legal awareness campaign.

Swachh Bharat: The Swachh Bharat has involved in Clean India practice in Hosur Flower Market and providing awareness on proper disposal of Soil awareness in S.Mudhuganapally. The students' experiential learning is enhanced inculcating genuine commitment to effect positive change and they are moulded to become socially responsible and aware citizens.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

St. Joseph's College of Arts and Science for Women in Hosur has garnered numerous accolades for its exemplary extension activities through departments, NSS, RRC and YRC - a testament to its commitment to community engagement and social responsibility. These awards serve as powerful motivators for students, inspiring them to strive for excellence and become better citizens.

- The Department of Commerce has received the Award of recognition for donating 50 chairs from Panchayat Union Primary School, Kariyasandiram.
- Certificate of Appreciation for the awareness program on Intellectual Property Rights from National Intellectual Property Awareness Mission (NIPAM).
- Award of recognition for the donation of Sound System and Flannel Board from Panchayat Union Primary School, Kariyasandiram.
- Award of Excellence for NSS Extension by the Headmaster, Panchayat Union Primary School, Mudhugonapalli.
- Certificate of Excellence for NSS Extension by the Village Administrative Officer, S. Mudhugonapalli.
- Certificate of Appreciation for green initiatives by Assistant Engineer, Electricity Board.
- Letter of appreciation for donation of TV, Stabilizer, Bureau by the Head Master, Panchayat Union Primary School, S.Mudugonapalli.
- Certificate of Appreciation for NSS activities, Belagiri by the Head Master, Panchayat Union Primary School, Belagiri.
- Certificate of Appreciation for the celebration of National Voter's Day by IAS.
- Certificate of Appreciation from Sub Inspector of Police for active participation of NSS, RRC and YRC rallies.
- Award of Excellence for NSS Extension Activity by the Village Administrative Officer, Belagiri.
- Letter of Appreciation for Mushroom Cultivation under Unnat Bharat Abhiyan.
- Letter of Appreciation for Sneha – better participation of Mushroom Cultivation under Unnat Bharat Abhiyan.

Recognition for their extension activities reinforces the significance of service and volunteerism in shaping well-rounded individuals. The recognition garnered by the college also enhances its reputation as a hub for social change and community development. As word spreads about the institution's achievements, it attracts like-minded individuals and organizations keen on contributing to its endeavours. The awards received by St. Joseph's College of Arts and Science for Women in Hosur for its extension activities serve as powerful motivators for students, inspiring them to be better citizens. Through recognition, validation, competition, collaboration, and inspiration, these accolades fuel students' passion for service and community engagement, driving them to make meaningful contributions towards creating a more just and equitable society.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 58

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	12	3	16	9

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 28

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution with a total built-up area of 2.2441 acres, prides itself on providing comprehensive infrastructure and physical facilities to support holistic development and academic excellence among the students. From state-of-the-art classrooms to lush green surroundings, sports facilities, and cultural amenities, the institution ensures a conducive environment for learning and personal growth.

Classrooms:

One of the primary features of the institution is its spacious classrooms. With a total of **46 well-ventilated classrooms** (12 classrooms in Joseph's Block and 34 classrooms in Mary's Block), students have ample space for interactive learning experiences. **29 classrooms** are equipped with modern **ICT facilities**, including projectors, smart boards, and access to high-speed internet connectivity, fostering a dynamic learning environment.

Laboratories

The institution prides itself on its well-equipped laboratories across disciplines such as Biotechnology, Physics, Nutrition and Dietetics, and Chemistry. These laboratories are outfitted with the latest and most advanced equipment, essential for hands-on learning.

ICT Facility

The institution boasts a comprehensive array of well-equipped laboratories and ICT facilities catering to diverse academic disciplines. A total of 260 computers (127 computers in St. Carlo Computer Lab-1, 58 computers in Alan Turing Computer Lab-2, 60 computers in the Ada Lovelace Language Lab-3, and 15 computers in the digital library), facilitate hands-on learning and practical application of programming languages. There are 29 modern ICT-enabled classrooms equipped with, green boards, LCD projectors, interactive Android smart boards, and a Wi-Fi capacity of 200 Mbps. ICT facilities are available in the office, seminar hall, and auditorium, ensuring seamless access to digital resources.

Cultural Activities

The institution features a spacious St. Francesco auditorium accommodating 2000 students, serving as a

vibrant hub for cultural activities. Additionally, Ravel Seminar Hall and an open-air stage provide versatile space for cultural events.

Sports

The institution's commitment to sports and physical well-being is evident through its diverse range of facilities. The campus boasts sports amenities such as volleyball and basketball courts, encouraging students to engage in recreational activities and maintain an active lifestyle. The basement of the auditorium and a separate area are used for indoor games.

Gymnasium and Yoga Centre

The presence of a gymnasium, and yoga center underscores the institution's emphasis on holistic health and well-being. The indoor auditorium and the basement of the auditorium are used for yoga practices. The gymnasium is equipped with exercise machines and fitness equipment to facilitate comprehensive workouts.

Other Facilities

The other facilities of the college include the following:

- Departmental staff rooms
- Public announcer facility
- Transportation services with nine buses and three official vehicles
- St. Martha's Canteen
- Joseco Product Outlet
- St. Homobonus Tailoring Unit
- Reprographic Center
- Shantha Conference Hall
- St. Cecilia Multipurpose Hall
- St. Anne Nursing Room
- St. Raphael Sickroom
- Day care center
- Serenita Meditation Hall
- Ramps
- Water purifier
- 90 CCTV cameras
- Rainwater harvesting
- Solar panels
- Fire Extinguisher
- Napkin vending machines & Incinerators
- St. Joseph's Hostel
- Sprawling lawns, healing, and herbal gardens, Lotus pond
- St. Fiacre Green Heaven(Greenhouse)
- Vermicompost pits
- St. Antony's Phoenix Pile(Solid Waste Management)
- St. Florian Fern Fermenters(Azolla)
- St Andrew's Relaxation Cove

- St. Julian Guest room

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 57.97

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
168.91	158.05	61.31	134.50	184.87

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The St. Catherine Library serves as a hub for intellectual growth and academic exploration, equipped with state-of-the-art facilities and a comprehensive collection of resources to facilitate learning and research. The Library has a collection of 10,795 books across different subjects like Tamil, English, Commerce, Business Administration, Physics, Chemistry, Computer Science, Biotechnology, Mathematics, Nutrition & Dietetics, Career Guidance, and General category. The library has a subscription to three daily newspapers and an adequate subscription to magazines and journals. The library accommodates a comfortable reading space for up to 70 students simultaneously, fostering an environment conducive to study and knowledge acquisition.

