



CALENDAR

POLICY

- To define the structure of the academic year, including the start and end dates of semesters, breaks, and other academic sessions.
- To establish a clear process for the approval and adoption of the academic calendar, involving input from relevant stakeholders such as academic committees, faculty, and administration.
- To ensure that the academic calendar complies with all institutional, local, and national regulations, including holidays and mandated breaks.
- To align the academic calendar with the college's educational objectives, facilitating the smooth implementation of curriculum, assessments, and extracurricular activities.
- To frame a comprehensive communication strategy to disseminate the academic calendar to all stakeholders, including students, faculty, staff, and parents, using appropriate channels.
- To allow flexibility in the academic calendar to accommodate unforeseen circumstances or exceptional events while maintaining the integrity of the academic schedule.
- To establish a regular review process to evaluate the effectiveness of the academic calendar, solicit feedback, and make necessary improvements to optimize the academic year structure.

PRACTICES

- A comprehensive and well-structured Academic Calendar is planned every year by setting academic goals, scheduling major events, and identifying critical dates.
- The input and feedback of faculty, academic departments, and administrative staff, are gathered to ensure inclusivity and alignment with the college's vision.
- The academic calendar aligns with the college's educational goals and curriculum requirements. The committee coordinates closely with academic departments to integrate course schedules, continuous internal assessments, semester examinations, semester breaks, workshops, conferences, seminars, and other extracurricular activities.
- The academic calendar is distributed to students, faculty, and administrative staff regularly.



St. Joseph's College of Arts and Science for Women

(Affiliated to Periyar University, Salem)

An ISO 9001:2015 Certified Institution

Recognised U/s 2(f) and 12(B) of the UGC Act

Mookandapalli, SIPCOT, Hosur - 635 126

OUTCOMES

- The academic calendar provides a structured framework for learning, outlining the timing of courses, examinations, assignments, and other educational activities. This structured approach helps students and faculty organize their time effectively.
- A well-planned academic calendar allows students to manage their study time and commitments better. This, in turn, leads to improved performance as students can allocate appropriate time for studying, revision, and co-curricular activities.
- Faculty members can plan their teaching schedules, assessments, and research activities in advance, optimizing their teaching approach and ensuring a well-balanced workload throughout the academic year.
- The academic calendar allows for coordinated planning of events, workshops, seminars, and cultural activities. It ensures that these events align with the academic objectives, creating a harmonized and enriching experience for students.
- Having a structured academic calendar aids in complying with accreditation requirements and standards. It demonstrates the institution's commitment to a well-organized educational process, which positively impacts the accreditation review process.
- Clear communication of the academic calendar enables parents and stakeholders to engage actively in students' educational journey, plan for domestic events, and support their academic pursuits effectively.
- The academic calendar serves as a basis for strategic planning and decision-making, enabling the college to align its long-term educational goals with the short-term academic schedule and objectives.