



St. Joseph's College of Arts and Science for Women (Autonomous)

Affiliated to Periyar University, Salem

Accredited with 'A' Grade by NAAC

Certified under 2(f) & 12(b) UGC Act 1956 | ISO 9001:2015 Certified Institution

Minutes of the First Board of Studies (BOS) Meeting

Department of English

Date: 09.10.2025

Time: 10.30 a.m.

Venue: M 14 - Mary's Block

Members Present

1. **Head of the Department concerned (Chairman)** – Ms. E. Vinodhini

2. **Faculty Members of the Department**

Dr. L. Jenniffer	Ms. G. Anitha
Ms. V.S. Gladio Shilpa Vince	Ms. K. Vanitha
Ms. P. Vijayalakshmi	Ms. V. Suvilla
Ms. S. Julia Persis	Ms. S. Supriya
Ms. S. Pricilla	Ms. G. Susmitha
Ms. R. Kalai Arasi	

3. **University Nominee** – Dr. S. Boopathi, Assistant Professor, Department of English and Deputy, Director- IQAC, Periyar University, Salem - 636 011.

4. **Subject Experts (nominated by Academic Council)** –

- Dr. K. Charles Godwin M.A., M.Phil., Ph.D., Associate Professor, Department of English, Centre for Management Studies, Jain (Deemed to be University), Bengaluru – Karnataka.
- Dr. R. Sreelatha M.A., M.Phil., Ph.D., Associate Professor, School of Arts and Humanities, Christ (Deemed to be University), Bengaluru – Karnataka.

5. **Industry Representative (Virtual)**– Mr. G. Sathish Kumar MSIT, Regional Head - Sales Distribution and Administration, The Hindu, Salem.

6. **Alumna** – Ms. R. Anupama M.A., B.Ed., Lecturer, Vishwa Chethana Degree College, Anekal Bengaluru – Karnataka.

Welcome Address:

The meeting commenced with a warm welcome by the Chairman, Ms. E. Vinodhini, who extended greetings to all members and briefed the objectives of the First BOS meeting, stating that the Board of Studies is convened for all two programmes offered by the Department of English — B. A. English and M. A. English; and General English / Advanced English Courses.

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**Mookandapalli, SIPCOT-1,
Hosur - 635 126.**



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Agenda

Item No	Discussion / Particulars
BOS.EN.25_26.1.01	Discussion on the scheme for all the 6 semesters of B. A. English and all the 4 semesters of M. A. English
BOS.EN.25_26.1.02	Review and approval of the proposed syllabus of I and II semesters (B.A. English, M.A. English and General / Advanced English) including POs, PSOs, COs, credits, Text books and Reference books.
BOS.EN.25_26.1.03	Review of the Equivalence matrix of the Autonomous syllabus
BOS.EN.25_26.1.04	Finalization of syllabus and first year course codes along with incorporation of Recommendations and Suggestions.
BOS.EN.25_26.1.05	Review and approval of the Inter Disciplinary Courses
BOS.EN.25_26.1.06	Summarizing the Minutes of Meeting

Agenda Items & Discussion

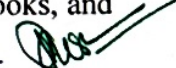
Item No. BOS. EN.25_26.1.01: Discussion on the scheme for all the 6 semesters of B. A. English and all the 4 semesters of M. A. English

The scheme of examinations and distribution of courses across the six semesters of B. A. English and the 4 semesters of M. A. English were presented.

- **Suggestions Received:**
 - Credits and hour allotment are well structured.
 - Comprehensive courses are designed for both UG and PG.
 - The scheme is well framed according to the norms of the Periyar University.
- **Resolution:**
 - The scheme was reviewed and approved for implementation with minor realignments.

Item No. BOS.EN.25_26.1.02: Review and approval of the proposed syllabus of I and II semesters (B.A. English, M.A. English and General / Advanced English) including POs, PSOs, COs, credits, Text books and Reference books.

- The draft syllabus for I and II semesters along with Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs), credits, textbooks, and reference books was presented.

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• Suggestions Received:

- The syllabus of both UG and PG are well designed and carefully executed in the courses with mapping of POs and PSOs. Few changes - (Swayam Courses can be brought in Semester III, Technical Writing course can be introduced, English for Documentation as SEC) for further development.

- Few hours of General / Advanced English could be utilised for Library reference.

- **Resolution:** The Board of Studies resolved that the UG and PG syllabi are well-designed. For further improvement, it was suggested to introduce a Technical Writing course and offer Digital English for Documentation as SEC. It was also noted that SWAYAM courses are already mandatory and require no change in placement.