One of the library's notable features is its adoption of modern Library Automation Logic Launch Software, namely Campeslib, which streamlines various administrative tasks and enhances user experience. This system ensures efficient management of library operations, including offline storage, and automated backups, thereby optimizing the learning process for students and faculty alike. The entry gate feature records the user entry and exit in the library. Additionally, the integration of an Online Public Access Catalogue (OPAC) empowers users to easily search for and access resources within the library's extensive collection.

The implementation of barcoding technology further enhances the efficiency of the library's operations, particularly in the management of book circulation. With the aid of scanners, book issues, and returns are swiftly recorded at the circulation desk, simplifying the borrowing process for users. Moreover, the provision of barcoded identity cards facilitates seamless authentication, ensuring a smooth and hassle-free experience for library users.

Furthermore, the library serves as a repository of institutional resources, providing access to study materials, previous years' question papers, and students' projects/dissertations. The library has a dedicated section for Faculty publications on lecture notes and question banks based on the university syllabus. This comprehensive collection supplements traditional academic resources, offering invaluable support to learners at every stage of their academic journey.

In addition to its physical collection, the St. Catherine Library boasts a robust digital infrastructure, catering to the evolving needs of modern-day learners. As an active member of the INFLIBNET N-LIST consortia, the library offers access to over 6000 e-journals and 1.9 lakh e-books across various disciplines. Registered users can leverage the N-List platform to explore electronic resources, enrich their academic pursuits, and stay well-informed of the latest developments in their respective fields.

Complementing its digital offerings, the library features a dedicated digital space equipped with 15 computers and internet connectivity. The college's YouTube serves as an e-resource repository for lecture videos on various subjects created and posted by the faculty members of our college. 800 lecture videos have been posted covering all the courses. The library is also equipped with 189 CDs/DVDs on academic and general disciplines.

The St. Catherine Library stands as a beacon of academic excellence, embodying a commitment to fostering intellectual growth and facilitating research and learning endeavors. Through its innovative technologies, extensive collections, and conducive learning environment, the library remains a cornerstone of educational enrichment within the institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institution is providing sophisticated IT infrastructure and has made a remarkable progression and upgrades it regularly. The institution prioritizes the regular update and enhancement of its IT facilities, ensuring ample bandwidth for internet connectivity. A diverse array of ICT tools is seamlessly integrated to facilitate communication, content creation, dissemination, information storage, and management.

The **Server upgrade** was done in the year 2019 in the St. Carlo Computer Lab. The new server configuration is as follows: SERVER ST550 7X10TX8N00, Batch J300VM8L, INTEL XEON BRONZE 3106 OCTANE 1.7 GHTS, 2 TB HDD, 8 GB RAM.

The computers in the office were **upgraded to the 10th generation computers** with Windows 11 operating system. The computers in the **computer labs were also upgraded to Windows 10** Operating system.

The institution facilitates 29 classrooms, 1 seminar hall, an auditorium, a computer lab, and a conference room with ICT facilities. The broadband **internet connection upgraded from 50 Mbps to 200 Mbps** powers the entire campus, with an internet facility. The St. Carlo Computer Lab is equipped with an Internet connection which is rendered for the usage of the students. The college also provides internet connection across all the departments, the library, the auditorium, the conference hall, and the administrative area.

With 2 computer labs, a language lab, and a digital library the college is equipped with a total of 260 computers, and students benefit from ample resources for their academic pursuits. For the Computer Science Laboratory, various software is employed, including Python, VLC, PHP, Notepad++, Tally9, Photoshop, Oracle 11G, Visual Basic 6.0, Java, Android Studio, and Linux.

The institution also provides **Wi-Fi facilities** across the campus for seamless connectivity, enabling students, and staff to access online resources, collaborate on projects, and engage in research activities within the campus premises.

The college campus is equipped with a robust **CCTV surveillance system comprising 90 cameras**

strategically placed across various key areas. These cameras ensure comprehensive coverage, monitoring classrooms, departments, laboratories, the library, and the entire campus premises.

The institution utilizes various digital platforms to enhance its educational offerings and communication channels. With a G-Suite institutional domain, Google Classroom serves as a centralized hub for academic interaction and resource dissemination. Additionally, the institution manages dedicated YouTube channels featuring educational and extracurricular content, catering to diverse interests and learning needs.

The institutional website serves as a vital information hub, offering insights into programs, events, and administrative updates. Moreover, the institution maintains an official presence on social media platforms, particularly YouTube, fostering community engagement and outreach. Lastly, the reprographic center ensures efficient reproduction services, supporting the dissemination of academic materials and administrative documents across the institution.

The UPS has been upgraded to 30 KVA in the St. Carlo Computer lab. Two backup generators with 125 KVA capacity also assist in the institution's effective functioning.

The college's commitment to updating and maintaining its IT infrastructure ensures that students and faculty have access to modern technology and resources to support their academic pursuits.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 6.34

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 260

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 3.28

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
10.41	14.17	5.50	3.48	6.54

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 73.82

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1762	1400	1378	852	1227

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 63.3

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
908	1148	1139	1270	1211

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 69.33

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
380	441	436	285	463

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
475	593	587	635	602

21-06-2024 11:35:57

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 22

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
4	6	0	9	3

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	0	2	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Altruistic Alumni Association Report: Empowering College and Community

Since its inception on November 3, 2022, the Altruistic Alumni Association has stood as a beacon of support for our alma mater, serving as a vital link between past and present students. With a commitment to giving back to the college and the community, our association has tirelessly worked towards the betterment of all stakeholders involved. This report outlines the significant contributions made by our esteemed members, both financial and non-financial, in fostering the growth and development of our beloved institution.

