

# MEMORANDUM OF UNDERSTANDING (MOU)

Between



**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE FOR WOMEN,  
HOSUR**  
(Affiliated to Periyar University, Salem)

And



**RADIAL TYPEWRITING INSTITUTE, HOSUR**

Memorandum of Understanding

is made and entered into

On 4<sup>th</sup> Day of January 2022, by and between the

*S. Asechiarani*

*M. Jakeshwar Prasad*

**St. Joseph's College of Arts and Science for Women, Hosur**

St. Joseph's College of Arts and Science for Women, Hosur, Tamil Nadu is a minority Christian college affiliated to Periyar University, Salem, started in the year 2006 and managed by the FSPM Sisters, Coimbatore. The College adheres to the motto "Knowledge Purifies and Charity Enhances", and empowers young women with knowledge, skills and character development.

**(FIRST PARTY)**

and

**Radial Typewriting Institute, Hosur  
(Think Beyond Imagination)**

Radial Typewriting Institute is a high-quality technical institute in teaching and training students in Tally, typewriting, shorthand, computer on office automation classes. They identify the student's strength and give individual attention through proper training and exercises.

**(SECOND PARTY)**

Whereas the First Party and the Second Party have made this Memorandum of Understanding

1. Certification Programs:
  - Collaborate on the creation of certification programs (related to Tally and Typing) that combine college coursework with practical training.
  - Provide recognized certifications that enhance students' employability and to validate the skills of participants.
2. Internship Opportunities:
  - Facilitate internship programs for college students.
  - Provide real-world, hands-on experience that complements theoretical knowledge gained in the classroom.
3. Specialized Training Programs/Seminars/Workshops/Guest lectures:
  - Jointly organize workshops and seminars on Tally-related topics for the benefit of both parties and the broader community.
  - To present guest lectures on the relevant topics.

**TERM:**

- a) This MOU shall be effective for a period of two (2) years from the date of execution of this agreement unless a written notice to terminate or amend these agreements given to the other party six (6) months in advance.
- b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

*S. Asechiarani*

*M. Lakshmiopathy*

- c) This agreement may, at any time during its period of validity, be terminated by either party upon one month's prior notice to the other in writing.

### CONFIDENTIALITY:

Each of the parties accepts and declares that information from the other party is of confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

### AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MOU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

### Designated Representatives

For and on behalf of St. Joseph's College of  
Arts and Science for Women

*S. Arockiarani* 04/11/2022  
Rev. Sr. Dr. I. Arockiarani

Principal

St. Joseph's College of Arts and  
Science for Women, Hosur

For and on behalf of Radial Typewriting  
Institute

*M. Lakshmi Pathy*  
Mr. M. Lakshmi Pathy

Trainer

Radial Typewriting Institute  
(Think Beyond Imagination)  
90/1, Ganesh Complex,  
Taluk Office Road  
Hosur 635109

Witness

*Reena Raj*  
Dr. Reena Raj,

HOD, Department of Commerce,  
St. Joseph's College of Arts and  
Science for Women, Hosur