Item No. BOS.EN.25_26.1.03: To review the Equivalence Matrix prepared for the Autonomous syllabus in comparison with the University syllabus, ensuring academic parity and compliance with university norms.

- The Board examined the Equivalence Matrix prepared to map the Autonomous syllabus with that of the University, ensuring smooth transition and credit transfer for students.
- **Suggestions Received:** The team ensured greater alignment of course content and credits. The Board expressed satisfaction that the mapping upholds both institutional autonomy and university standards effectively. It was decided to increase the lecture hours of History of English Literature to 4 hours per week; to retain Digital English for Documentation as Allied Practical.
- **Resolution:** The Board reviewed and approved the Equivalence Matrix of the Autonomous syllabus, recommending it for submission to the Academic Council for further approval.

Item No. BOS.EN.25_26.1.04: Finalization of syllabus and first year course codes with incorporation of recommendations and suggestions

Semester	Course Code	Name of the Course – B. A. English
I	25UEN1C01	Introduction to Literature (Employability)
I	25UEN1C02	Indian Writing in English (Employability)
I	25UEN1A01	Social History of England I (Employability)
I	25UEN1SE1	Functional English (Employability, Skill Development)
I	25UEN1NM1	Popular Literature and Culture (Skill Development)
I	25UEN2C03	British Literature I (Employability)
I	25UEN2C04	American Literature (Employability)
II	25UEN2A02	Social History of England

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II	25UEN2SE1	English and Communication (Employability)
II	25UEN2NM2	English through Stories and Films (Skill Development)

Semester	Course Code	Name of the Course – M. A. English
I	25PEN1C01	English Poetry (Employability)
I	25PEN1C02	English Drama (Employability)
I	25PEN1C03	English Fiction (Employability)
I	25PEN1C04	Indian Writing in English (Employability)
I	25PEN1E01	Theatre Art (Skill Development, Industry)
I	25PEN1E02	English Language (Skill Development, Employability)
I	25PENIED1	English in the Digital Age (Entrepreneurship, Skill Development)
II	25UEN2C05	American Literature (Employability)
II	25UEN2C06	Post Colonial Theory and Literature (Employability)
II	25UEN2C07	Shakespeare Studies (Skill Development)
II	25PEN2E01	Approaches to English Language Teaching (Skill Development, Employability)
II	25PEN2E02	A Glimpse of Nobel Laureates (Employability)
II	25PEN2ED2	Gender Studies (Employability, Skill Development)

Semester	Course Code	Foundation English
I	25UGEN101	General English I
I	25UAEN101	Advanced English I
I	25UGEN202	General English II
I	25UAEN202	Advanced English II

Suggestions Received: It is suggested that the SDG be mapped for the entire course instead of mapping it unit-wise in future.

Resolution:

- Modifications suggested by experts and members were incorporated for the forthcoming semesters.
- The syllabus for I and II semesters was finalized and unanimously approved.

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Item No. BOS.EN.25_26.1.05: To review and approve the Inter-Disciplinary Courses – Women Studies (25UWOS501), Indian Knowledge System (25UIKS601) - proposed for inclusion in the curriculum, ensuring alignment with the institutional objectives.

- The Board reviewed the proposed Inter-Disciplinary Courses, which aim to enhance holistic learning by integrating knowledge across domains. The members appreciated the relevance of the course in promoting critical thinking, innovation, and application-oriented learning among students.
- **Suggestions Received:** The courses are appreciated.
- **Resolution:** After detailed discussion, the Board approved the inclusion of the Inter-Disciplinary Courses.

Item No. BOS.EN.25_26.1.06: Summarizing the Minutes of Meeting

- The external BOS members expressed their satisfaction towards the contents for each subject prepared by internal BOS members.
- Board of Studies recommended the above resolutions to be presented in the Academic Council for Further Approval.
- The Chairman summarized all discussions and thanked the members for their valuable contributions.
- The meeting concluded with a vote of thanks by Ms. S. Julia Persis, Asst. Professor, Dept of English.