Financial Contribution:

The financial support provided by the Altruistic Alumni Association has been instrumental in numerous infrastructure development projects. Approximately 2.5 Lakhs have been contributed towards initiatives such as the installation of garden benches and fish tanks on the college campus, typically during convocation ceremonies. Currently, around 7 lakhs are available in the registered Alumni account.

Non-Financial Contribution:

Beyond monetary aid, the Altruistic Alumni Association has actively engaged in various non-financial initiatives aimed at enriching the college experience for students and fostering community engagement. Through guest lectures and career guidance sessions, alumni members have shared their expertise and experiences, empowering students to explore diverse career paths and develop essential skills for personal and professional growth. The online lecture series serves as a valuable platform for students to expand their knowledge, gain insights from industry leaders, and explore new areas of interest.

The association has also organized awareness campaigns in the college-adopted villages, addressing pressing issues such as early marriage and advocating for social change. By leveraging their collective influence and networks, alumni members have initiated meaningful dialogues and catalyzed positive action within the broader community. Our visit to the old age home in Sion Malai stands as a testament to the transformative power of service and the enduring bonds of fellowship that unite us as alumni.

Furthermore, the association's commitment to promoting entrepreneurship among alumni has been exemplified through the annual trade fair held on campus. This event provides a platform for alumni entrepreneurs to showcase their products and services, thereby supporting local businesses and fostering economic empowerment within the alumni network.

Celebratory Events:

In addition to its core initiatives, the Altruistic Alumni Association organizes a range of celebratory events and activities to foster camaraderie and celebrate achievements. Annual alumnae meet serve as opportunities for networking and reminiscing, while events such as Friendship Day and the International Day of Elders promote inclusivity and solidarity within the alumni community. Moreover, the association hosts concerts and cultural events, providing entertainment and fostering a sense of belonging

among students, alumni, and faculty alike.

Looking Ahead:

As we reflect on the accomplishments of the Altruistic Alumni Association, we remain steadfast in our commitment to serving our alma mater and the wider community. With unwavering dedication and a spirit of collaboration, we look forward to continuing our journey of impact and empowerment, ensuring that future generations benefit from the legacy of generosity and service that defines our association. Together, we can achieve great things, building a brighter future for our college and beyond.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

Towards cultivating a dynamic learning community that thrives on moral values, fostering responsible citizenship, and driving effective intellectual, social, and environmental changes.

Mission

- To render nurturing and responsive education for holistic development.
- To foster intellectual, personal, and spiritual development.
- To instil a strong sense of social responsibility.
- To nurture environmental awareness and sustainability
- To cultivate communal harmony and foster national integration by embracing diversity and inclusivity.

NEP Multidisciplinary / interdisciplinary: The institution actively seeks to align its educational practices with the spirit of the National Education Policy (NEP) and other state-level initiatives.

Sustained Institutional Growth: The leadership fosters the institution's growth ensuring it has the resources and infrastructure necessary to deliver on its promises and serve its students and fulfill its mission.

Decentralization: The "committee system" is used to organize every activity on campus. With the Governing Body in charge, all decision-making on campus is decentralized and accountable to each department, student, and administrative level, fostering a sense of community and shared responsibility for the institution's expansion. The main organizations committees that measures and remain updated with the demands of higher education are the Academic Committee, IQAC, and Staff Council. There is a functioning committee for grievance redressal and gender sensitization. The student support and advancement placement cell operates in a decentralized manner.

Participation in Institutional Governance: The institution encourages and facilitates active participation from diverse stakeholders, including students, faculty, staff, and potentially even alumni or community members, in shaping its direction and decision-making processes. Faculty Induction Programs and orientation sessionsthat inculcate the needs of Higher education are organized frequently.

Promoting Vision and Mission: The Institution will consistently communicate and exemplify the institution's vision and mission, emphasizing their importance and relevance to all stakeholders.

Encouraging Participation: Regular meetings are conducted with the stakeholders in discussions and decision-making processes related to institutional governance and the pursuit of the stated vision and mission.

Regular Communication: Clear and transparent communication channels are maintained to disseminate information regarding the institution's vision and mission, ensuring that stakeholders are kept informed of relevant updates and developments.

Monitoring and Evaluation: Feedbacks from stakeholders are regularly monitored and evaluated to progress towards promoting the vision and mission.

Transparency in Processes: Every committee within the institution operates in accordance with established policies to ensure alignment with institutional guidelines and standards.

Support for Innovative Teaching and Learning Practices: Resources are provided for teaching and learning approaches that enhance student engagement, critical thinking, and creativity, contributing to a dynamic learning environment.

Promotion of Student Leadership and Voice: Students are encouraged to take an active role in shaping their learning environment through opportunities for leadership, representation, and meaningful participation in decision-making processes.

Access to Resources and Opportunities: Equitable access is ensured to resources, facilities, and opportunities for all students, regardless of background or ability.

Educational Initiatives for Social and Environmental Awareness: Social and environmental criteria is integrated into the institution's strategic planning process, to raise awareness among students and the wider community about social issues, responsible citizenship, and environmental conservation.

Concluding, the governance and leadership is in accordance with vision and mission of the institution and it strives in "Igniting minds, empowering citizens, building a brighter world".

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is

effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Strategy Plan

- Well-defined policies: Clear guidelines for governance and decision-making.
- Efficient administrative setup: Ensures smooth functioning of institutional bodies.
- Transparency in appointment and service rules: Demonstrates fairness and equity.
- Strategic planning initiatives: Guided efforts towards excellence and growth.
- Transparent framework for governance: Promotes accountability and trust.
- Commitment to excellence: Evident in policies and practices.
- Wide-ranging topics covered: Financial management, faculty development, research promotion, academic affairs, and student welfare.
- Regular evaluation and revamping: Adaptation to evolving educational trends and demands.
- Institutional commitment to staying updated: Ensuring relevance and effectiveness.
- Overall, fostering a culture of continuous improvement and excellence.

Administrative setup:

- College Managing Governing Body composition: President, Vice President, Provincial, Secretary, Educational Coordinator, and Principal.
- Contribution to formulation of college administration and general management.
- Participation of Secretary, Principal, Staff Council, IQAC, and student representatives in administrative, academic, and quality enhancement programs.
- Decentralized organizational setup for implementation of policies.
- Coordination of statutory bodies by a faculty member.
- Direct response to administration by supporting, technical staff, and accounts.
- Close communication among various associations regarding college activities.
- Deliberation of academic matters by Heads of Departments, faculty, and lab staff.

Student representation through College Union, Student Councils, Class leaders, and Association leaders in decision-making and governance processes.

Collaboration in decision-making and governance processes.

Strategic Goals

- Attract in an outstanding diverse student body
- Employ and retain talented and devoted employees
- In order to support college operations, introduce and update governance and management processes and structures.
- Encourage Teaching and Learning Innovations
- Encourage staff and student learning and professional development
- Increase the employability of students and establish placement possibilities
- Collaborate with industries and educational institutions.
- Perform and participate in pertinent research at the national and international levels.

- Make sure the operations are sustainable.

Deployment

- The annual student intake number remains consistent.
- Over the course of the assessment years, 80% of the staff is retained.
- ISO certification obtained. NAAC accreditation in progress.
- Programs such as the B.Sc. Data Science program were launched.
- Additional sections in B.Com and B.Sc. Computer Science were introduced in response to applicant demand.
- Streamlining the educational process with the use of smart boards and ICT tools.
- 800 e-content videos have been uploaded on YouTube by faculty members for students.
- Increase in number of Add on and Certificate courses.
- Average of 75% Placement and Higher Education is maintained.
- 49 functional MoU till current academic year.
- Intel Training Programs via Diya Robotics.
- The faculty have collectively published 500 papers in national and international conferences and authored 230 books with ISBN numbers.
- Green initiatives and organic farming.

We prioritize a clean, green, and pollution-free environment to facilitate effective learning, emphasizing energy conservation and sustainability. The campus features tree-lined avenues, rainwater harvesting, and zero-carbon initiatives. Our architecture promotes airflow and natural light, while education on cleanliness and waste management is integrated into student learning. Workshops and policies ensure effective waste segregation and management. Lush landscaping enhances safety and prevents waterlogging. These efforts foster a conducive learning environment and instill environmental responsibility among students and staff.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

- Provident Fund provision for teaching and non-teaching Faculty.
- ESI benefits provision for teaching and non-teaching Faculty.
- Entitlement to 12 days of Casual Leave per year.
- Duty Leave for attending workshops, conferences, FDPs, and seminars.
- The NOC is granted to all non-doctoral academic members so they can enroll in part-time Ph.D. programs.
- Take time off work to participate in academic activities, attend orientation or refresher courses, receive specialized training on using current equipment, visit other institutions as resource persons, and serve as examiners, members of doctorate committees, panels, and boards of studies.
- Research Leave of 10 days per year for faculty pursuing part-time Ph.D.
- Maternity leave for eligible staff.
- Medical leave for teaching and non-teaching staff.
- Provision of house construction fund for a non-teaching staff member.
- COVID relief fund for affected non-teaching staff.
- Financial support for attending conferences, workshops, and seminars.
- Loans without interest distributed for non-teaching staff.
- Attached rest room in staff room.
- A designated space for parking cars and motorcycles near the college's entrance
- Nursing Room.
- Fee concession for the children.
- Day care facility for children.
- Medical Camps.
- Gym.
- Staff Tour.
- Community Feast.
- Free uninterrupted WI FI connection.
- Free meals to securities
- Arranging health and hygiene awareness campaigns
- Free uniforms to non-teaching
- During the pandemic, all teaching and non-teaching staff received full salary.

- Free bus to staff.
- Recognition and token of appreciation for Ph.D. personnel

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.7

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	0	0	3	1

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 13.88

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	67	7	7	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
42	43	43	47	45

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

St. Joseph's College of Arts and Science for Women, under the management of the Society of the Franciscan Sisters of Presentation of Mary, prioritizes financial transparency and accountability through a comprehensive auditing process. Both external and internal audits are conducted by certified public accountants (CPAs) to ensure the accuracy and reliability of the institution's financial statements. These audits provide stakeholders with reasonable assurance that the financial records are free from material

misstatement, instilling confidence in the institution's financial management practices.

The college maintains a well-organized system for mobilizing funds and resources, involving various institutional committees, department heads, and the accounts office. This process ensures that funds are allocated efficiently and effectively to support the institution's operations and initiatives. Budget proposals are prepared annually, taking into account recommendations from the Governing Body and covering both recurring and non-recurring expenses. Recurring expenses, such as salaries, scholarships, and infrastructure maintenance, are carefully planned to meet the ongoing needs of the college, while non-recurring expenses, including equipment purchases and development projects, are allocated strategically to support long-term growth and improvement.

The college relies on a diverse range of income sources to sustain its operations and meet its financial obligations. In addition to tuition fees, contributions from alumni associations, and government scholarships, the college actively seeks alternative sources of funding to support its programs and activities. These efforts are crucial for maintaining the college's financial stability and ensuring its continued growth and development.

To facilitate the efficient management of resources, the college has established a centralized facility department responsible for overseeing the creation, acquisition, and utilization of resources. This department works closely with department heads to identify needs and priorities, ensuring that resources are allocated effectively to support academic and administrative functions. The department also oversees the maintenance of college infrastructure, ensuring that facilities are well-maintained and conducive to learning and research activities.

Expenditures are closely monitored by college management to ensure compliance with budgetary allocations and financial policies. Quotations for goods and services are scrutinized carefully, with decisions based on factors such as quality, cost-effectiveness, and terms of service. The facility head, principal, finance head, and accounts department collaborate to manage expenditures within the allocated budget, seeking management intervention if expenditures exceed budgetary limits. Any discrepancies or irregularities are brought to the attention of college management through the principal, and appropriate action is taken to address them in accordance with government regulations and financial best practices.