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Sl. No.	Name & Designation	Signature
1.	Ms. E. Vinodhini Head of the Department (Chairman)	<i>E. Vinodhini</i> 09/10/25
2.	Dr. S. Boopathi, Assistant Professor, Department of English & Deputy, Director-IQAC, Periyar University, Salem - 636 011 University Nominee	<i>S. Boopathi</i> 09/10/25
3.	Dr. K. Charles Godwin M.A., M.Phil., Ph.D., Associate Professor, Department of English, Centre for Management Studies, Jain (Deemed to be University), Bengaluru. Subject Expert	<i>K. Charles Godwin</i> 09/10/25
4.	Dr. R. Sreelatha M.A., M.Phil., Ph.D., Associate Professor, School of Arts and Humanities, Christ (Deemed to be University), Bengaluru. Subject Expert	<i>R. Sreelatha</i> 09/10/25
5.	Mr. G. Sathish Kumar MSIT, Regional Head – Sales, Distribution and Administration The Hindu, Salem, Tamil Nadu Industry Representative	Online
6.	Ms. R. Anupama M.A., B.Ed., Lecturer, Vishwa Chethana Degree College, Anekal Bengaluru Alumna	<i>R. Anupama</i> 09/10/25
Members		
7.	Dr. L. Jenniffer	<i>J. L. Jenniffer</i> 09/10/25
8.	Ms. V.S. Gladio Shilpa Vince	<i>V.S. Gladio Shilpa Vince</i> 09/10/25

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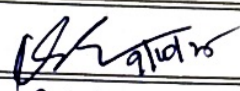
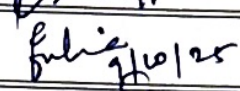
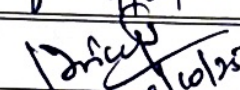
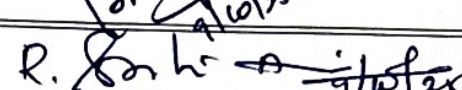
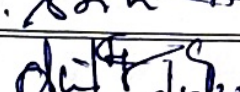
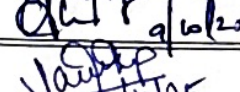
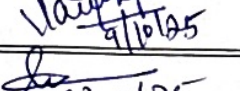
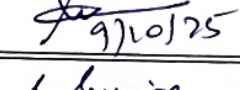
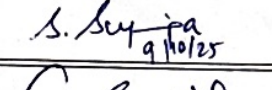



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10.	Ms. S. Julia Persis	
11.	Ms. S. Pricilla	
12.	Ms. R. Kalai Arasi	
13.	Ms. G. Anitha	
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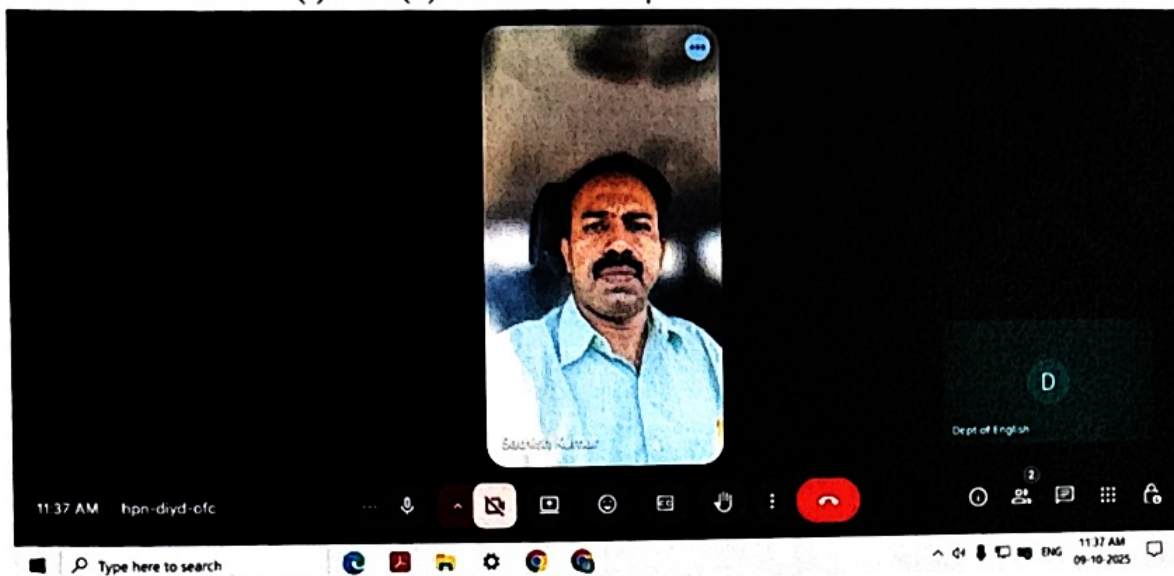


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Hosur, Tamil Nadu, India

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