In accordance with government regulations, the college's accounts are audited regularly by chartered accountants to ensure compliance with accounting standards and legal requirements. The audited statements are reviewed and signed by management authorities, providing assurance of the integrity and accuracy of the college's financial records. Overall, the college is committed to maintaining high standards of financial management and accountability, ensuring the prudent use of resources to support its mission of providing quality education and fostering the holistic development of its students

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) serves as a cornerstone in institutionalizing quality assurance strategies within our institution. Through its dedicated efforts, IQAC has significantly contributed to enhancing the teaching and learning processes. This report outlines the changes brought about by IQAC to improve the learning and teaching experience.

IQAC has introduced enhancements to the lesson planner, transforming it into a comprehensive tool for instructional planning and reflection. The revised planner includes sections for teaching methodology, teaching strategies, assessing student progress, and reflecting on teaching practices. The revised planner helps improvement in classroom instruction.

Recognizing the importance of orientation and induction programs for new students, IQAC has initiated the organization of the induction programs. These events provide incoming students with essential information about the institution, its values, policies, and academic programs. Additionally, induction programs offer guidance on academic expectations, study skills, and resources available to support student success. By welcoming new students and facilitating their transition into the academic community, IQAC promotes a positive learning environment conducive to student engagement and retention.

IQAC has introduced bridge courses aimed at addressing gaps in students' foundational knowledge and skills. These courses are designed to help students transition smoothly into their academic programs by providing remedial instruction in key subject areas. By identifying areas of weakness and providing targeted support, bridge courses enable students to build confidence and competency, thereby enhancing their academic performance and reducing attrition rates.

IQAC has established a structured feedback system to solicit input from students regarding faculty performance. Through anonymous surveys and focus group discussions, students are encouraged to provide feedback on various aspects of teaching, including instructional quality, communication effectiveness, and availability for student support. The feedback gathered through this system enables faculty members to identify areas for improvement and adjust their teaching practices, ultimately enhancing the overall learning experience for students. To improve faculty members competencies and capability in their discipline they are encouraged to participate in FDPs , Seminars ,Conferences .

IQAC has facilitated the establishment of Memoranda of Understanding (MOUs) with industries to promote experiential learning and industry-academia collaboration. These partnerships create opportunities for students to gain real-world experience through internships, projects, and collaborative

research initiatives. By bridging the gap between academia and industry, IQAC enhances the relevance of education and equips students with the skills and knowledge needed for success in the workforce.

IQAC actively promotes the establishment of clubs and cells focused on various academic, cultural, and extracurricular activities. These clubs provide students with platforms for exploring their interests, developing leadership skills, and engaging in meaningful social interactions. By fostering a vibrant campus community, IQAC enhances student engagement, satisfaction, and holistic development. Through the above mentioned efforts, IQAC continues to uphold its commitment to institutionalizing quality assurance strategies and processes, ultimately enriching the educational experience for all stakeholders.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

- St. Joseph's College for Women prioritizes the empowerment and education of women, fostering a supportive learning environment.
- ·The institution has established committees including the Institution Grievance Redressal Committee, Anti-ragging Committee, and Women's Cell. These committees focus on promoting the well-being of both employees and students.
- ·The functions of the committees are prominently displayed on the institution's website and disseminated to students through orientation and induction programs.
- ·Restricted public vehicle entry, ID card verification, and uniform policies ensure a secure environment for all students.
- Safety measures include strict protocols, 24/7 security, and advanced CCTV surveillance to ensure a secure environment.
- ·The college's infrastructure prioritizes environmental sustainability, featuring energy-efficient initiatives and rainwater harvesting systems.
- ·A diverse language curriculum, including English, Hindi, Kannada, Telugu, Urdu, French, and Tamil, promotes multilingualism and cultural understanding.
- ·Human values and gender equity are integral parts of the curriculum, aiming to prepare students for responsible citizenship in a diverse global society.
- ·The needs of married women are prioritized, offering a comfortable space for education while managing personal lives.
- ·Facilities are Divyangjan-friendly, promoting inclusivity with ramps, and assistive technologies.
- Washroom facilities for students are equipped with sanitary napkin dispensers and disposal machines to ensure safe and hygienic disposal.
- Encouraging social responsibility, St. Teresa and St. Leoba Charity Clubs provide students opportunities for charitable engagement.
- Emphasis on moral values and ethics, along with comprehensive teaching notes, ensures a high standard of education.
- The gender awareness campaign active on campus is dedicated not only to creating spaces for women but also to being equally conscientious about the rights of other genders and sexual orientations.
- Inclusion of gender studies courses for empowerment.
- Engaging sessions, workshops, and cultural programs celebrating women's achievements, women's day and addressing legal rights and equal opportunities.
- St. Joseph's College for Women remains dedicated to promoting gender equity and inclusivity, setting an example for responsible and sustainable living.

- Maternity leave is offered to employees for their welfare and benefit.
- New mothers, both staff and students, are allowed to go home by granting a one-hour permission to feed their baby.

The institution is dedicated to nurturing sensitive, sensible, humane, empathetic, and mature women who can lead by example. It serves as the ideal training academy for this endeavor through its decentralized, democratic mode of administration and the efficient functioning of various student bodies and committees such as NSS, YRC, RRC, College Union, Grievance Redressal Cells, Anti-Ragging Committees, and Internal Complaints Cells. The institution also ensures Divyangjan-friendly facilities and implements measures like Close Circuit Television (CCTV) coverage, psychological counseling, napkin vending machines, and incinerators. Furthermore, it undertakes initiatives such as waste management, rainwater harvesting, alternative energy production, and green-audit to promote sustainability and environmental consciousness.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- St. Joseph's College for Women in Hosur,stands as a beacon of inclusivity and unity, where diversity is celebrated, and every individual is accorded respect and dignity. Through its various initiatives and endeavors, the institution strives to foster an environment conducive to holistic development and social harmony, in line with the principles of equality and justice upheld by the Constitution. The institution has steadfastly upheld a commitment to fostering an inclusive educational environment, grounded in principles of tolerance and respect for all. Embracing the spirit of integrity enshrined in the Constitution, the college endeavors to maintain harmony across cultural, regional, linguistic, communal, and socio-economic divides.

- The Discipline Committee and Anti-Ragging Cell play a pivotal role in nurturing tolerance and

harmony among students, ensuring equitable treatment for all individuals on campus.

- The institution diligently celebrates national festivals such as Onam, Diwali, and Pongal, as a testament to its dedication to honoring and embracing cultural diversity.

- Co-curricular activities hold significant importance at the college, serving as avenues for promoting national integration through the celebration of various festivals, special days, and significant events. Independence Day and Republic Day are observed with solemnity and reverence.

- The curriculum encompasses a diverse array of languages, including English, Tamil, Hindi,Telugu and Kanada reflecting the institution's commitment to linguistic inclusivity.

- Guest lectures are regularly conducted for the benefit of students, providing them with valuable insights and knowledge from esteemed speakers.

- The Consumer Club actively engages in various activities and commemorates important days such as Human Rights Day, Democracy Day, National Unity Day, and Consumer Rights Day, emphasizing the importance of civic awareness and responsibility.

- The altruistic alumni association celebrates the International Day of Elders by organizing activities and providing provisions at local old age homes, demonstrating compassion and care for the elderly in society.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE I

Transformative Pedagogical Paradigms: Holistic Teaching & Learning for Excellence

Objectives of the Practice

- To Enhance and revolutionize teaching methods
- To Promote digital learning
- To Ensure quality education
- To Facilitate self-paced learning
- To Foster experiential learning
- To Encourage active student participation
- To Assess learning outcomes
- To foster Student-centric approach

The Context

The transition to innovative teaching methods brought challenges: faculty training, infrastructure investment, internet connectivity, and digital literacy for students. Publishing lecture notes demanded rigorous content quality assurance. Implementing smart boards required technical support. Experiential learning involved coordinating with external stakeholders. Participative activities necessitated active student engagement. Problem-solving projects needed clear objectives and assessment frameworks. Overcoming these challenges ensured successful implementation aligned with higher education standards..

The Practice

- Institution adopts innovative pedagogical approaches, departing from traditional methods.
- Integration of projectors and online classes to enhance accessibility to education.
- Publication of lecture notes with ISBN reflects commitment to academic rigor.
- Use of video tutorials and interactive smart boards promotes critical thinking skills.
- Holistic integration of modern technologies, experiential learning, and participative teaching methods enhances student engagement.
- Emphasis on experiential learning through field visits, industrial exposure, and internships.
- Participative methodologies like seminars and flipped classrooms foster collaboration and critical thinking.
- Integration of problem-solving projects equips students with practical skills for real-world scenarios.
- Institution's practices represent a paradigm shift in higher education, preparing students for success in a complex world.

Evidence of Success

- High pass rates consistently exceeding 97%, surpassing educational standards.
- Increased student engagement with modern teaching tools, ensuring over 75% attendance.
- Academic excellence demonstrated through smart board usage and publication of 206 books by faculty till current academic year.
- Accessible education via 800+ tutorial videos on YouTube, enhancing critical thinking skills.
- Real-world technological proficiency developed through problem-solving projects.
- Tangible outcomes with students benefitting from experiential learning opportunities.
- Enhanced understanding evident in improved exam scores, facilitated by participative learning activities.

Problems Encountered and Resources Required

Enhanced student outcomes: High pass rates consistently above 97%, exceeding higher education standards.

Increased engagement: Adoption of modern teaching tools results in over 75% attendance, enhancing engagement.

Academic excellence: Academic excellence demonstrated through smart board usage and publication of 206 ISBN books by faculty.

Technological proficiency for real-world 800 tutorial and 24 podcast videos on YouTube promote accessibility and critical thinking skills..

Tangible outcomes: Over 800 students benefit from experiential learning opportunities, reporting increased practical skills and industry readiness.

Enhanced understanding: Participative activities foster deeper understanding and critical thinking skills, improving academic performance.

BEST PRACTICE II

Title of the Practice

Empower Entrepreneurship Capabilities in Women

Objectives of the Practice

- To Provide students with practical knowledge and skills through certificate courses to foster entrepreneurship.
- To Encourage students to explore their creative potential and develop innovative products.
- To Offer opportunities for students to apply their learning by producing and selling their own products.
- To Enable students to earn profit from their products, promoting financial independence and self-sufficiency.
- To showcase student products and build industry connections by organizing trade fairs and food expos.
- To ensure that quality and safety standards are met.

The Context

Adequate resources, including funding, infrastructure, and equipment, are vital for certificate courses and establishing outlets like JOSECO. Curriculum content for courses must align with market trends and industry demands, requiring input from subject experts and industry professionals. Faculty training is crucial for effective knowledge impartation. Personalized approaches accommodate varying skill levels. Compliance with regulatory standards like FSSAI and state regulations is challenging. Ensuring long-

term sustainability of student-led ventures and JOSECO outlets is essential. Balancing theoretical learning with practical skill development prepares students for entrepreneurial success.

The Practice

- Since 2017, students showcase talents at Trade Fairs, Sales Day, Entrepreneurial day, Food Day demonstrating creativity.
- Institution organizes certificate courses to enhance entrepreneurial skills.
- Diverse courses foster entrepreneurship, including Aari, Vermicompost, Mushroom cultivation, etc.
- Courses like organic cultivation promote sustainability, aligning with India's environmental goals.
- Free course access promotes inclusivity, fostering entrepreneurship among diverse backgrounds.
- Practical skills enable students to explore entrepreneurship, contributing to India's innovation ecosystem.
- Student-produced goods sold at Trade Fairs, Sales Day, Entrepreneurial Day, Food day enhance market readiness.
- The college initiates JOSECO, an outlet for student-manufactured products, enabling direct sales to consumers. Students gain profits from the sale of their manufactured products, while JOSECO gains profits from the sale of department-manufactured products.
- FSSAI registration ensures compliance, instilling professionalism and accountability.

Evidence of Success

- Student enrollment in certificate courses: Azolla – 76, Mushroom – 39, Aari – 16, Organic Farming – 62, Vermicompost – 36, Cosmetics and Domestic – 36, Beautician Course – 215, demonstrating effectiveness in fostering creativity and skill development.
- Student testimonials affirm the practical relevance and effectiveness of courses in enhancing entrepreneurial skills.
- Products like cakes, cookies, keychains, hairbands, soaps, and fabric-painted t-shirts sold at expos highlight the quality and appeal of student creations, enhancing visibility and recognition.
- Department initiatives towards JOSECO outlets include Commerce: Herbal hair oil, English: Vermicompost, Chemistry: Turmeric and charcoal bath soap, Biotechnology: Azolla, Physics: Phenyl, Nutrition: Cakes, jelly, pickles, Mathematics: Organic lipstick, Computer Science: Herbal face wash.
- Student profit-sharing from JOSECO sales demonstrates economic sustainability and incentivizes further participation.
- Positive feedback and sales at trade fairs organized by alumni and the Department of Commerce indicate market viability and acceptance of student-produced goods.
- Active alumni involvement in organizing trade fairs fosters community and mentorship.
- Product registration under FSSAI and state regulations ensures adherence to quality and safety standards, enhancing consumer trust and market credibility.
- Continued success and growth of JOSECO operations indicate market demand for student products, with potential for further expansion.

Problems Encountered and Resources Required

- Maintaining consistent quality standards adhering to FSSAI and state registration regulations across various products requires stringent monitoring and supervision to uphold the reputation of

JOSECO.

- While the initial contribution aids in setting up JOSECO, ensuring its long-term financial sustainability and profitability requires careful planning and management.
- Securing appropriate infrastructure and logistical support for product storage, display, and transportation is essential for the smooth operation of JOSECO outlets.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Empowering Women Through Distinctive Education: Unveiling the Essence of Our Institution

In a world where education is the key to empowerment, our women's college stands tall as a beacon of progress and transformation. Guided by our motto, "Knowledge Purifies and Charity Enhances," we are dedicated to fostering value-based education that shapes not just students' minds, but their characters as well. Through a multifaceted approach that prioritizes affordability, inclusivity, and excellence, we have carved a niche for ourselves in the realm of higher education.

Affordable Excellence:

- At the heart of our institution lies the commitment to provide high-quality education at a reasonable cost.
- We understand the financial constraints faced by many students, especially those from rural areas, and believe that education should not be a privilege reserved for the few but a right accessible to all.
- To ensure that no deserving student is hindered by financial barriers, the institution offers numerous scholarship opportunities and allows fee payment in installments. This empowers students to pursue their academic aspirations without the burden of excessive fees.
- Through many scholarship programs, the institution aims to level the playing field and create equal opportunities for all students, irrespective of their economic backgrounds.
- The college organizes various placement drives to empower our students with opportunities in diverse companies. More than 65 % of the students are placed every year.
- By alleviating financial pressures, the institution enables students to focus wholeheartedly on their studies, maximizing their academic potential and fostering a conducive learning environment where every student can thrive.
- Through this holistic approach, we endeavor to empower women from diverse socio-economic backgrounds to fulfil their educational aspirations and realize their full potential.

Diverse Certificate Courses and Entrepreneurial Ventures:

- The institution offers a wide array of free certificate courses ranging from tourism and organic farming to yoga and cosmetology.
- Recognizing the unique challenges faced by students from rural areas various free certificate courses are offered in diverse fields such as tourism, azolla cultivation, organic farming, communicative English, and more to provide students with practical knowledge and hands-on experience that is relevant to their lives and communities.
- What sets us apart is our approach to experiential hands-on learning, where students not only acquire theoretical knowledge but also engage in practical activities such as manufacturing and selling products like aari, azolla, herbal oil, cosmetics and phenyl. These activities not only supplement their learning but also instill in them a sense of entrepreneurship and self-reliance.
- The institution has taken initiatives to bring their own organic outlets like phenyl, soaps, lipstick,

herbal powder, hair oil, aloe vera gel, jelly, jam and pickle.
- By offering such courses and opportunities, we aim to bridge the gap between theoretical learning and real-world application, preparing our students to meet the demands of the modern workforce while also contributing to the socio-economic development of their communities.

Holistic Skill Development:

- Beyond academic excellence, the institution recognizes the importance of nurturing well-rounded individuals. Moral classes are conducted every Wednesday to enhance and reinforce values.
- It offers students a plethora of opportunities for skill development, staying abreast of emerging trends and technologies, and honing life skills that are essential for success in today's dynamic world.

Faculty Excellence and Support:

- Our faculty members are not just educators but mentors and guides who go above and beyond to ensure the success of every student.
- In our institution, faculty members are dedicated to ensuring that students receive the highest quality education both inside and outside the classroom.
- As part of this commitment, our faculty diligently prepare comprehensive lecture notes for every course, meticulously crafted to cover key concepts and facilitate understanding.
- These lecture notes are then published with ISBN, ensuring their authenticity and quality, and serving as valuable resources for students.
- Furthermore, recognizing the importance of flexibility and accessibility in today's educational landscape, our faculty also produce video tutorials that students can access from the comfort of their own homes.
- These tutorials provide additional support and reinforcement of course materials, allowing students to review content at their own pace and reinforce their learning outside of traditional class hours.

Innovative Teaching Methods:

- At our institution college, recognizing that traditional lectures alone may not suffice in engaging today's learners we have embraced a progressive approach to education, characterized by experiential, participative, and innovative teaching methods.
- Experiential learning lies at the heart of our teaching philosophy. Rather than relying solely on textbooks and lectures, we believe in providing students with hands-on experiences that allow them to apply theoretical knowledge in real-world contexts. This could involve field trips, laboratory experiments, internships, or project-based learning activities.
- Moreover, we emphasize participative learning, where students actively engage in the learning process through discussions, group activities, and collaborative projects. This approach promotes peer interaction, communication skills, and teamwork, while also encouraging students to take ownership of their learning journey.
- In addition to experiential and participative methods, we continuously strive to innovate in our teaching practices. This involves incorporating emerging technologies, multimedia resources, and interactive tools to enhance the learning experience. From multimedia presentations and virtual simulations to online forums and gamified learning platforms, we leverage a diverse range of innovative techniques to keep students engaged and motivated.

Personalized Guidance for Every Learner:

- Furthermore, we recognize that every student has unique learning needs and abilities. To address this, we offer remedial coaching for slow learners and enrichment opportunities for advanced learners. Through personalized support and tailored interventions, we ensure that no student is left behind.
- By following these dual approaches of experiential, participative, and innovative teaching methods alongside remedial coaching and enrichment opportunities, we strive to create an inclusive learning environment where every student can thrive.
- Our commitment to excellence in teaching and learning ensures that our graduates are well-prepared to meet the challenges of the future and make meaningful contributions to society.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

College Website Link: https://stjosephcollege.edu.in/index.php

College Youtube Link: https://www.youtube.com/channel/UCf2Z1PpK11NN38gx-cLJQPg

College e-Content Youtube Link: https://youtube.com/@stjosephshosur_econtent?si=Hk_i6ivJxKT-fSMi

Concluding Remarks :

St. Joseph's College for Women, Hosur, established in 2006, has evolved into a beacon of academic excellence and empowerment. Affiliated with Periyar University, the college offers a wide range of academic programs, including undergraduate, postgraduate, and M.Phil courses, all following the Choice Based Credit System. With a focus on inclusivity, the institution caters to over 1700 students from diverse backgrounds, providing a conducive learning environment through various initiatives like the Advanced Learners program and tailored support for slow learners. The college emphasizes academic excellence, social responsibility, and environmental consciousness, evident through its integration of cross-cutting issues and initiatives such as the 'Green Waves Club' and environmental sustainability projects. Additionally, the institution actively fosters research culture, community engagement, and student development through numerous outreach activities, scholarships, and career guidance programs. St. Joseph's College for Women is committed to empowering women, nurturing talent, and shaping future leaders, exemplifying the transformative power of education.

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6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** 　　Answer before DVV Verification : 　　Answer After DVV Verification :14 　Remark : DVV has made changes as per supportings shared by HEI and has excluded regular university curriculum
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 　1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years 　　Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19	 |---|---|---|---|---|
1260	1690	1187	671	1266 | 　　Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19 | |---|---|---|---|---|
664	33	16	671	0	 　Remark : DVV has made changes as per supportings shared by HEI and has excluded regular university curriculum
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 　1.3.2.1. **Number of students undertaking project work/field work / internships** 　　Answer before DVV Verification : 1287 　　Answer after DVV Verification: 1225 　Remark : DVV has made changes as per the report shared by HEI.
2.1.1	**Enrolment percentage** 　2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** 　　Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
614	642	598	710	670

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
609	640	588	689	655

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
919	919	919	919	809

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
849	843	849	850	850

Remark : DVV has made changes as per the report shared by HEI.

2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
364	374	380	385	367

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
267	270	272	281	263

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
419	419	419	419	419

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
292	292	419	292	292

	Remark : DVV has made changes as per the report shared by HEI.
3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)* 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification: {TABLE1} Answer After DVV Verification : {TABLE2} Remark : DVV has made changes as per supportings shared by HEI and has considered values as per letters
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification: {TABLE3} Answer After DVV Verification : {TABLE4} Remark : DVV has made necessary changes as per prescribed format shared by HEI and values have been downgraded as we have considered workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification:

TABLE1:

2022-23	2021-22	2020-21	2019-20	2018-19
20.5	0	0	0	1.5

TABLE2:

2022-23	2021-22	2020-21	2019-20	2018-19
25.5	0	0	0	1.5

TABLE3:

2022-23	2021-22	2020-21	2019-20	2018-19
33	14	12	7	10

TABLE4:

2022-23	2021-22	2020-21	2019-20	2018-19
14	8	8	7	7

2022-23	2021-22	2020-21	2019-20	2018-19
12	2	7	7	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	1	3	5	1

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as those publication were not UGC Care

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
381	156	46	34	127

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
31	34	06	04	18

Remark : DVV has made changes as per the prescribed format shared by HEI and values have been downgraded due to repeated ISBN Number and has followed calendar year (JAN-DEC)

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
41	31	7	41	17

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	12	3	16	9

	Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as we have excluded as those programs were not related to NSS and NCC and has excluded Days Celebration activities like Christmas Day, World Waters Day and World Cycle Day
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
99.9	71.58	40.76	99.89	78.68 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
10.41	14.17	5.50	3.48	6.54	 Remark : DVV has made necessary changes as per audit report shared by HEI and has considered Repairs and Maintenance
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
907	1148	1139	1270	1211 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
908	1148	1139	1270	1211	 Remark : DVV has made changes as per the report shared by HEI.
5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made necessary changes and 2 of above option has been selected as have received supportings of Mechanisms for submission of online/offline students' grievances and Timely redressal of the grievances through appropriate committees

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
398	459	461	364	487

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
380	441	436	285	463

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
475	593	587	635	602

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
475	593	587	635	602

Remark : DVV has made changes as per the report shared by HEI.

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	8	0	13	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	6	0	9	3

Remark : DVV has made changes as per supportings shared by HEI and values have been downgraded as we have excluded inter collage awards and participation ones

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
253	28	0	331	44

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	0	2	3

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as events under same date has been counted as one

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
55	52	47	36	51

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	0	0	3	1

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as we have excluded financial support less than 2000

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative*

training programs during the last five years

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
125	108	11	112	60

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	67	7	7	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
42	43	43	47	45

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
42	43	43	47	45

Remark : DVV has made changes as per prescribed format shared by HEI and have excluded the repetitive names and MDP less than 5 days

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has considered 2 of above as we have excluded audit report for Green audit / Environment audit and Energy audit

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations